



TECH SPECS

Project Code: A0001

**Project Name: Claims Portal – A2A schema
for Stage 1, 2.1, 2.2 – RTA Process**

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Revision History

Release Date	Version	Description
23/12/2009	0.1	First description of the A2A schema for the stage 1
28-30/12/2009	0.2	Document completed
07/01/2010	0.3	Small amendments
22/01/2010	0.4	- DocumentInput separated from InsurerResponse - schema for getClaimData
12/03/2010	0.5	InterimSettlementPack Request & Response for Stage2.1
18/03/2010	0.6	- Document review - Inserted Section 5 for GetClaim() returned schema specific for Stage2.1
23/03/2010	0.7	- amended section 3.1.1
24/03/2010	0.8	- Added schema for Stage2.2 - Added section for GetClaim() returned schema specific for Stage2.2
25/03/2010	0.9	- Amended section for AddStage2SPFResponse
30/03/2010	0.10	- amended section 2.5 (AccidentData) with missing field types and sizes - amended section 6.5 (ISPF Request) with StatementOfTruth
06/04/2010	0.11	- improved sections 6.3 6.4 7.2 to explain how the system calculates values for the Interim Settlement pack
07/04/2010	0.12	- amended sections 17 and 18
08/04/2010	0.13	- amended section 10.8
14/04/2010	0.14	- GetClaim, AddCPPFResponse, AddCPPFRequest : anticipated XSD changes have been implemented: DisbursementDisputedRequestResponse cardinality changed from 1..1 to 0..12 - GetClaim: extended Stage2.2 section for Stage2SettlementPack - GetClaim: removed subsections InterimSettlementPack/DefendantRepresentative/DefendantsInsurer/Address, Stage2SettlementPack/DefendantRepresentative/DefendantsInsurer/Address, CourtProceedingPack/DefendantRepresentative/DefendantsInsurer/Address - GetClaim, AddCPPFResponse: ReasonForNotPayingFullDisbursement resized from 0..500 to 0..80 to match web - AddClaim: reference number now accepts ".-/" - AddClaim, GetClaim: ICAddress, ProviderAddress length extended from 0..50 to 0..100 - AddStage2SPFRequest: added optional fields ContactMiddleName, EmailAddress, TelephoneNumber
28/04/2010	0.15	Added in section 2.3 (Medical Details), 2.4 (Alternative Vehicle) and 2.7(Funding) the corresponding web portal field labels
07/05/2010	0.16	Added section 4.9 to explain Timeout section in GetClaim, length of IncreasingPoint element and HouseNumber element, name of section 11.1
15/06/2010	0.17	Changes due to CR implementation: AddClaim

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		<p>ClaimantRepresentative/CompanyDetails EmailAddress now mandatory</p> <p>ClaimantRepresentative/DefendantDetails Comments to be ignored for the new claims</p> <p>AccidentData/AccidentDetails new value for Seatbelt</p> <p>AccidentData/AccidentDetails new value for PoliceReported</p> <p>AlternativeVehicleProvision/ AVRequiredByCL Now the validation rule for this field is the opposite, because ClaimantEntitled gets a new meaning.</p> <p>AddInsurerResponse</p> <p>InsurerResponse/ProvidedServices/DefendantsInsurer EmailAddress now mandatory</p> <p>InsurerResponse/LiabilityCausation/DefendantAdmits section to be ignored for the new claims</p> <p>InsurerResponse/DefendantDetails/PersonalDetails<DefendantsDOB> added</p> <p>GetClaim</p> <p>ApplicationData/ApplicationIDs<AllocatedUserID> added</p> <p>ApplicationData/AllocatedUser added</p> <p>ApplicationData/FraudStated FraudReasonCode fixed reason code</p> <p>ApplicationData/ExitProcess added</p> <p>InsurerResponse/DefendantDetails/PersonalDetails<DefendantsDOB> added</p> <p>Timeouts/CurrentTimeout new value for timeout of Stage 1 Payment</p>
27/10/2010	0.18	<p>Amendments to Tech Specs (typos, paragraph titles)</p> <p>Additional changes due to CR implementation:</p> <ul style="list-style-type: none"> - ConditionalFeeeDate QA rule removed - Claimant Representative Reference Number, Defendant Insurer Reference Number, Policy Number Reference enlarged to 50 characters
27/12/2010	0.19	Amendment to LastExtendedTime section 8.8
31/01/2011	0.20	Amendment to section 4.9.1 for timeout flag changed from "1p" to "1Payment"
25/02/2011	1.0	<p>Just a finalised version to align the specs with the schemas in case of typos. Plus a couple of clarifications that came out by studying the tickets received during the integration phase and the first weeks of go live.</p> <p>Amendment to align this document to the XSD, in section AccidentDetails (2.5.1); date format, when specified, set to the standard XML date format "YYYY-MM-DD"</p> <p>Aesthetic change: document version changed to 1.0 just to reflect that it is related to the Release 1 of RaPId</p>
22/03/2012	2.0	<p>Release 2 changes plus the following amendments:</p> <ul style="list-style-type: none"> - amendment to section 16: added attribute "CRUDeductions" under that was previously missing - amendment to section 13: new behaviour in case Counter Offer Decision is "Accept counter offer"
27/04/2012	2.1	Loss 11 always present in S2SP request: clarifications added
01/06/2012	2.2	Change to QA rule for General damages in the Interim payment request
20/07/2012	2.3	Clarification on how to fill in the form for the Additional Damage s Request (§15.1)

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07/08/2012	2.4	A "copy & paste" typo corrected in Chapter 15: removed section 15.2 "StatementOfTruth"
04/02/2013	3.0	Release 3 changes
15/02/2013	3.1	Added attribute InterimPaymentNumber in the GetClaim() output
25/02/2013	3.2	- Added attributes ValueClaimedAfterContrib and ValueOfferedAfterContrib to the Court Proceedings Pack request and response respectively - Document name changed to the new "Claims Portal"
05/03/2013	3.3	Minor amendment to heading of section 18
14/03/2013	3.4	Minor amendments to the AddClaim() as per the additional Change Requests: - maximum size for attribute 'Comments' under LiabilityFunding/Funding increased to 1000 characters - option 'S' (Self-Insured) removed for attribute 'InsurerType' under DefendantDetails/InsurerInformation - validation removed for attribute 'AgreementDate' under LiabilityFunding/Funding Minor amendments to the AddInterimSPFRequest() and AddInterimSPFResponse() as per the additional Change Requests: - validation on loss type 11 PSLA amended - validation on total value of Interim request/response added
16/04/2013	3.5	- Minor amendment to the front page - Included a new section about data retention
17/05/2013	3.6	- Clarification included for Interest in the Stage 2 pack - Clarification included for Interest in the Court pack
07/06/2013	3.7	- Clarification included about mismatches between schema and XSD - Maximum length for attribute DefendantLegalDetails included
02/08/2013	3.8	- Note added about date format
14/08/2013	3.9	-InterimPaymentReceived field amended
10/12/2013	4.0	Minor amendment to section 2.2.2.1 "DefendantDetails/PersonalDetails": optional fields TitleType and OtherTitle included
01/06/2016	4.1	Release 5 changes: - AskCUE PI Reference field - Soft Tissue field - MedCo Case field - CRU Reference field - CRU Comment field - Rejection process
05/07/2016	4.2	New rejection reason added to section 4.1.9 New node TransfersList added to section 4.1.10
15/09/2016	4.3	Best practices added to chapter 19

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04/11/2016	4.4	Amendments in ISP and S2SP sections returned by getClaim()
19/02/2018	4.5	Amendments for Release 6 CR23 section 2.2 AddClaim() ClaimAndClaimantDetails
13/03/2018	4.6	Amendments for Release 6: - CR16 sections 12.4.1, 13.3.1, 16.4 - CR20 sections 4.1.1, 7.1.1, 12.1.1
11/05/2018	4.7	Added note on GrossAmount field
04/06/2018	4.8	Amendments for Release 6 CR21: - Added section 2.2.2 AddClaim() ClaimAndClaimantDetails/ClaimantRepresentative/ReferralSourceInfo - Previous section 2.2.2 Defendant Details is now section 2.2.3 and previous section 2.2.3 ClaimantDetails is now 2.2.4 - Fields related to section Funding (sections 2.7.2 and 2.7.2.1) removed. Maintained field Comments (Section M) section 2.7.2.1
13/08/2018	4.9	Minor amendment to CRUReference and CRUComment fields
05/10/2018	5.0	Added Release 6 Major and Minor Version

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1. Introduction

1.1 Overview

This document describes the fields and business rules of schema of XML files accepted as arguments or returned by system web methods.

Please note that in case any mismatch may arise between this document and the released XSD files, definitions in the XSD files have priority over this document, which will be amended accordingly.

NOTE: In a few cases the XSD files do not match the description contained in this document. This is due to some typos that were introduced in the very first release of the system.

The XSD typos have not been corrected in order to avoid additional effort for A2A developers. However, in order to better clarify where the mismatches are some notes have been included in this document to highlight those attributes that show a typo in the XSD.

PLEASE NOTE that all the amendments introduced with RELEASE 6 are highlighted in yellow.

1.2 References

This section contains the full list of schemas to be used in order to validate the XML files to be exchanged via the A2A interface.

Please note that the proper version of each schema should be carefully chosen according to the process version used.

The only exception is given by the schema of the GetClaim for which the latest version should be always used.

PIPWS.wsdl– wsdl file, containing the list and details of web methods exposed by the system

GetClaimData_ClaimData.xsd – claim data schema returned by GetClaim method

AddClaim_ClaimData.xsd – claim data schema for AddClaim web method

SendLiabilityDecision_InsurerResponse.xsd – Insurer response schema for SendLiabilityDecision method

AddInterimSPFRequest_InterimSettlementPackRequest.xsd – xml argument schema for AddInterimSPFRequest method

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AddInterimSPFResponse_InterimSettlementPackResponse.xsd – xml argument schema for AddInterimSPFResponse method

AddStage2SPFRequest_S2SPFRequestXML.xsd – xml argument schema for AddStage2SPFRequest

AddStage2SPFResponse_S2SPFResponseXML.xsd – xml argument schema for AddStage2SPFResponse

AddStage2SPFCounterOfferByCM_S2SPFCounterOfferByCMXML.xsd – xml argument schema

AddStage2SPFCounterOfferByCR_S2SPFCounterOfferByCRXML.xsd – xml argument schema

AddStage2SPFAdditionalDamagesRequest_S2SPFAdditionalDamagesRequestXML.xsd – xml argument schema for AddS2SPFAdditionalDamagesRequest

AddStage2SPFAdditionalDamagesResponse_S2SPFAdditionalDamagesResponseXML.xsd – xml argument schema for AddS2SPFAdditionalDamagesResponse

AddCPPFRequest_CPPFRequestXML.xsd – xml argument schema

AddCPPFResponse_CPPFResponseXML.xsd – xml argument schema

NOTE: for each release of Claims Portal the A2A client must use the related A2A schema. Only for the GetClaim() method the A2A client must be implemented as per the most recent schema because the method GetClaim() must work irrespective of the release under which a claim was generated.

1.3 Timeout values of the Test site

The following table shows the reduced timeout values of the Test site.

The timeout values for the Production environment are shown as well in order to provide an overview of the standard timeout values used in the live site.

-
- All the timeout values are expressed in Business Days;
- Timeout values are intended as relative timeouts. For example, the Stage 2 Settlement pack Additional damages decision timeout is calculated starting from the business day after the date of sent of the Stage 2 Settlement Pack Additional Damages Request;
- All warnings (1 day left, 3 days left, etc.) are triggered instantaneously; therefore they are not in line with the reduced timeout values.

Workflow Section	Phase Description	Timeout for PRODUCTION	Timeout for TEST SITE
STAGE 1	Liability decision timeout	15	1

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	Liability decision timeout (MIB claim)	30	2
	Liability decision timeout (Article 75 applied)	30	2
STAGE 2.1	Interim payment decision timeout (request for £1,000) for the first Interim Settlement Pack	10	1
	Interim payment decision timeout (request for more than £1,000) for the first Interim Settlement Pack	15	2
	Interim payment decision timeout for any subsequent Interim Settlement Pack	15	2
	Extend time for CRU for the first Interim Settlement Pack, only if payment is greater than £1,000	+15	+1
	Extend time for CRU for any subsequent Interim Settlement Pack	+15	+1
STAGE 2.2	Stage 1 payment timeout (used only as a reminder)	10	1
	Stage 2 Settlement pack decision timeout	15	1
	Stage 2 Settlement pack counter offer decision timeout	+20	+1
	Stage 2 Settlement pack automatic extension	+5	+5
STAGE 2.2 ADDITIONAL DAMAGES	Stage 2 Settlement pack Additional damages decision timeout	15	1
STAGE 3 COURT PROCEEDINGS	Court Proceedings pack response timeout (used only as a reminder)	5	5

1.4 Process versions of the Test site

The following table shows the process versions of the Test site.

The process versions for the Production environment are shown in order to provide an overview of the actual versions used in the live site.

In order to correctly read the values in the table below, please note that the range provided is intended limits included, e.g. the range from v1.0 to v3.4 will contain all the applications with process version from v1.0 inclusive to v3.4 inclusive.

Environment	From	To	Release version
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TEST SITE	1.0	3.4	Release 0
	3.5	4.3	Release 1
	4.4	5.4	Release 2
	5.5	6.4	Release 3
	6.5	-	Release 4*
	8.0		Release 6
PRODUCTION	1.0	2.0	Release 0
	2.1	3.0	Release 1
	3.1	3.2	Release 2
	3.3	3.9	Release 3
	4.0	4.1	Release 4*
	5.0	-	Release 5**
	6.0		Release 6

*Note: Release 4 did not introduce any changes to A2A interface. Schemas and functions valid for Release 3 are valid for Release 4 claims too.

**Note: Release 5 starts from the process version “5”. All the process versions from 4.2 to 4.9 have never existed.

1.5 Data Retention Activities

From Release 2 onwards Data Retention activities have been implemented in order to remove those applications that have reached an end in the workflow.

For more information about the Data Retention rules in place refer to the Claims Portal website.

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2. ClaimData for AddClaim()

2.1 Application data

This node contains the data shown in the Section N “Statement of Truth” of the CNF

2.1.1 ClaimDetails

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
Signatory	String	1	M	S = Claimant’ Solicitor C = Claimant in person	
RetainedCopy	Boolean	1	M	1	
ClaimValue	String	1	FROM RELEASE 3 ON M	1 = Up to £10,000 2 = Up to £25,000	FROM RELEASE 3 ON Flag that indicates the claim value

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2.2 ClaimAndClaimantDetails

This node contains the data shown in the area “Claimant’s Representative – contact details”, “Defendant’s details”, Section A “Claimant’s details” and **FROM RELEASE 6 the ReferralSourceInfo of the CNF**

2.2.1 ClaimantRepresentative/CompanyDetails

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
CompanyName	String	100	M	Name of the Claimant Representative company FROM RELEASE 6 ON The claim will be recorded with the Company Name present on the Administration site. Please note that if the Company Name is not present on the system the AddClaim() will return an error and it will be not possible to add the claim. Please contact your administrator to ensure that the Company Name is correctly filled in on the Administration site.	

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BranchName		100	O	FROM RELEASE 6 ON Field available from Release 6 on. For this field is allowed two types of input: <ul style="list-style-type: none"> • Prefilled by the system: In order to use the AsUser's branch name present on the Administration site this field must be filled in with the value: [PREFILLED]. Please note that if the Branch Name is not present on the system the AddClaim() will return an error and it will be not possible to add the claims. Please contact your administrator to ensure that the Branch Name is correctly filled in on the Administration site. • Value different from the value on the system: value different from [PREFILLED]. If the value is different from [PREFILLED] the length of the value must be of at least 1 char. 	
ContactName			M	Name of the user that created this claim	
ContactMiddleName			O	Middle Name of the user that created this claim	
ContactSurname			M	Surname of the user that created this claim	
TelephoneNumber			M		
EmailAddress			M		
Reference Number			M	<p>“Claimant representative Reference Number must not be all blanks or all zeros or combination of blanks and zeros”</p> <p>If one of the following character is found on the CR Reference Number field then reject the record</p> <p> (Pipe character) (half pipe) # (hash) \$,£~^[]{}_€¬</p>	

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{ Address }	CT_INPUT_Address		C	FROM RELEASE 6 ON Conditional Mandatory	
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FROM RELEASE 6 ON

Please note the same changes have been applied to the resendRejectedClaim().

2.2.1.1 ClaimantRepresentative/CompanyDetails/Address

Refer to this paragraph each time you see {address} in this document.

FROM RELEASE 6 ON

The address in the section ClaimantRepresentative/CompanyDetails is conditional mandatory and follows the below rules.

- Always mandatory if the BranchName field is not present. If the BranchName is not present the address fields are the Company's address fields. **PLEASE NOTE** the claim will be recorded with the Company's address present on the Administration site irrespective to any different value sent as input. **Please note that if the Company Address on the Administration site is not compliant with the Address' QA rules, the AddClaim() will return an error and it will be not possible to add the claims. Please contact your administrator to ensure that the Company Address is correctly filled in on the Administration site.**
- If the BranchName field is present, the address fields are the Branch's address fields.
- If the BranchName field is present the Address section is optional:
 - If not present, the system will prefill the Address data with the AsUser's Branch address data present on the Administration site. **Please note that if the Branch Address on the Administration site is not compliant with the Address' QA rules, the AddClaim() will return an error and it will be not possible to add the claims. Please contact your administrator to ensure that the Branch Address is correctly filled in on the Administration site.**
 - If present, the system will use the address data filled in the request. In this case, the QA rules applied to the address are the same QA rules applied to all the addresses, please see below.

Please note the same changes have been applied to the resendRejectedClaim().

As far as the address elements the following rules apply:

The Address Indicator must be set to As Input (A).

IF an Address is mandatory THEN Street 1, Town, Country plus either House Name or House Number must be present:

- Street1, Town, Country, House Name → OK
- Street1, Town, Country, House Number → OK
- Street1, Town, Country, House Name, House Number → OK
- Street1, Town, Country → NOT OK

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Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
HouseName		32	M*		
HouseNumber		20	M*		
PostCode		8	O*	<p>The Post Code is a 6 to 8 characters field including spaces. The Post Code must be in two parts separated by a space.</p> <p>The first part must be in one of these formats AN AAN AANA AANN ANA ANN The second part must be in the format NAA</p>	
Street1		32	M*		
Street2		32	O*		
District		25	O*		
City		25	M*		
County		15	O*		
Country		20	M*	Usually filled in with United Kingdom	
Address Indicator		1	M* (and hidden in the webUI)	A = As input	<p>Default=A (As input)</p> <p>This field was used by early implementation of the system; retained for future extensibility; but currently should be simply always set to “A”.</p>

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2.2.2 ClaimantRepresentative/ReferralSourceInfo

FIELDS INTRODUCED FROM RELEASE 6 ON.

Please note these fields are not visible for both the CR and the COMP in case of getClaim().

These fields are visible and editable by the CR only in the AddClaim() and in the ResendRejectedClaim().

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
ReferralSource		1	M	<ul style="list-style-type: none"> - R: Regulated CMC - E: Existing client - P: Private referral - A: Advertising (non-internet) - F: Via firm's website - W: Via other website - O: Other sources - N: Prefer not to say 	<p>Please note this field is not visible in case of getClaim() This field is visible and editable by the CR only in the AddClaim() and in the ResendRejectedClaim().</p> <p>FROM RELEASE 6 ON.</p>
CMCName		100	C	<p>Alphanumeric.</p> <p>Mandatory in case of Referral Source equals to R and cannot be present if Referral source is different from R</p>	<p>Please note this field is not visible in case of getClaim() This field is visible and editable by the CR only in the AddClaim() and in the ResendRejectedClaim().</p> <p>FROM RELEASE 6 ON.</p>

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MOJCMCAuthorisationNumber		7	C	Numeric. Mandatory in case of Referral Source equals to R and cannot be present if Referral source is different from R	Please note this field is not visible in case of getClaim(). This field is visible and editable by the CR only in the AddClaim() and in the ResendRejectedClaim(). FROM RELEASE 6 ON.
ReferralSourceWebsite		100	C	Alphanumeric. Mandatory in case of Referral Source equals to W and cannot be present if Referral source is different from W.	Please note this field is not visible in case of getClaim(). This field is visible and editable by the CR only in the AddClaim() and in the ResendRejectedClaim(). FROM RELEASE 6 ON.
ReferralSourceSource		100	C	Alphanumeric. Mandatory in case of Referral Source equals to O and cannot be present if Referral source is different from O.	Please note this field is not visible in case of getClaim(). This field is visible and editable by the CR only in the AddClaim() and in the ResendRejectedClaim(). FROM RELEASE 6 ON.

2.2.3 DefendantDetails

NOTE: the attribute “Comments” must be ignored in new claims created with the new version of the A2A. It must still be present in order to keep a unique method compatible with both old and new claims.

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Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
DefendantStatus			M	P - Personal B - Business	
Title		1	O	1 = Mr 2 =Mrs. 3 =Ms 4 =Miss 5 =other	TO BE IGNORED!
Other			C	“Other must not be all blanks or all zeros or combination of blanks and zeros”	C:If Defendant’s Title is 'other', Other must be provided”
DefDriverName			O		Name of the driver of the vehicle, if different from the Defendant
PolicyNumberReference			M		
ReferralSource			O (From Release 3 on: NOT PRESENT)		FROM RELEASE 3 ON: This field is NOT part of the schema
Comments			O		TO BE IGNORED for new version of A2A. NOTE: the field comment is not used anymore due to the implementation of the Change Request CR003. It is used only in the claims created prior to this implementation.
DefendantAge	Numeric		C		Estimated age of the defendant. C: Mandatory only if it is a MIB claim
DefendantDescription			C		Description of the defendant. C: Mandatory only if it is a MIB claim
DefendantDetailsObtained			C		Description of how the defendant details were obtained. C: Mandatory only if it is a MIB claim

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2.2.3.1 DefendantDetails/PersonalDetails

Use this node if DefendantStatus=Personal

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
Name			O		Name of the Defendant
MiddleName			O		Middle Name of the Defendant
Surname			M		Surname of the Defendant C: Mandatory if DefendantStatus=Personal
TitleType		1	O	1 = Mr 2 =Mrs. 3 =Ms 4 =Miss 5 =other	
OtherTitle			C	“Other must not be all blanks or all zeros or combination of blanks and zeros”	C:If Defendant’s Title is 'Other', OtherTitle must be provided”
Sex			C	M = Male F = Female N = Not known	C:Mandatory only if it is a MIB claim
DateofBirth			M		IGNORE IT (NOTE: the Defendant DOB is inserted by the Compensator in the response, not by the CR)
{ Address }	CT_INPUT_Address		O		

2.2.3.2 DefendantDetails/CompanyDetails

Use this node if DefendantStatus=Business

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
CompanyName		1-100	C		Defendant Company name C: Mandatory if DefendantStatus=Business
{ Address }	CT_INPUT_Address		O		

Please note that attributes not listed here but present in the XSD, are not used. This is because has been used the standard complex type

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CT_INPUT_Defendant_CompanyDetails even if it's not fully used here. If not used attributes are being populated, their value will be ignored by the system.

2.2.3.3 DefendantDetails/Vehicle

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
VRN	String		M	Free text	VRN of the Defendant
Make			C		C:Mandatory only if it is a MIB claim
Model			C		C:Mandatory only if it is a MIB claim
Color			C		C:Mandatory only if it is a MIB claim
EngineSize	Numeric	5	C		IGNORE IT

2.2.3.4 DefendantDetails/InsurerInformation

This node contain the data of the Compensator to which the claim must be sent

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
InsurerType		1	M	I = Insurer M = MIB FROM RELEASE 3 ON: The option 'S' (Self-Insured) is no more available	
InsurerName			M		Name of the Compensator to send the claim to.
Selected		1	M	1	
InsurerOrganisationId			M		Id of the Compensator to send the claim to.
InsurerOrganisationPath			M		Path of the Compensator to send the claim to. is this the claims handling organisation, e.g. a TPA company, self-insured, or branch/dept within the insurer?

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2.2.4 ClaimantDetails

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
Occupation			M		
ChildClaim		1	M	1 = YES 0 = NO	
NationalInsuranceNumber		9	O	<ul style="list-style-type: none"> Characters 1-2 must be in the range AA-ZZ Character 1 must not be D, F, I, Q, U, V Character 2 must not be D, F, I, O, Q, U, V Characters 1-2 must not be one of the following combinations: FY; GB; NK; TN; TT; ZZ. Characters 3-6 must be in the range 0000 – 9999 Characters 7-8 must be in the range 00 – 99 Character 9 must be in the range A – D 	
NINComment			C		C:Mandatory if NationalInsuranceNumber is empty
AskCUEPIReference		18	M	<ul style="list-style-type: none"> Characters 1-8 must contain the text ASKCUEPI Characters 9-18 must be numeric The admitted length is from 9 to 18 characters <p>e.g. ASKCUEPI0123456789</p>	

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2.2.4.1 ClaimantDetails/PersonalDetails

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
Name			M		Name of the Claimant
MiddleName			O		Middle Name of the Claimant
Surname			M		Surname of the Claimant
DateofBirth			M		
TitleType		1	M	1 = Mr 2 =Mrs. 3 =Ms 4 =Miss 5 =other	
OtherTitle			C	“Other must not be all blanks or all zeros or combination of blanks and zeros”	C:If Claimant's Title is 'other', OtherTitle must be provided”
{ Address }	CT_INPUT_Address		M		

2.2.4.2 ClaimantDetails/Vehicle

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
VRN	String		O	Free text	VRN of the Claimant

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2.3 MedicalDetails

This node contains the data shown in the Section B “Injury and medical details” and Section C “Rehabilitation” of the CNF

2.3.1 MedicalDetails/Injury

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
SoftTissue	Boolean	1	M	1 = YES 0 = NO	
BoneInjury	Boolean	1	M	1 = YES 0 = NO	
Whiplash	Boolean	1	M	1 = YES 0 = NO	
Other	Boolean	1	M	1 = YES 0 = NO	
InjurySustainedDescription	Free text	500	M		Description of the injury
TimeOffRequired	Boolean	1	M	1 = YES 0 = NO	<i>(Has the claimant had to take any time off work as a result of the injury?)</i>
StillOffWork	Boolean	1	C	1 = YES 0 = NO	C: If TimeOffRequired=yes, StillOffWork must be provided <i>(Is the claimant still off work?)</i>
TimeOffPeriod	Integer		C		C: If StillOffWork=no, TimeOffPeriod must be provided <i>(If no, for how many days was off work?)</i>
MedicalAttentionSeeking	Boolean	1	M	1 = YES 0 = NO	<i>(Has the claimant sought any medical attention?)</i>

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MedicalAttentionFirstDate	Date		C	YYYY-MM-DD* * the date format can include additional information, e.g. the Time Zone. Ensure that only the required information, i.e. YYYY-MM-DD are provided	C: If MedicalAttentionSeeking=yes, MedicalAttentionFirstDate must be provided
HospitalAttendance	Boolean	1	M	1 = YES 0 = NO	<i>(Did the claimant attend hospital as a result of the accident?)</i>
OvernightDetention		1	C	1 = YES 0 = NO	C: If HospitalAttendance=yes, OvernightDetention must be provided
DaysNumber	Numeric	1	C		C: If OvernightDetention =yes, DaysNumber must be provided

2.3.2 MedicalDetails/Hospital

There can be from 0 to 4 hospitals.

If there is at least one hospital, HospitalAttendance must be = 1 (YES) and if HospitalAttendance must be = 1 (YES), then at least one hospital must be input.

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
HospitalType		1	M	0 – NHS 1 – Private	
Hospitalname	String		M	Free text	
PostCode		8	M		

2.3.2.1 MedicalDetails/Hospital/HospitalAddress

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
AddressLine1	String	50	O	Free text	
AddressLine2	String	50	O	Free text	

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AddressLine3	String	50	O	Free text	
AddressLine4	String	50	O	Free text	

2.3.3 MedicalDetails/Rehabilitation

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
RehabilitationUndertaken		1	M	0 = YES 1 = NO 3 = Medical Professional not seen	
RehabilitationTreatment	String		C	Free text	C: If RehabilitationUndertaken=yes, RehabilitationTreatment must be provided
RehabilitationNeeds		8	C	1 = YES 0 = NO	Mandatory if RehabilitationUndertaken=no, or Medical professional not seen, otherwise optional
RehabilitationDetails			C		C: If RehabilitationNeeds=yes, RehabilitationDetails must be provided

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2.4 RepairsAndAlternativeVehicleProvision

This node contains the data shown in the Section D “Repairs” and Section E “Alternative vehicle provision” of the CNF

2.4.1 RepairsAndAlternativeVehicleProvision/Repairs

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
ClaimingDamageOwnVehicle	Boolean	1	M	1 = YES 0 = NO	
<p>(*) IF ClaimingDamageOwnVehicle = YES, THEN PROCEED with the fields here below ELSE IF ClaimingDamageOwnVehicle = NO, THEN SKIP this part and go directly to §2.5 AccidentData</p>					
DetailsOfTheInsurance	Integer		M*	0 – Comprehensive 1 – Third party fire and theft 2 – Third party only 3 – Other	C: If ClaimingDamageOwnVehicle=yes, DetailsOfTheInsurance must be provided (<i>Details of the insurance cover held for the vehicle?</i>)
OtherDetails	String		C*	Free text	C: IF DetailsOfTheInsurance='Other', OtherDetails must be provided
ThroughClaimantInsurer	Boolean	1	M*	1 = YES 0 = NO	C: If ClaimingDamageOwnVehicle=yes, ThroughClaimantInsurer must be provided (<i>Is the claim for vehicle damage proceeding through the claimant's insurer?</i>)
ThroughAlternativeCompany	Boolean	1	C*	1 = YES 0 = NO	C: IF ThroughClaimantInsurer =no, ThroughAlternativeCompany must be provided (<i>If No, is the claim for vehicle damage proceeding through an alternative company?</i>)
TotalLoss	Integer	1	M*	0 = YES 1 = NO 2 = Don't know	C: If ClaimingDamageOwnVehicle=yes, TotalLoss must be provided (<i>Is the vehicle a Total Loss or likely to be?</i>)

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RepairsPosition	Integer	1	C*	0 – Complete 1 – Authorised 2 – Not yet authorised 3 – Not known	C: IF TotalLoss = NO (TotalLoss=1) RepairsPosition must be provided <i>(If not, what is current position with the repairs?)</i>
DefendantInsInspection	Boolean	1	C*	1 = YES 0 = NO	C: IF TotalLoss = NO (TotalLoss=1) DefendantInsInspection must be provided <i>(Do you require the defendant's insurer to organise the repairs and/or inspection of the vehicle?)</i>
Location	String		C*	Free text	C: IF DefendantInsInspection = yes Location must be provided
ContactDetails	String		C*	Free text	C: IF DefendantInsInspection = yes ContactDetails must be provided

2.4.1.1 RepairsAndAlternativeVehicleProvision/Repairs/AlternativeCompany

If the claim for vehicle damage is proceeding through an alternative company, ThroughAlternativeCompany must be = 1 (YES) (“If Yes, please provide full details, if known”)

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
CompanyName			O*		
Address			O*		
TelephoneNumber			O*		
ReferenceNumber			O*		

2.4.2 RepairsAndAlternativeVehicleProvision/AlternativeVehicleProvision

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
ClaimantEntitled	Boolean	1	M	1 = YES 0 = NO	<i>“Has the claimant been provided a vehicle by their insurer?”</i>

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(*) IF ClaimantEntitled = NO, THEN PROCEED with the fields here below
ELSE IF ClaimantEntitled = YES, THEN SKIP this part and go directly to §2.5 AccidentData

AVRequiredByCL	Boolean	1	M*	1 = YES 0 = NO	C: IF ClaimantEntitled = no AVRequiredByCL must be provided (<i>“Does the claimant require the use of an alternative vehicle?”</i>)
AVProvided	Boolean	1	M*	1 = YES 0 = NO	(<i>“Has the claimant been provided with the use of an alternative vehicle?”</i>)
HireNeedOngoing		1	C*	1 = YES 0 = NO	C: IF AVProvided = YES => HireNeed must be provided(<i>“If Yes, is the hire need still on going?”</i>)
AVRequiredByCR		1	M*	1 = YES 0 = NO	(<i>“Do you require the defendant’s insurer to provide your client with an alternative vehicle?”</i>)
VehicleType			C*		C: IF AVRequiredByCR = YES => VehicleType must be provided (<i>“What type of vehicle is required?”</i>)
ContactName			C*		C: IF AVRequiredByCR = YES => ContactName must be provided
TelephoneNumber			C*		C: IF AVRequiredByCR = YES => TelephoneNumber must be provided

Note: due to a Change Request the question changed completely FROM “Is the claimant entitled to an alternative vehicle?” TO “Has the claimant been provided a vehicle by their insurer?”.

In order to minimise the effect on A2A users and web interface, the xml fields remains the same (despite of the name “ClaimantEntitled”) while the conditional rule is modified as above.

2.4.2.1 RepairsAndAlternativeVehicleProvision/AlternativeVehicleProvision/Provider

(*) IF AVProvided = YES, THEN PROCEED with the fields here below
ELSE IF AVProvided = NO, THEN SKIP this part and go directly to §2.5 AccidentData

If the claimant has been provided with the use of an alternative vehicle, AVProvided must be = 1(YES)

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
ProviderName			M*		
ReferenceNumber			M*		
ProviderAddress			M*		
StartDate	Date		M*		

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EndDate	Free text		M*		Please note that this has been defined as a string on purpose, to allow entering more details if a end date is not applicable (for example to allow entering “still ongoing”)
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2.4.2.1.1 RepairsAndAlternativeVehicleProvision/AlternativeVehicleProvision/Provider/Vehicle

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
VRN	String	0-12	O*		
Make	String	0-14	O*		
Model	String	0-30	O*		
EngineSize	Integer	6	O*	0-999999	
Color	String	0-16	O*		

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2.5 AccidentData

This node contains the data shown in the Section F “Accident Details”, Section G “Accident time, location and description” and Section J “Accidents involving a bus or a coach” of the CNF

2.5.1 AccidentData/AccidentDetails

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
ClaimantType	Integer		M	0 – The driver 1 – The owner of the vehicle but not driving 2 – A passenger in a vehicle owned by someone else 3 – A pedestrian 4 – A cyclist 5 – A motorcyclist 6 – Other	
OtherType	String	0-20	C		C: IF ClaimantType = 'Other', OtherType must be provided
OccupantsNumber	Integer		C	Integer > 0	C: IF ClaimantType = 0,1,2, OccupantsNumber must be provided
Seatbelt	Integer	1	C	1 = YES 0 = NO 2 = Seatbelt not supplied	C: IF ClaimantType = 0,1,2, Seatbelt must be provided
DriverIsDefendant	Boolean	1	C	1 = YES 0 = NO	C: IF ClaimantType = 2, DriverIsDefendant must be provided

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AccidentDate	Date		M	YYYY-MM-DD* * the date format can include additional information, e.g. the Time Zone. Ensure that only the required information, i.e. YYYY-MM-DD are provided	
AccidentTime	Time		M	HH:MM	
AccidentLocation	String	0-100	M	Free text	
AccidentDescription	String	0-500	M	Free text	
PoliceReported	integer	1	M	1 = YES 0 = NO 2 = Not known	

2.5.1.1 AccidentData/AccidentDetails/Driver

(*) IF DriverIsDefendant = NO, THEN PROCEED with the fields here below
 ELSE IF DriverIsDefendant = YES THEN SKIP this part and go directly to §2.5.1.5

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
Name	String	0-25	O*		
MiddleName	String	0-25	O*		
Surname	String	1-25	M*		
{ Address }			O*		

2.5.1.2 AccidentData/AccidentDetails/Owner

(*) IF DriverIsDefendant = NO, THEN PROCEED with the fields here below
 ELSE IF DriverIsDefendant = YES THEN SKIP this part and go directly to §2.5.1.5

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
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Name	String	0-25	O*		
MiddleName	String	0-25	O*		
Surname	String	0-25	O*		
{ Address }			O*		

2.5.1.3 AccidentData/AccidentDetails/Vehicle

(*) IF DriverIsDefendant = NO, THEN PROCEED with the fields here below
 ELSE IF DriverIsDefendant = YES THEN SKIP this part and go directly to §2.5.1.5

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
Make	String	0-14	O*		
Model	String	0-30	O*		
VRN	String	0-12	O*		

2.5.1.4 AccidentData/AccidentDetails/InsuranceCompanyInformation

(*) IF DriverIsDefendant = NO, THEN PROCEED with the fields here below
 ELSE IF DriverIsDefendant = YES THEN SKIP this part and go directly to §2.5.1.5

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
CompanyName	String	0-100	O*		
PolicyNumber	String	0-16	O*		
{ Address }			O*		

2.5.1.5 AccidentData/AccidentDetails/WeatherConditions

At least one of these fields must be = yes

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
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Sun	Boolean	1	O	1 = YES 0 = NO	
Rain	Boolean	1	O	1 = YES 0 = NO	
Snow	Boolean	1	O	1 = YES 0 = NO	
Ice	Boolean	1	O	1 = YES 0 = NO	
Fog	Boolean	1	O	1 = YES 0 = NO	
Other	Boolean	1	O	1 = YES 0 = NO	
OtherDetails	String	0-50	C	Free text	C: IF Other=Yes, OtherDetails must be provided

2.5.1.6 AccidentData/AccidentDetails/RoadConditions

At least one of these fields must be = yes

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
Dry	Boolean	1	O	1 = YES 0 = NO	
Wet	Boolean	1	O	1 = YES 0 = NO	
Snow	Boolean	1	O	1 = YES 0 = NO	
Ice	Boolean	1	O	1 = YES 0 = NO	
Mud	Boolean	1	O	1 = YES 0 = NO	
Oil	Boolean	1	O	1 = YES 0 = NO	
Other	Boolean	1	O	1 = YES 0 = NO	

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OtherDetails	String	0-50	C	Free text	C: IF Other=Yes, OtherDetails must be provided
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2.5.1.7 AccidentData/AccidentDetails/AccidentCircumstances

At least one of these fields must be = yes

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
VhclHitSideRoad	Boolean	1	O	1 = YES 0 = NO	
VhclHitInRear	Boolean	1	O	1 = YES 0 = NO	
VhclHitWhilstParked	Boolean	1	O	1 = YES 0 = NO	
AccidCarPark	Boolean	1	O	1 = YES 0 = NO	
AccidRoundabout	Boolean	1	O	1 = YES 0 = NO	
AccidChangingLanes	Boolean	1	O	1 = YES 0 = NO	
ConcertinaCollision	Boolean	1	O	1 = YES 0 = NO	
Other	Boolean	1	O	1 = YES 0 = NO	

2.5.1.8 AccidentData/AccidentDetails/PoliceDetails

(*) IF PoliceReported = YES, THEN PROCEED with the fields here below
ELSE IF PoliceReported = NO or NOT KNOWN THEN SKIP this part and go directly to §2.5.2

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
StationName	String	0-100	O		

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StationAddress	String	0-100	O		
ReportingOfficerName	String	0-50	O		
ReferenceNumber	String	0-20	O		

2.5.2 AccidentData/BusCoach

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
BusOrCoach	Boolean	1	M	1 = YES 0 = NO	"Did the accident involve a bus or a coach?"
<p>(*) IF BusOrCoach = YES, THEN PROCEED with the fields here below ELSE IF BusOrCoach = NO THEN SKIP this part and go directly to §2.6</p>					
DriverName	String	0-50	O*		
DriverID	String	0-20	O*		
DriverDescription	String	0-500	O*	Free text	
VehicleDescription	String	1-500	M*	Free text	
NumberOfPassengers	Integer		O*	>=0	
Evidence	Boolean	1	M*	1 = YES 0 = NO	"Is evidence of travel available?"
Comments	String	0-500	C*	Free text	C: IF Evidence =No, must be provided this field, to report the reason why the evidence is not available

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2.6 OtherPartyDetails

This node contains the data shown in the Section I “Other Party Details” of the CNF

**(*) IF there is at least one Other Party, THEN PROCEED with the fields here below (for each node OtherParty)
ELSE IF there are no other parties, THEN SKIP this section and proceed to the § 2.7**

2.6.1 OtherPartyDetails/OtherParty

There can be from 0 to 6 Other parties (→ from 0 to 6 nodes “OtherParty”).

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
OPType		1	M*	W – Witness O – Other	
OPOther			C*		C: IF OPType =Other, OPOther must be provided

2.6.1.1 OtherPartyDetails/OtherParty/PersonalDetails

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
Name			O*		Name of the OtherParty
MiddleName			O*		Middle Name of the OtherParty
Surname			M*		Surname of the OtherParty
TitleType		1	O*	1 = Mr 2 =Mrs. 3 =Ms 4 =Miss 5 =other	

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OtherTitle			O*	“Other must not be all blanks or all zeros or combination of blanks and zeros”	C:If TitleType is 'other', OtherTitle must be provided”
{ Address }	CT_INPUT_Address		O*		

2.6.1.2 OtherPartyDetails/OtherParty/VehicleInformation

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
VRN			O*		
Make			O*		
Model			O*		
Color			O*		

2.6.1.3 OtherPartyDetails/OtherParty/InsuranceCompanyInformation

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
CompanyName			O*		
PolicyNumber			O*		
{ Address }	CT_INPUT_Address		O*		

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2.7 LiabilityFunding

This node contains the data shown in the Section K “Liability and Section M “Other relevant information” of the CNF. FROM RELEASE 6 ON the fields related to theSection L “Funding” are removed from the system. The field Comments has not been removes.

2.7.1 LiabilityFunding/Liability

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
DefendantResponsibility Note: this field contains a typo in the XSD	Free text		M		
OP1Responsibility		1	O	1 = YES 0 = NO	A value is needed only if the Other Party 1 is present (see OtherPartyDetails/OtherParty). Otherwise, simply OMIT this attribute
OP2Responsibility		1	O	1 = YES 0 = NO	A value is needed only if the Other Party 2 is present (see OtherPartyDetails/OtherParty). Otherwise, simply OMIT this attribute
OP3Responsibility		1	O	1 = YES 0 = NO	A value is needed only if the Other Party 3 is present (see OtherPartyDetails/OtherParty). Otherwise, simply OMIT this attribute
OP4Responsibility		1	O	1 = YES 0 = NO	A value is needed only if the Other Party 4 is present (see OtherPartyDetails/OtherParty). Otherwise, simply OMIT this attribute
OP5Responsibility		1	O	1 = YES 0 = NO	A value is needed only if the Other Party 5 is present (see OtherPartyDetails/OtherParty). Otherwise, simply OMIT this attribute
OP6Responsibility		1	O	1 = YES 0 = NO	A value is needed only if the Other Party 6 is present (see OtherPartyDetails/OtherParty). Otherwise, simply OMIT this attribute

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2.7.2 LiabilityFunding/Funding

SECTION REMOVED FROM RELEASE 6 ON.

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
FundingUndertaken	Boolean	1	M	1 = YES 0 = NO	(“Has the claimant undertaken a funding arrangement within the meaning of CPR rule 43.2(1)(k)?”)
(*) IF FundingUndertaken = YES, THEN PROCEED with the fields here below ELSE IF FundingUndertaken = NO THEN SKIP this part and go directly to §2.7.2.1 At least one of Section58, Section29, MembershipOrganisation, Other must = yes					
Section58	Boolean	1	M*	1 = YES 0 = NO	(“The claimant has entered into a conditional fee agreement in relation to this claim, which provides for a success fee within the meaning of section 58(2) of the Courts and Legal Services Act 1990”)
ConditionalFeeDate	Date		C*	YYYY-MM-DD* * the date format can include additional information, e.g. the Time Zone. Ensure that only the required information, i.e. YYYY-MM-DD are provided	C: IF Section58= Yes, ConditionalFeeDate must be provided (“Date conditional fee arrangement was entered into.”)
Section29	Boolean	1	M*	1 = YES 0 = NO	(“The claimant has taken out an insurance policy to which section 29 of the Access Justice Act 1999 applies”)
ICName	String		C*	Free text	C: IF Section29= Yes, ICName must be provided (“Insurance Company Name”)
ICAddress	String	100	C*	Free text	C: IF Section29= Yes, ICAddress must be provided (“Address of insurance company”)
PolicyNumber	String		C*	Free text	C: IF Section29= Yes, PolicyNumber must be provided

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PolicyDate	Date		C*	YYYY-MM-DD* * the date format can include additional information, e.g. the Time Zone. Ensure that only the required information, i.e. YYYY-MM-DD are provided	C: IF Section29 = Yes, PolicyDate must be provided
LevelOfCover	String		C*	Free text	C: IF Section29 = Yes, LevelOfCover must be provided
PremiumsStaged	Boolean	1	C*	1 = YES 0 = NO	C: IF Section29 = Yes, PremiumsStaged must be provided (<i>“Are the insurance premiums staged?”</i>)
IncreasingPoint	String	100	C*	Free text	C: IF PremiumsStaged = Yes, IncreasingPoint must be provided (<i>“At which point is an increased premium payable?”</i>)
MembershipOrganisation	Boolean		M*	1 = YES 0 = NO	(<i>“The claimant has an agreement with a membership organisation to meet their legal costs?”</i>)
OrganizationName	String		C*	Free text	C: IF MembershipOrganisation = Yes, OrganizationName must be provided

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AgreementDate	Date		C*	YYYY MM DD* * the date format can include additional information, e.g. the Time Zone. Ensure that only the required information, i.e. YYYY MM DD are provided FROM RELEASE 3 ON: Validation (AgreementDate >= AccidentDate) is removed	C: IF MembershipOrganisation = Yes, AgreementDate must be provided
Other Note: this field contains a typo in the XSD	Boolean	1	M*	1 = YES 0 = NO	
OtherDetails	String	500	C*	Free text	C: IF Other = Yes, OtherDetails must be provided

2.7.2.1 LiabilityFunding/Funding

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
ConsideredFreeLegalExpIns		1	M**	1 = YES 0 = NO	** ONLY IF it is a <i>MIB claim</i> , otherwise <i>SKIP IT</i> FIELD REMOVED FROM RELEASE 6 ON.
Comments	Free text	1000	C		Section M “Other relevant Information”

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3. InsurerResponse for SendInsurerResponse()

3.1 InsurerResponseA2A

This node contains the data shown in the Section A “Liability/Causation”, Section B1 “Services provided by the insurer - Rehabilitation”, Section B2 “Services provided by the insurer – Alternative vehicle provision”, Section B3 “Services provided by the insurer – Repairs/Inspection” and Section C “Services provided by the insurer – Response information” of the Insurer Response to the CNF

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
Capacity	String	1	M	0 – Insurer in contract 1 – RTA insurer 2 – Article 75 insurer on behalf of MIB 3 – MIB 4 – other	
OtherCapacity			C		C: IF Capacity = other, OtherCapacity must be provided

3.1.1 InsurerResponse/LiabilityCausation

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
NoAuthority			C	1 = YES 0 = NO	C: If Capacity = MIB, then NoAuthority must be provided
UnadmittedLiabilityReasons		1	O		
LiabilityDecision			M	A = Admitted AN – Admitted with negligence N – Not admitted	

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3.1.1.1 InsurerResponse/LiabilityCausation/DefendantAdmits

NOTE: the node “DefendantAdmits” must be ignored in the new claims created with the new version of the A2A
It must still be present in order to keep a unique method compatible with both old and new claims.

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
AccidentOccurred		1	M*	1 = YES 0 = NO	At least one of these 3 fields must be set to YES
CausedByDefendant		1	M*	1 = YES 0 = NO	At least one of these 3 fields must be set to YES
CausedSomeLossToTheClaimant		1	M*	1 = YES 0 = NO	At least one of these 3 fields must be set to YES

3.1.2 InsurerResponse/ProvidedServices

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
PreparedToProvideRehabilitation Note: this field contains a typo in the XSD		1	M	1 = YES 0 = NO	
RehabilitationProvided Note: this field contains a typo in the XSD		1	M	1 = YES 0 = NO	
RehabilitationDetails Note: this field contains a typo in the XSD			C		C: IF RehabilitationProvided = yes, RehabilitationDetails must be provided
AltVhclProvided		1	M	1 = YES 0 = NO	
AltVhclDetails			C		C: IF AltVhclProvided = yes, AltVhclDetails must be provided
RepairsProvided		1	M	1 = YES 0 = NO	

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RepairsDetails			C		C: IF RepairsProvided = yes, RepairsDetails must be provided
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3.1.2.1 InsurerResponse/ProvidedServices/DefendantsInsurer

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
ContactName			M	Name of the user that answered	
ContactMiddleName			O	Middle Name of the user that answered	
ContactSurname			M	Surname of the user that answered	
TelephoneNumber			M		
EmailAddress			M		
Reference Number			M	<p>“Defendant Insurer Reference Number must not be all blanks or all zeros or combination of blanks and zeros”</p> <p>If one of the following character is found on the Reference Number field then reject the record</p> <p> (Pipe character) ! (half pipe) # (hash) \$,£~^`[]{}_€¬</p>	
{ Address }	CT_INPUT_Address		M		

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3.1.3 InsurerResponse/DefendantDetails/PersonalDetails

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
DefendantsDOB	Date		O		Date of Birth of the Defendant

4. ClaimData returned by GetClaim() – Stage 1 level*

4.1 ApplicationData

This node contains the Statement of Truth fields (see the DocumentInput schema) plus additional data that are generated by the system along the whole process (*)

4.1.1 ApplicationIDs

This list of fields is retrieved from the Organisations stored in the system, not from the data inserted by the users in the Forms.

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
ClaimID			M		Id of the Claim (it's the Application Id)
RepresentativeID			O		ID of the Claimant Representative Organisation
RepresentativeName			O		Name of the Claimant Representative Organisation
RepresentativeBranchID			O		ID of the Branch in the Claimant Representative Organisation
RepresentativeBranchName			O		Name of the Branch of the Claimant Representative Organisation
InsurerID			O		ID of the Compensator Organisation
InsurerName			O		Name of Compensator Organisation
InsurerBranchID			O		ID of the Branch in the Compensator Organisation

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InsurerBranchName			O		Name of the Branch of the Compensator Organisation
AllocatedUserID	String		O		ID of the User to which the claim is allocated (IF it was allocated via the function Allocate To user) WITHIN THE ORGANISATION THAT IS HANDLING THE CLAIM at the moment
EndDate	Date		O		Date of End of the claim.
AskCUEPIReference			O		The latest AskCUEPI Reference number inserted for this claim during its lifecycle
MedCoCaseID			O		The latest MedCoCase Reference number inserted for this claim during its lifecycle (Note that the MedCoCase Reference number can be inserted in both the Interim Settlement Pack form and in the Stage 2 Settlement Pack form)
CRUReferenceNumber	FROM RELEASE 6 ON: 6		O	FROM RELEASE 6 ON: - First 3 chars: 3 alpha (either uppercase or lowercase) - Next 3 chars: 3 Numeric Please note that if present the CRUReference number cannot be empty.	The latest CRU Reference number inserted for this claim during its lifecycle (Note that the CRU Reference number can be inserted in both the Interim Settlement Pack Response form and in the Stage 2 Settlement Pack Response form)

4.1.2 ClaimDetails

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
SentDate	Date				The date in which the CNF was sent by the CR
Article75				1 = YES 0 = NO	Flag that indicates if Article75 was applied or not

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InterimPaymentTimeoutExtended			O	1 = YES 0 = NO	Flag that indicates whether the timeframe to take a decision for the Interim Payment was extended or not
ClaimValue	String	1	M	1 = Up to £10,000 2 = Up to £25,000	Flag that indicates the claim value

4.1.3 ClaimantDetails

This node, introduced with the Release 2, includes flags set by the portal at specific points in the process and used in order to move the claim depending on the age of the claimant.

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
isClaimantChildAtStage1Response			O	1 = YES 0 = NO	Flag that indicates if the claimant was a child when the Stage 1 Insurer response was sent by the Compensator
isClaimantChildAtStage2Request			O	1 = YES 0 = NO	Flag that indicates if the claimant was a child when the Stage 2 Settlement pack request was sent to the Compensator
isClaimantChildAtStage2Agreement			O	1 = YES 0 = NO	Flag that indicates if the claimant was a child when the Stage 2 Settlement pack was agreed
isClaimantChildAtStage2AgreementAD			O	1 = YES 0 = NO	Flag that indicates if the claimant was a child when the Stage 2 Settlement pack additional damages was agreed

4.1.4 FraudStated

This node is filled in when a Claim is thrown out of the process due to the fact that the Compensator stated that there is a suspect of Fraud.

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Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
FraudReasonCode	String	1		0 – Fraud stated 1 – Reason 2 (DEPRECATED) 2 – Reason 3 (DEPRECATED)	The reason code linked to the fraud. Always use 0.
FraudComment	String				

4.1.5 ExitProcess

4.1.5.1 ExitCR

This node is filled in when a Claim is taken out of the process by the CR using the function “Exit Process”.

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
ExitReasonCode	String	1		2 - Value of claim below £1,000 3 - Value of claim exceeds the upper limit 4 - Claim is too complex for process 5 - Withdrawal of claim 6 - Duplicated claim 7 - Withdrawal of offer 8 - Interim payment for child claimant 10 – Other 11 – Stage 1 costs not paid on time 12 – Interim Payment partial offer not accepted 13 – Interim Payment request not answered and/or paid on time	These reason codes are used by the CR
ExitComment	String	500			

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4.1.5.2 ExitCM

This node is filled in when a Claim is taken out of the process by the COMP using the function “Exit Process”.

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
ExitReasonCode	String	1		1 - Incomplete information provided on CNF 2 - Value of claim below £1,000 3 - Value of claim exceeds the upper limit 6 - Duplicated claim 7 - Withdrawal of offer 9 - Claim requires further investigation 10 - Other	These reason codes are used by the COMP
ExitComment	String	500			

4.1.6 InterimPackRejected

This node is filled in when an Interim Settlement Pack is rejected by the Compensator

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
InterimPackRejectionComment	String				

4.1.7 AllocatedUser

4.1.7.1 AllocatedCR

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Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
AlocatedUserId	String				ID of the CR User to which the claim is allocated (IF it was allocated via the function Allocate To user) at the moment

4.1.7.2 AllocatedCOMP

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
AlocatedUserId	String				ID of the COMP User to which the claim is allocated (IF it was allocated via the function Allocate To user) at the moment

4.1.8 StatementOfTruth

It's the content of the node "ApplicationData/ClaimDetails" present in the DocumentInput file.

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
SignatoryType	String	1	M	S = Claimant' Solicitor C = Claimant in person	
RetainedSignedCopy	Boolean	1	M	1	

4.1.9 Rejected Claim

FROM RELEASE 5 ON

This node *RejectedClaim* is filled in when a Claim is rejected by the COMP using the function "Reject Claim".

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Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
RejectionReasonCode		1	M	0 - Mandatory fields incorrectly populated 1 - CNF sent to wrong defendant 2 - AskCUE PI reference not valid	These reason codes are used by the COMP when they reject the claim

For claims created under old process versions, it is needed to pass the “RejectionReasonCode” field with a default value (i.e. “0”) which will be automatically IGNORED by the system in case the claim belongs to an older version.

4.1.10 Transfers List

FROM RELEASE 5 ON

This node *TransfersList* is filled in when a Claim is transferred between two organisations of the same type “Bulk Transfer” batch process.

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
Transferred	Boolean		O	1 = YES	This flag is automatically populated by the bulk transfer batch and indicates that the claim has been transferred at least once along its life cycle

4.1.10.1 Transfer

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
TransferID			O		This field indicates the number of the transfer
TransferDesc			O		This field indicates which organisations have been involved in the transfer and when the transfer has been performed

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4.2 ClaimAndClaimantDetails

This node contain the data submitted through the Document Input.

4.3 MedicalDetails

This node contain the data submitted through the Document Input.

4.4 RepairsAndAlternativeVehicleProvision

This node contain the data submitted through the Document Input.

4.5 AccidentData

This node contain the data submitted through the Document Input.

4.6 OtherPartyDetails

This node contain the data submitted through the Document Input.

4.7 LiabilityFunding

This node contain the data submitted through the Document Input.

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4.8 InsurerResponse

This node contains the data submitted through the Insurer Response, plus two fields inserted by the system after an Insurer Response is successfully sent. The table below shows these two additional fields.

4.8.1 ProvidedServices

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
NotificationDate	Date		O		The date on which the CNF was sent by the CR to the Compensator. Always equal to the SentDate because the delivery of the message is instantaneous, being an electronic system
ResponseDate	Date		O		The date on which the Insurer response to the CNF was sent by the CR to the Compensator to the CR

4.9 Timeouts

4.9.1 CurrentTimeout

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
SelectedTimeout	Date		O		This is the currently active timeout date

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TimeOutType	String		O	<missing element> => during Stage 1 “1Payment”: after executing the AddInsurerResponse() “21”: after executing AddInterimSPFRequest() “221”: after executing AddS2SPFRequest() “222”: after executing AddS2SPFResponse() “f370”: after executing AddCPPFRequest() “22ex” during a Extend Time request “21ex” during an Interim Settlement Pack Extend Time request “22ad”: after executing AddS2SPFAdditionalDamagesRequest() “22adex” during an Additional Damages Extend Time request	This is an internal code to keep track of the applicable timeout phase
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Please note that the following subsections of the Timeouts section are present in the returned XML but currently not populated.

4.9.2 PreCalculatedTimeouts/ClaimNotificationForm

This section contains the timeout dates for Stage1

4.9.2.1 Insurer

This section pre-calculates the timeout dates in case of compensator of type Insurer or Self-Insurer when Article75 does not apply

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
LiabilityDecisionTimeout	Date		O		Timeout for the liability decision
Stage1PaymenyTimeout	Date		O		Timeout for the Stage 1 payment

4.9.2.2 MIBorArt75

This section pre-calculates the timeout dates in case the compensator is MIB or in case Article75 apply for compensator of type Insurer or Self-Insurer

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
LiabilityDecisionTimeout	Date		O		Timeout for the liability decision
Stage1PaymenyTimeout	Date		O		Timeout for the Stage 1 payment

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4.9.3 PreCalculatedTimeouts/InterimSettlementPack

4.9.3.1 LowPayment

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
InterimPaymentTimeout	Date		O		This is the minimum date

4.9.3.2 HighPayment

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
InterimPaymentTimeout	Date		O		This is the maximum date

4.9.4 PreCalculatedTimeouts/Stage2SettlementPack

4.9.4.1 Stage2DecisionOrCounterOffer

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
Stage2DecisionOrCounterOfferTimeout	Date		O		Precalculated timeout for the Decision or CounterOffer for Stage 2

4.9.5 PreCalculatedTimeouts/Stage2AdditionalDamagesPack

4.9.5.1 Stage2AdditionalDamagesDecision

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description

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Stage2AdditionalDamagesDecisionTimeout	Date		O		Precalculated timeout for the Decision for Stage 2 Additional Damages
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4.9.6 PreCalculatedTimeouts/CourtProceedingsPack

4.9.6.1 CourtProceedings

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
CourtProceedingsTimeout	Date		O		Precalculated timeout date for the Court Proceedings pack.

5. ClaimData returned by GetClaim() – Stage 2.1 level - INTERIM SETTLEMENT PACK

FROM RELEASE 3 ON:

The node *InterimSettlementPackList* contains the list of Interim Settlement Packs and it is made of a sequence of *InterimSettlementPack* elements.

5.1 Interim Settlement Pack

The node *InterimSettlementPack* contains the information on each Interim Settlement Pack made.

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
InterimPaymentNumber			M		Interim Settlement Pack identifier

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5.1.1 ClaimantRepresentative

This node is the same as 2.2.1

5.1.2 DefendantRepresentative

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
ContactName			M	Name of the user that answered	
ContactMiddleName			O	Middle Name of the user that answered	
ContactSurname			M	Surname of the user that answered	
TelephoneNumber			M		
EmailAddress			O		
Reference Number			M	<p>“Defendant Insurer Reference Number must not be all blanks or all zeros or combination of blanks and zeros”</p> <p>If one of the following character is found on the Rference Number field then reject the record</p> <p> (Pipe character) ! (half pipe) # (hash) \$.£~^{}{}_€¬</p>	

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5.1.3 MedicalReport

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
MedicalReportStage2_1	Integer		M	0-4	Number of medical reports

5.1.4 LossesToDate

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
SeatbeltContributory	Boolean		M		

5.1.4.1 ClaimantLosses

It is made of a sequence of 0 up to 15 of the following ClaimantLossesToDate element:

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
Comments	String	0-500	O	Free text	
EvidenceAttached	Boolean		M		
GrossValueClaimed	Decimal		M	Decimal >= 0	

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LossType	Integer		M	0 - Policy excess 1 – Loss of use 2 – Car hire 3 – Repair costs 4 – Fares (taxis, buses, tube, etc.) 5 – Medical expenses 6 – Clothing 7 – Care/Services 8 – Loss of earnings for Claimant 9 – Loss of earnings for Employer 10 – Other losses 11 - PSLA 13 - Disadvantage on the labour market 14 - Loss of congenial employment 15 - Future losses	FROM RELEASE 3 ON: The following new loss types are available: 13 - Disadvantage on the labour market 14 - Loss of congenial employment 15 - Future losses Loss type 11 “General damages” renamed to “PSLA”
PercContribNegDeductions	Decimal		M	0-100	
ItemBeingPursued	Boolean		M	1=Yes 0=No	It indicates whether an item is pursued or not by the Claimant Representative. If YES, the loss amount is considered in the calculation of the Total heads
ValueClaimedAfterContrib	Decimal		M		“Value claimed after contribution (£)” is the net amount obtained by deducting the “% Contributory Negligence deductions” from the gross value. Example (for one loss type): Gross value claimed (£) = 2000 % Contributory Negligence deductions = 15% Value claimed after contribution = 2000 – (2000*15%) = 1700
PercInterestRate	Decimal		O	0-100	

5.1.4.2 DefendantReplies

It is made of a sequence of 0 up to 15 of the following DefendantResponse element:

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Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
AmountInDispute	Decimal		M		When button “Calculate” is pressed then this field should be calculated by the system as: “Amount in dispute (£)” = “Value claimed after contribution (£)” – “Value offered after contribution (£)”.
Comments	String	0-500	O		
GrossValueOffered	Decimal		M	Decimal >= 0	
IsGrossAmountAgreed	Boolean		M		
LossType	Integer		M	0 - Policy excess 1 – Loss of use 2 – Car hire 3 – Repair costs 4 – Fares (taxis, buses, tube, etc.) 5 – Medical expenses 6 – Clothing 7 – Care/Services 8 – Loss of earnings for Claimant 9 – Loss of earnings for Employer 10 – Other losses 11 - PSLA 13 - Disadvantage on the labour market 14 - Loss of congenial employment 15 - Future losses	FROM RELEASE 3 ON: The following new loss types are available: 13 - Disadvantage on the labour market 14 - Loss of congenial employment 15 - Future losses Loss type 11 “General damages” renamed to “PSLA”
PercContribNegDeductions	Integer		M	0-100	

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ValueOfferedAfterContrib	Decimal		M		<p>“Value offered after contribution (£)” is the net amount obtained by deducting the “%Contributory Negligence deductions” from the gross value offered.</p> <p>Example (for one loss type):</p> <p>Gross value offered (£) = 2000</p> <p>% Contributory Negligence deductions = 15%</p> <p>Value offered after contribution (£) = 2000 – (2000*15%) = 1700</p>
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5.1.4.3 Total/LossesTotal

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
CRUDeductions	Decimal		O	Decimal >= 0	CRU deductions (£)
LossesOffered	Decimal		O	Decimal >= 0	Losses offered to date (£)
NetValue	Decimal		O	Decimal >= 0	Net value of offer to date (£)
TotalHeads	Decimal		O	Decimal >= 0	Total heads of net damage claimed to date (£)

5.1.5 InterimPayment

5.1.5.1 ClaimantRequestForInterimPayment

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
DateOfRequest	Date		M		
PaymentDecision	String		M	“AC” Accepted “NAC” Not accepted	
ReasonsForInterimPaymentRequest	String	0-500	O		Detail reasons for interim payment request
ValueOfInterimRequest	Decimal		M	Decimal >= 0	

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5.1.5.2 DefendantResponsesToInterimPaymentRequest

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
AdditionalComments	String	0-500	O		
DateOfResponse	Date		M		
ValueOfInterimPaymentAgreed	Decimal		M		

5.1.6 StatementOfTruth

This node is the same as 4.1.8

5.1.7 Phase2ClaimantDefendantDates

5.1.7.1 ClaimantRepresentativeDates

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
DateOfNotification	Date		M		

5.1.7.2 DefendantRepresentativeDates

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
DateOfInsurerResponse	Date		M		

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6. AddInterimSPFRequest (TO SEND THE INSURER REQUEST OF THE InterimSettlementPack Form)

6.1 Claimant Representative

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
ContactName	String	15	M	Free text	Field is a mandatory and should contain data of the Claimant's representative - contact details from CNF form.
ContactMiddleName	String	25	O	Free text	Field "Contact Middle Name" should contain data of the Claimant's representative - contact details from CNF form.
ContactSurname	String	25	M	Free text	The Claimant's representative Contact surname is a mandatory field and should contain data of the Claimant's representative - contact details from CNF form.
TelephoneNumber	String	50	O	Free text	Field "Telephone number" should contain data of the Claimant's representative - contact details from CNF form.
EmailAddress	String	50	O	Free text	Field "E-mail address" should contain data of the Claimant's representative - contact details from CNF form.

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ReferenceNumber	String	20	M		<p>The Claimant representative Reference Number is a mandatory field and should contain data of the Claimant's representative - contact details from CNF form.</p> <ul style="list-style-type: none"> “Claimant representative Reference Number must not be all blanks or all zeros or combination of blanks and zeros” <p>If one of the following character is found on the CR Reference Number field then reject the record and supply the following error message:</p> <ul style="list-style-type: none"> “Claimant representative Reference Number has invalid characters” <p> (Pipe character) ! (half pipe) # (hash) \$,£~^`[]{}_€¬</p>
PaymentMoreRequested	Boolean		M (From Release 2 on: NOT PRESENT)	1 = Yes 0 = No	<p>Is a payment of more than £1000 being requested?</p> <p>FROM RELEASE 2 ON: This field is automatically set by the system after the user sends the Interim Settlement pack, depending on the value of “Value of interim request (£)”</p>

6.1.1 ClaimantRepresentative/MedCoCase

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
SoftTissue	Boolean		FROM RELEASE 5 ON M	1 = Yes 0 = No	<p>FROM RELEASE 5 ON: <i>“Is this a soft tissue that requires the use of MedCO?”</i></p>

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MedCoCaseID			FROM RELEASE 5 ON C	<ul style="list-style-type: none"> - only numerics and forward slash are admitted; - maximum length of 11 characters; - minimum length of 3 characters; - the penultimate character must be always the forward slash (/) e.g. 1/1, 1234/1, 12345/2, 123456789/9	FROM RELEASE 5 ON: C: If SoftTissue = 1, then MedCoCaseID must be provided If SoftTissue = 0 then the MedCoCaseID must not be provided. If SoftTissue = 0 and a valid MedCoCaseID will be provided, the ISP will be correctly sent and the MedCoCaseID will be automatically ignored by the system. If SoftTissue = 0 and an invalid MedCoCaseID will be provided, the ISP will NOT be sent as an error will occur.
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6.2 Medical Report

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
MedicalReportStage2_1	Integer		M	0 1 2 3 4	Number of Medical Reports for Interim pack. Default = 0 The user can add up to 4 Medical Reports.

6.3 Claimant Request for Interim Payment

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Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
ValueOfInterimRequest	Decimal		M (From Release 2 on: NOT PRESENT)	Decimal ≥ 0 Can not be less than £1000	Value of interim request (£) IN RELEASE 0 AND 1: This field should contain the value of “Total heads of net damage claimed to date (£)” and is editable. But if “PaymentMoreRequested” =0(“No”) then this field is set to £1000. Please note that “Total heads of net damage claimed to date” = Sum (“Value claimed after contribution”), for details see GrossValueClaimed in 6.4 FROM RELEASE 2 ON: This field is NOT part of the schema because the SYSTEM SETS ITS VALUE TO the value of “Total heads of net damage claimed to date (£)” Please note that “Total heads of net damage claimed to date (£)” = Sum (“Value claimed after contribution (£)” of all the Losses where ‘Is the Interim item being pursued?’ == Yes).
ReasonsForInterimPaymentRequest	String	500	O	Free text	Detail reasons for interim payment request below

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6.4 Claimant Losses

IN RELEASE 2: The General Damages Loss (11) MUST be always present, with “GrossValueClaimed” equal to or greater than 1000.00, “PercContribNegDeductions” equal to 0.00, “EvidenceAttached” equal to 1 and “ItemBeingPursued?” equal to 1 (=Yes)

FROM RELEASE 3 ON: The PSLA loss (11) validation is amended and a new validation on the Total value of the Interim payment request is included to ensure that it is equal to or greater than £1,000.

NOTE: that the above validations apply to just the **first** Interim Settlement Pack: **subsequent** Interim Settlement Packs are validated against the Total value of Interim payment request to ensure that it is greater than £0.

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
LossType	Integer		M	0 - Policy excess 1 – Loss of use 2 – Car hire 3 – Repair costs 4 – Fares (taxis, buses, tube, etc.) 5 – Medical expenses 6 – Clothing 7 – Care/Services 8 – Loss of earnings for Claimant 9 – Loss of earnings for Employer 10 – Other losses 11 - PSLA 13 - Disadvantage on the labour market 14 - Loss of congenial employment 15 - Future losses	Loss type FROM RELEASE 3 ON: The following new loss types are available: 13 - Disadvantage on the labour market 14 - Loss of congenial employment 15 - Future losses Loss type 11 “General damages” renamed to “PSLA”

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EvidenceAttached	Boolean		M	1=Yes 0=No	Evidence attached FROM RELEASE 3 ON: If Loss type = 11-PSLA, this field must set to 1
Comments	String	500	O	Free text	
GrossValueClaimed	Decimal		M	Decimal >= 0	Gross value claimed (£) [see section 6.3] Please note that “Value claimed after contribution.” = “Gross value claimed” – (“Gross value claimed” *% Contribution Negative deductions” %) Better explanation: “Value claimed after contribution” is the net amount obtained by deducting the “% contribution neg. deductions” from the gross value. Example (for one loss type): Gross value claimed = 2000 % contribution. Negative deductions = 15% Value claimed after contribution. = 2000 – (2000*15%) = 1700 FROM RELEASE 3 ON: The validation for loss type = 11 is removed
PercContribNegDeductions	Decimal		M	Decimal, 0-100	% Contributory Negligence deductions. IF field “Is there any seatbelt contributory negligence?” = “No” then this field is equal to 0%. FROM RELEASE 3 ON: If Loss type = 11-PSLA, this field must be set to 0.00

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ItemBeingPursued	Boolean		M	1=Yes 0=No	It indicates whether an item is pursued or not by the Claimant Representative. If YES, the loss amount is considered in the calculation of the Total heads FROM RELEASE 3 ON: If Loss type = 11-PSLA, this field must be set to 1
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6.5 StatementOfTruth

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
SignatoryType	String	1	M	S = Claimant' Solicitor C = Claimant in person	
RetainedSignedCopy	Boolean	1	M	1	

7. AddInterimSPFResponse (TO ADD THE INSURER RESPONSE TO THE InterimSettlementPack Form)

7.1 Defendant Representative

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
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ContactName	String	15	M	Free text	Should contain data from the Defendant's insurer details from CNF form.
ContactMiddleName	String	25	O	Free text	Should contain data from the Defendant's insurer details from CNF form.
ContactSurname	String	25	M	Free text	Should contain data from the Defendant's insurer details from CNF form.
TelephoneNumber	String	50	O	Free text	Should contain data from the Defendant's insurer details from CNF form.
EmailAddress	String	50	O	Free text	Should contain data from the Defendant's insurer details from CNF form.
Reference Number	String	20	M	<p>Defendant's representative Reference Number must not be all blanks or all zeros or combination of blanks and zeros.</p> <p>None of the following characters is allowed: (Pipe character) (half pipe) # (hash) \$,£~^[]{} _€¬</p>	Should contain data from the Defendant's insurer details from CNF form.

7.1.1 DefendantRepresentative/CRUReference

CRUReferenceNumber	String	FROM RELEASE 6 ON: 6	FROM RELEASE 5 ON O	<p>FROM RELEASE 6 ON:</p> <ul style="list-style-type: none"> - First 3 chars: 3 alpha (either uppercase or lowercase) - Next 3 chars: 3 Numeric <p>Please note that if present the CRUReference number cannot be empty.</p>	
CRUComment	String		FROM RELEASE 5 ON C		<p>FROM RELEASE 6 ON:</p> <p>C:Mandatory if CRUReference is not present.</p>

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7.2 Defendant Response

IN RELEASE 2: The General Damages Loss (11) MUST be always present, with “GrossValueOffered” equal to or greater than 1000.00 and “PercContribNegDeductions” equal to 0.00

FROM RELEASE 3 ON: The PSLA loss (11) validation is amended and a new validation on the total value of the Interim payment response is included to ensure it is equal to or greater than £1,000.

NOTE: that the above validations apply to just the **first** Interim Settlement Pack: **subsequent** Interim Settlement Packs are validated against the Total value of Interim payment response to ensure that it is greater than £0.

Explanation of few values calculated by the system:

- “Value offered after contribution.” = “Gross value offered” – (“Gross value offered” * “% Contribution Negative deductions.”%)
Better explanation: “Value offered after contribution” is the net amount obtained by deducting the “% contribution neg. deductions” from the gross value offered.
Example (for one loss type):
Gross value offered = 2000
% contribution. Negative deductions = 15%
Value offered after contribution. = $2000 - (2000 * 15\%) = 1700$
- “Amount in dispute” = “Value claimed after contribution” – “Value offered after contribution”.
- “Losses offered to date” = SUM (“Value offered after contribution”).
- “Net value of offer to date” = “Losses offered to date” – “CRU deductions”.

The defendant must include a defendant response PER EACH claimant loss present in the Interim Settlement pack request WHERE “ItemBeingPursued == 1”.

The losses where “ItemBeingPursued == 0” must be simply ignored (the printable document will show just the part filled in by the Claimant representative in the request).

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
IsGrossAmountAgreed	Boolean		M	1=Yes 0=No	Is gross amount agreed?
Comments	String	500	O	Free text	

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GrossValueOffered	Decimal		M	Decimal >= 0	Gross value offered (£) FROM RELEASE 3 ON: The validation for loss type = 11 is removed
PercContribNegDeductions	Decimal		M	Decimal, 0-100	% Contributory Negligence deductions If Loss type = 11-PSLA, this field must be set to 0.00
LossType	Integer		M	0 - Policy excess 1 – Loss of use 2 – Car hire 3 – Repair costs 4 – Fares (taxis, buses, tube, etc.) 5 – Medical expenses 6 – Clothing 7 – Care/Services 8 – Loss of earnings for Claimant 9 – Loss of earnings for Employer 10 – Other losses 11 - PSLA 13 - Disadvantage on the labour market 14 - Loss of congenial employment 15 - Future losses	Loss type FROM RELEASE 3 ON: The following new loss types are available: 13 - Disadvantage on the labour market 14 - Loss of congenial employment 15 - Future losses Loss type 11 “General damages” renamed to “PSLA”

7.3 Defendant Response to Interim Payment Request

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
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Tech Specs - Claims Portal - A2A schema – RTA Process	Version: 5.0
Tech Specs	Date: 05/10/2018

ValueOfInterimPaymentAgreed	Decimal		M (From Release 2 on: NOT PRESENT)	Decimal >= 0	Value of interim payment agreed (£) if “Value of interim request (£)” = 1000 this field should be set to 1000. FROM RELEASE 2 ON: This field is NOT part of the schema because the SYSTEM SETS ITS VALUE TO the value of “Net value of offer to date (£)”
AdditionalComments	String	500	O	Free text	

7.4 Losses Total

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
CRUDeductions	Decimal		M	Decimal >= 0	CRU deductions (£)

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8. ClaimData returned by GetClaim() – Stage 2.2 level – STAGE2SETTLEMENT PACK

8.1 ClaimantRepresentative

8.1.1 CompanyDetails

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
CompanyName			M	Name of the Claimant Representative company	
ContactName			M	Name of the user that created this claim	
ContactMiddleName			O	Middle Name of the user that created this claim	
ContactSurname			M	Surname of the user that created this claim	
TelephoneNumber			M		
EmailAddress			O		
Reference Number			M	<p>“Claimant representative Reference Number must not be all blanks or all zeros or combination of blanks and zeros”</p> <p>If one of the following character is found on the CR Reference Number field then reject the record</p> <p> (Pipe character) ! (half pipe) # (hash) \$,£~^`[]{}_€¬</p>	

8.1.1.1 Address

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Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
HouseNumber		20	M*		
PostCode		8	O*	<p>The Post Code is a 6 to 8 characters field including spaces. The Post Code must be in two parts separated by a space.</p> <p>The first part must be in one of these formats AN AAN AANA AANN ANA ANN The second part must be in the format NAA</p>	
Street1		32	M*		
City		25	M*		
Country		20	M*	Usually filled in with United Kingdom	
Address Type		1	M* (and hidden in the webUI)	A = As input	<p>Default=A (As input) This field was used by early implementation of the system; retained for future extensibility; but currently should be simply always set to “A”.</p>

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8.2 DefendantRepresentative

8.2.1 DefendantsInsurer

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
CompanyName			M	Name of the Claimant Representative company	
ContactName			M	Name of the user that created this claim	
ContactMiddleName			O	Middle Name of the user that created this claim	
ContactSurname			M	Surname of the user that created this claim	
TelephoneNumber			M		
EmailAddress			O		
Reference Number			M	<p>“Claimant representative Reference Number must not be all blanks or all zeros or combination of blanks and zeros”</p> <p>If one of the following character is found on the CR Reference Number field then reject the record</p> <p> (Pipe character) (half pipe) # (hash) \$,£~^[]{}_€¬</p>	

8.3 Medical Report

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
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Tech Specs - Claims Portal - A2A schema – RTA Process	Version: 5.0
Tech Specs	Date: 05/10/2018

MedicalReportStage2	Integer		M	0 1 2 3 4	Number of Medical Reports for Stage 2 Settlement pack. Default = 0 The user can add up to 4 Medical Reports.
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8.4 LossesToDate/ClaimantLosses

It is made of a sequence of 0 up to 15 of the following CurrentClaimantOffer element:

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
Comments	String	0-500	O	Free text	
EvidenceAttached	Boolean		M		
GrossValueClaimed	Decimal		M	Decimal >= 0	
LossType	Integer		M	0 - Policy excess 1 – Loss of use 2 – Car hire 3 – Repair costs 4 – Fares (taxis, buses, tube, etc.) 5 – Medical expenses 6 – Clothing 7 – Care/Services 8 – Loss of earnings for Claimant 9 – Loss of earnings for Employer 10 – Other losses 11 - PSLA 13 - Disadvantage on the labour market 14 - Loss of congenial employment 15 - Future losses	Loss type FROM RELEASE 3 ON: The following new loss types are available: 13 - Disadvantage on the labour market 14 - Loss of congenial employment 15 - Future losses Loss type 11 “General damages” renamed to “PSLA”

Tech Specs - Claims Portal - A2A schema – RTA Process	Version: 5.0
Tech Specs	Date: 05/10/2018

PercContribNegDeductions	Decimal		M	0-100	
ValueClaimedAfterContrib	Decimal		O		<p>“Value claimed after contribution (£)” is the net amount obtained by deducting the “% Contributory Negligence deductions” from the gross value and by adding the value in “Interest”.</p> <p>Example (for one loss type): Gross value claimed (£) = 2000 % Contributory Negligence deductions = 15% Interest (£) = 100 Value claimed after contribution (£) = 2000 – (2000*15%) + 100 = 1800</p>
PercInterestRate	Decimal		O	0-100	
Interest	Decimal		FROM RELEASE 3 ON M	Decimal >= 0	FROM RELEASE 3 ON This is an amount (not a %). It must be greater than or equal to 0. It is included in the calculations. It is not carried forward to the Court Proceedings Pack

8.5 LossesToDate/DefendantReplies

It is made of a sequence of 0 up to 15 of the following CurrentDefendantResponse element:

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
IsGrossAmountAgreed	Boolean		M	1=Yes 0=No	Is gross amount agreed?
Comments	String	500	O	Free text	
GrossValueOffered	Decimal		M	Decimal >= 0	Gross value offered (£)
PercContribNegDeductions	Decimal		M	Decimal, 0-100	% Contributory Negligence deductions

Tech Specs - Claims Portal - A2A schema – RTA Process	Version: 5.0
Tech Specs	Date: 05/10/2018

LossType	Integer		M	0 – Policy excess 1 – Loss of use 2 – Car hire 3 – Repair costs 4 – Fares (taxis, buses, tube, etc.) 5 – Medical expenses 6 – Clothing 7 – Care/Services 8 – Loss of earnings for Claimant 9 – Loss of earnings for Employer 10 – Other losses 11 – PSLA 13 – Disadvantage on the labour market 14 – Loss of congenial employment 15 – Future losses	Loss type FROM RELEASE 3 ON: The following new loss types are available: 13 – Disadvantage on the labour market 14 – Loss of congenial employment 15 – Future losses Loss type 11 “General damages” renamed to “PSLA”
AmountInDispute	Decimal		M	Decimal >= 0	
ValueOfferedAfterContrib	Decimal		M	Decimal >= 0	“Value offered after contribution (£)” is the net amount obtained by deducting the “% Contributory Negligence deductions” from the gross value and by adding the value in “Interest”. Example (for one loss type): Gross value offered (£) = 2000 % Contributory Negligence deductions = 15% Interest (£) = 100 Value offered after contribution (£) = 2000 – (2000*15%) + 100 = 1800
Interest	Decimal		FROM RELEASE 3 ON M	Decimal >= 0	FROM RELEASE 3 ON This is an amount (not a %). It must be greater than or equal to 0. It is included in the calculations. It is not carried forward to the Court Proceedings Pack

Tech Specs - Claims Portal - A2A schema – RTA Process	Version: 5.0
Tech Specs	Date: 05/10/2018

8.6 LossesToDate/Total/CurrentTotal

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
CRUDeductions	Decimal		O	Decimal >= 0	
LossesOffered	Decimal		O	Decimal >= 0	
NetValue	Decimal		O	Decimal >= 0	
TotalHeads	Decimal		O	Decimal >= 0	
InterimPaymentReceived	Decimal		O	Decimal >= 0	

8.7 AgreementData

8.7.1 ClaimantResponsesToDefendantReplies

It is made of 0 or more instances of:

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
Comments	String	0..500	O	Free text	
DateOfReply	Date		O		
AgreedAmount	Decimal		O	Decimal >= 0	
GrossAmount	Decimal		O	Decimal >= 0	FROM RELEASE 6 ON on the web interface this field will be displayed as “Gross Amount (Global Offer)”
InterimPaymentAmount	Decimal		O	Decimal >= 0	

8.7.2 DefendantResponsesToClaimantReplies

It is made of 0 or more instances of:

Tech Specs - Claims Portal - A2A schema – RTA Process	Version: 5.0
Tech Specs	Date: 05/10/2018

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
Comments	String	0..500	O	Free text	
DateOfReply	Date		O		
AgreedAmount	Decimal		O	Decimal >= 0	
GrossAmount	Decimal		O	Decimal >= 0	FROM RELEASE 6 ON on the web interface this field will be displayed as “Gross Amount (Global Offer)”
InterimPaymentAmount	Decimal		O	Decimal >= 0	

8.7.3 FinalAgreementDetails

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
AgreementReached	Boolean		O	0=NO 1=YES	
SettlementPackDecision	String		O	“C” = Confirm “CO” = CounterOffer “R” = Repudiate	

8.7.3.1 AgreementDetails

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
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Tech Specs - Claims Portal - A2A schema – RTA Process	Version: 5.0
Tech Specs	Date: 05/10/2018

Comments	String	0..500	C	Free text	This field is conditional according to the value of the 'Settlement pack decision': <ul style="list-style-type: none"> IF "Settlement pack decision" = Repudiate THEN this field is mandatory. ELSE IF "Settlement pack decision" = Confirm or Counter Offer THEN this field is optional
DateOfReply	Date		O		
AgreedAmount	Decimal		O	Decimal >= 0	
GrossAmount	Decimal		O	Decimal >= 0	FROM RELEASE 6 ON on the web interface this field will be displayed as "Gross Amount (Global Offer)"
InterimPaymentAmount	Decimal		O	Decimal >= 0	

8.8 LastExtendedTime

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
NewTimeOutDate	Date		M		
ReasonForExtension	Integer		O	1=No valid CRU certificate 2=Other agreed extension	

Tech Specs - Claims Portal - A2A schema – RTA Process	Version: 5.0
Tech Specs	Date: 05/10/2018

8.9 Phase2ClaimantDefendantDates

8.9.1 ClaimantRepresentativeDates

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
DateOfNotification	Date		M		

8.9.2 DefendantRepresentativeDates

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
DateOfInsurerResponse	Date		M		

8.10 StatementOfTruth

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
SignatoryType	String	1	M	“S” = Claimants Solicitor “C” = Claimant	
RetainedSignedCopy	Boolean		M	1=Yes 0=No	Web portal label: “I have retained a signed copy of this form including the statement of truth” If NO, it’s not possible to send the Stage 2 Settlement Pack

Tech Specs - Claims Portal - A2A schema – RTA Process	Version: 5.0
Tech Specs	Date: 05/10/2018

9. ClaimData returned by GetClaim() – Stage 2.2 level – STAGE2 ADDITIONAL DAMAGES PACK

9.1 ClaimantRepresentative

The values in this node and its children come from the Stage 2 Settlement Pack. They are not part of the Additional Damages messages.

9.1.1 CompanyDetails

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
CompanyName			M	Name of the Claimant Representative company	
ContactName			M	Name of the user that created this claim	
ContactMiddleName			O	Middle Name of the user that created this claim	
ContactSurname			M	Surname of the user that created this claim	
TelephoneNumber			M		
EmailAddress			O		
Reference Number			M	<p>“Claimant representative Reference Number must not be all blanks or all zeros or combination of blanks and zeros”</p> <p>If one of the following character is found on the CR Reference Number field then reject the record</p> <p> (Pipe character) ! (half pipe) # (hash) \$,£~^`[]{}_€¬</p>	

9.1.1.1 Address

Tech Specs - Claims Portal - A2A schema – RTA Process	Version: 5.0
Tech Specs	Date: 05/10/2018

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
HouseNumber		20	M*		
PostCode		8	O*	<p>The Post Code is a 6 to 8 characters field including spaces. The Post Code must be in two parts separated by a space.</p> <p>The first part must be in one of these formats AN AAN AANA AANN ANA ANN The second part must be in the format NAA</p>	
Street1		32	M*		
City		25	M*		
Country		20	M*	Usually filled in with United Kingdom	
Address Type		1	M* (and hidden in the webUI)	A = As input	<p>Default=A (As input) This field was used by early implementation of the system; retained for future extensibility; but currently should be simply always set to “A”.</p>

Tech Specs - Claims Portal - A2A schema – RTA Process	Version: 5.0
Tech Specs	Date: 05/10/2018

9.2 DefendantRepresentative

9.2.1 DefendantsInsurer

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
CompanyName			M	Name of the Claimant Representative company	
ContactName			M	Name of the user that created this claim	
ContactMiddleName			O	Middle Name of the user that created this claim	
ContactSurname			M	Surname of the user that created this claim	
TelephoneNumber			M		
EmailAddress			O		
Reference Number			M	<p>“Claimant representative Reference Number must not be all blanks or all zeros or combination of blanks and zeros”</p> <p>If one of the following character is found on the CR Reference Number field then reject the record</p> <p> (Pipe character) (half pipe) # (hash) \$,£~^[]{}_€¬</p>	

9.3 Medical Report

The values in this node and its children come from the Stage 2 Settlement Pack. They are not part of the Additional Damages messages.

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
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Tech Specs - Claims Portal - A2A schema – RTA Process	Version: 5.0
Tech Specs	Date: 05/10/2018

MedicalReportStage2	Integer		M	0 1 2 3 4	Number of Medical Reports in Stage 2 Settlement pack. Default = 0 The user can add up to 4 Medical Reports.
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9.4 LossesToDate/ClaimantLosses

It is made of a sequence of 0 up to 16 of the following CurrentClaimantOffer element:

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
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Tech Specs - Claims Portal - A2A schema – RTA Process	Version: 5.0
Tech Specs	Date: 05/10/2018

AgreedInS2SP	Boolean		M	1=Yes 0=No	<p>FLAG SET AUTOMATICALLY BY THE SYSTEM</p> <p>This attribute indicates whether the loss was agreed or not agreed during the Stage 2 Settlement pack negotiation. A compensator could have replied to a specific loss with the same amount requested by the Claimant (→ amount in dispute == £0.00) but at the same time they could have wrongly set “IsGrossAmountAgreed” to NO. Vice versa there could be cases where the amounts are different while the flag “IsGrossAmountAgreed” is wrongly set to YES.</p> <p>Hence the system ignores that flag and checks the offers made per each loss, in order to establish whether the amount was really agreed. This data is essential for the Additional Damages part of the process, where the Claimant can edit only the losses not yet agreed.</p>
Comments	String	0-500	O	Free text	
EvidenceAttached	Boolean		M		
GrossValueClaimed	Decimal		M	Decimal >= 0	

Tech Specs - Claims Portal - A2A schema – RTA Process	Version: 5.0
Tech Specs	Date: 05/10/2018

LossType	Integer		M	0 – Policy excess 1 – Loss of use 2 – Car hire 3 – Repair costs 4 – Fares (taxis, buses, tube, etc.) 5 – Medical expenses 6 – Clothing 7 – Care/Services 8 – Loss of earnings for Claimant 9 – Loss of earnings for Employer 10 – Other losses 11 – PSLA 12 – Additional damages 13 – Disadvantage on the labour market 14 – Loss of congenial employment 15 – Future losses	Loss type FROM RELEASE 3 ON: The following new loss types are available: 13 – Disadvantage on the labour market 14 – Loss of congenial employment 15 – Future losses Loss type 11 “General damages” renamed to “PSLA”
PercContribNegDeductions	Decimal		M	0-100	
ValueClaimedAfterContrib	Decimal		O		“Value claimed after contribution (£)” is the net amount obtained by deducting the “% Contributory Negligence deductions” from the gross value and by adding the value in “Interest”. Example (for one loss type): Gross value claimed (£) = 2000 % Contributory Negligence deductions = 15% Interest (£) = 100 Value claimed after contribution (£) = 2000 – (2000*15%) + 100 = 1800
Interest	Decimal		FROM RELEASE 3 ON M	Decimal >= 0	FROM RELEASE 3 ON This is an amount (not a %). It must be greater than or equal to 0. It is included in the calculations. It is not carried forward to the Court Proceedings Pack

Tech Specs - Claims Portal - A2A schema – RTA Process	Version: 5.0
Tech Specs	Date: 05/10/2018

9.5 LossesToDate/DefendantReplies

It is made of a sequence of 0 up to 16 of the following CurrentDefendantResponse element:

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
AgreedInS2SP	Boolean		M	1=Yes 0=No	FLAG SET AUTOMATICALLY BY THE SYSTEM [Redundant. See explanation above]
IsGrossAmountAgreed	Boolean		M	1=Yes 0=No	Is gross amount agreed?
Comments	String	500	O	Free text	
GrossValueOffered	Decimal		M	Decimal >= 0	Gross value offered (£)
PercContribNegDeductions	Decimal		M	Decimal, 0-100	% Contributory Negligence deductions
LossType	Integer		M	0 – Policy excess 1 – Loss of use 2 – Car hire 3 – Repair costs 4 – Fares (taxis, buses, tube, etc.) 5 – Medical expenses 6 – Clothing 7 – Care/Services 8 – Loss of earnings for Claimant 9 – Loss of earnings for Employer 10 – Other losses 11 – PSLA 12 – Additional damages 13 – Disadvantage on the labour market 14 – Loss of congenial employment 15 – Future losses	Loss type FROM RELEASE 3 ON: The following new loss types are available: 13 – Disadvantage on the labour market 14 – Loss of congenial employment 15 – Future losses Loss type 11 “General damages” renamed to “PSLA”

Tech Specs - Claims Portal - A2A schema – RTA Process	Version: 5.0
Tech Specs	Date: 05/10/2018

AmountInDispute	Decimal		M	Decimal >= 0	
ValueOfferedAfterContrib	Decimal		M	Decimal >= 0	<p>“Value offered after contribution (£)” is the net amount obtained by deducting the “% Contributory Negligence deductions” from the gross value and by adding the value in “Interest”.</p> <p>Example (for one loss type):</p> <p>Gross value offered (£) = 2000</p> <p>% Contributory Negligence deductions = 15%</p> <p>Interest (£) = 100</p> <p>Value offered after contribution (£) = 2000 – (2000*15%) + 100 = 1800</p>
Interest	Decimal		FROM RELEASE 3 ON M	Decimal >= 0	<p>FROM RELEASE 3 ON</p> <p>This is an amount (not a %). It must be greater than or equal to 0. It is included in the calculations. It is not carried forward to the Court Proceedings Pack</p>

9.6 LossesToDate/Total/CurrentTotal

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
CRUDeductions	Decimal		O	Decimal >= 0	
LossesOffered	Decimal		O	Decimal >= 0	
NetValue	Decimal		O	Decimal >= 0	
TotalHeads	Decimal		O	Decimal >= 0	
InterimPaymentReceived	Boolean		O	0=NO 1=YES	

Tech Specs - Claims Portal - A2A schema – RTA Process	Version: 5.0
Tech Specs	Date: 05/10/2018

9.7 AgreementData

9.7.1 ClaimantResponsesToDefendantReplies

It is made of 1 instance of:

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
Comments	String	0..500	O	Free text	
DateOfReply	Date		O		
AgreedAmount	Decimal		O	Decimal >= 0	
GrossAmount	Decimal		O	Decimal >= 0	FROM RELEASE 6 ON on the web interface this field will be displayed as “Gross Amount (Global Offer)”
InterimPaymentAmount	Decimal		O	Decimal >= 0	

9.7.2 DefendantResponsesToClaimantReplies

It is made of 1 instance of:

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
Comments	String	0..500	O	Free text	
DateOfReply	Date		O		
AgreedAmount	Decimal		O	Decimal >= 0	
GrossAmount	Decimal		O	Decimal >= 0	FROM RELEASE 6 ON on the web interface this field will be displayed as “Gross Amount (Global Offer)”
InterimPaymentAmount	Decimal		O	Decimal >= 0	

9.7.3 FinalAgreementDetails

Tech Specs - Claims Portal - A2A schema – RTA Process	Version: 5.0
Tech Specs	Date: 05/10/2018

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
AgreementReached	Boolean		O	0=NO 1=YES	This is the field updated by the Claimant Representative when they take a final decision in case the compensator sent a Counter Offer within the Additional Damages Response
AdditionalDamagesDecision	String		O	“A” = Agree “CO” = CounterOffer	This is the field updated by the Compensator when they send the response to the AD Request.

9.7.3.1 AgreementDetails

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
Comments	String	0..500	O	Free text	
DateOfReply	Date		O		
AgreedAmount	Decimal		O	Decimal >= 0	
GrossAmount	Decimal		O	Decimal >= 0	FROM RELEASE 6 ON on the web interface this field will be displayed as “Gross Amount (Global Offer)”
InterimPaymentAmount	Decimal		O	Decimal >= 0	

9.8 LastExtendedTime

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
NewTimeOutDate	Date		M		
ReasonForExtension	Integer		O	1=No valid CRU certificate 2=Other agreed extension	

Tech Specs - Claims Portal - A2A schema – RTA Process	Version: 5.0
Tech Specs	Date: 05/10/2018

9.9 Phase2ClaimantDefendantDates

9.9.1 ClaimantRepresentativeDates

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
DateOfNotification	Date		M		

9.9.2 DefendantRepresentativeDates

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
DateOfInsurerResponse	Date		M		

9.10 StatementOfTruth

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
SignatoryType	String	1	M	“S” = Claimants Solicitor “C” = Claimant	
RetainedSignedCopy	Boolean		M	1=Yes 0=No	Web portal label: <i>“I have retained a signed copy of this form including the statement of truth”</i> If NO, it’s not possible to send the Additional Damages Pack

Tech Specs - Claims Portal - A2A schema – RTA Process	Version: 5.0
Tech Specs	Date: 05/10/2018

10. ClaimData returned by GetClaim() – Stage 2.2 level –COURT PROCEEDING PACK

10.1 ClaimantRepresentative

10.1.1 CompanyDetails

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
CompanyName			M	Name of the Claimant Representative company	
ContactName			M	Name of the user that created this claim	
ContactMiddleName			O	Middle Name of the user that created this claim	
ContactSurname			M	Surname of the user that created this claim	
TelephoneNumber			M		
EmailAddress			O		
Reference Number			M	<p>“Claimant representative Reference Number must not be all blanks or all zeros or combination of blanks and zeros”</p> <p>If one of the following character is found on the CR Reference Number field then reject the record</p> <p> (Pipe character) (half pipe) # (hash) \$,£~^`[]{}_€¬</p>	

Tech Specs - Claims Portal - A2A schema – RTA Process	Version: 5.0
Tech Specs	Date: 05/10/2018

10.1.1.1 Address

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
HouseNumber		20	M*		
PostCode		8	O*	<p>The Post Code is a 6 to 8 characters field including spaces. The Post Code must be in two parts separated by a space.</p> <p>The first part must be in one of these formats AN AAN AANA AANN ANA ANN The second part must be in the format NAA</p>	
Street1		32	M*		
City		25	M*		
Country		20	M*	Usually filled in with United Kingdom	
Address Type		1	M* (and hidden in the webUI)	A = As input	<p>Default=A (As input) This field was used by early implementation of the system; retained for future extensibility; but currently should be simply always set to “A”.</p>

Tech Specs - Claims Portal - A2A schema – RTA Process	Version: 5.0
Tech Specs	Date: 05/10/2018

10.2 DefendantRepresentative

10.2.1 DefendantsInsurer

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
CompanyName			M	Name of the Claimant Representative company	
ContactName			M	Name of the user that created this claim	
ContactMiddleName			O	Middle Name of the user that created this claim	
ContactSurname			M	Surname of the user that created this claim	
TelephoneNumber			M		
EmailAddress			O		
Reference Number			M	<p>“Claimant representative Reference Number must not be all blanks or all zeros or combination of blanks and zeros”</p> <p>If one of the following character is found on the CR Reference Number field then reject the record</p> <p> (Pipe character) (half pipe) # (hash) \$,£~^[]{}_€¬</p>	

10.3 ClaimAndClaimantDetails

10.3.1 ClaimantDetails

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
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Tech Specs - Claims Portal - A2A schema – RTA Process	Version: 5.0
Tech Specs	Date: 05/10/2018

Occupation_CPP	String		O	Free text	The occupation of the Claimant can be inserted also when the CPP Request is created during the Stage 2.2 (for example, in case the claimant changed their occupation, initially inserted by the CR user in the CNF)
Age_CPP	Integer		O		The age of the Claimant automatically calculated by the system when the CPP Request is sent

10.4 LossesToDate/ClaimantLosses

It is made of a sequence of 0 up to 16 of the following LastClaimantOffer element:

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
Comments	String	0-500	O	Free text	
EvidenceAttached	Boolean		M		
GrossValueClaimed	Decimal		M	Decimal >= 0	

Tech Specs - Claims Portal - A2A schema – RTA Process	Version: 5.0
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LossType	Integer		M	0 – Policy excess 1 – Loss of use 2 – Car hire 3 – Repair costs 4 – Fares (taxis, buses, tube, etc.) 5 – Medical expenses 6 – Clothing 7 – Care/Services 8 – Loss of earnings for Claimant 9 – Loss of earnings for Employer 10 – Other losses 11 – PSLA 12 – Additional damages 13 – Disadvantage on the labour market 14 – Loss of congenial employment 15 – Future losses	Loss type FROM RELEASE 3 ON: The following new loss types are available: 13 – Disadvantage on the labour market 14 – Loss of congenial employment 15 – Future losses Loss type 11 “General damages” renamed to “PSLA”
PercContribNegDeductions	Decimal		M	0-100	
ValueClaimedAfterContrib	Decimal		O		
PercInterestRate	Decimal		O	0-100	This is a %. It must be greater than or equal to 0. It is not included in the calculations. It is not carried forward from the Stage 2 Settlement pack.

10.5 LossesToDate/DefendantReplies

It is made of a sequence of 0 up to 16 of the following LastDefendantResponse element:

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
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Tech Specs - Claims Portal - A2A schema – RTA Process	Version: 5.0
Tech Specs	Date: 05/10/2018

IsGrossAmountAgreed	Boolean		M	1=Yes 0=No	Is gross amount agreed?
Comments	String	500	O	Free text	
GrossValueOffered	Decimal		M	Decimal >= 0	Gross value offered (£)
PercContribNegDeductions	Decimal		M	Decimal, 0-100	% Contributory Negligence deductions
LossType	Integer		M	0 – Policy excess 1 – Loss of use 2 – Car hire 3 – Repair costs 4 – Fares (taxis, buses, tube, etc.) 5 – Medical expenses 6 – Clothing 7 – Care/Services 8 – Loss of earnings for Claimant 9 – Loss of earnings for Employer 10 – Other losses 11 – PSLA 12 – Additional damages 13 – Disadvantage on the labour market 14 – Loss of congenial employment 15 – Future losses	Loss type FROM RELEASE 3 ON: The following new loss types are available: 13 – Disadvantage on the labour market 14 – Loss of congenial employment 15 – Future losses Loss type 11 “General damages” renamed to “PSLA”

10.6 CourtProceedingPackPartA

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
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Tech Specs - Claims Portal - A2A schema – RTA Process	Version: 5.0
Tech Specs	Date: 05/10/2018

AllDisbursementAgreedAndPaid	Boolean		M	1=Yes 0=No	
CRUBenefitsReceived	Decimal		M		
CRUBenefitsReceivedComments	String	0-500	O	Free text	
UpToDateCRUCertificateAttached	Boolean		M	1=Yes 0=No	
UpToDateCRUCertificateAttachedComments	String	0-500	O	Free text	

10.7 CourtProceedingPackPartB

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
ClaimantFinalOffer	Decimal		M		
DefendantFinalOffer	Decimal		M		

10.7.1 FixedCosts

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
Stage1FixedCostsPaid	Boolean		M	1=Yes 0=No	
Stage2FixedCostsPaid	Boolean		M	1=Yes 0=No	

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10.8 DisbursementDisputed

It is made of a sequence of 0 up to 12 of the following DisbursementDisputedRequestResponse element:

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
AmountClaimed	Decimal		M	Decimal > 0	
AmountPaid	Decimal		M	Decimal > 0	
DisbursementDisputed	String		M		
DisbursementId	Integer		O	Integer 1..12	Progressive index associated to each Disbursement entry
ReasonForNotPayingFullDisbursement	String	0-80	M	Free text	

10.9 DefendantLegalRepresentative

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
HasDefendantNamedLegalRep	Boolean		M	1=Yes 0=No	
DefendantLegalDetails	String	500	C		C: IF HasDefendantNamedLegalRep = 'Yes', DefendantLegalDetails must be provided

10.10 StatementOfTruth

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
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SignatoryType	String	1	M	“S” = Claimants Solicitor “C” = Claimant	
RetainedSignedCopy	Boolean		M	1=Yes 0=No	Web portal label: “I have retained a signed copy of this form including the statement of truth” If NO, it’s not possible to send the Interim Settlement Pack

10.11 Phase2ClaimantDefendantDates

10.11.1 ClaimantRepresentativeDates

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
DateOfNotificationCourtProceedingsPack	Date		M		

10.11.2 DefendantRepresentativeDates

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
DateOfInsurerResponseCourtProceedingsPack	Date		M		

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11. AddStage2SPFRequest (TO ADD THE CLAIMANT REQUEST FOR THE Stage2SettlementPack Form)

11.1 ClaimantRepresentative

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
ContactName	String	15	M	Free text	Should contain data from the Defendant's insurer details from CNF form.
ContactMiddleName	String	25	O	Free text	
ContactSurname	String	25	M	Free text	Should contain data from the Defendant's insurer details from CNF form.
EmailAddress	String	50	O	Free text	
TelephoneNumber	String	50	O	Free text	
Reference Number	String	20	M	Defendant's representative Reference Number must not be all blanks or all zeros or combination of blanks and zeros. None of the following characters is allowed: (Pipe character) ! (half pipe) # (hash) \$,£~^{} _€¬	Should contain data from the Defendant's insurer details from CNF form.

11.1.1 ClaimantRepresentative/MedCoCase

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Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
SoftTissue	Boolean		FROM RELEASE 5 ON M	1 = Yes 0 = No	FROM RELEASE 5 ON: <i>("Is this a soft tissue that requires the use of MedCO?")</i>
MedCoCaseID			FROM RELEASE 5 ON C	- only numerics and forward slash are admitted; - maximum length of 11 characters; - minimum length of 3 characters; - the penultimate character must be always the forward slash (/) e.g. 1/1, 1234/1, 12345/2, 123456789/9	FROM RELEASE 5 ON: C: If SoftTissue = 1, then MedCoCase must be provided If SoftTissue = 0 then the MedCoCaseID must not be provided. If SoftTissue = 0 and a valid MedCoCaseID will be provided, the S2SP will be correctly sent and the MedCoCaseID will be automatically ignored by the system. If SoftTissue = 0 and an invalid MedCoCaseID will be provided, the S2SP will NOT be sent as an error will occur.

11.2 Medical Report

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
MedicalReportStage2_1	integer		M	0 1 2 3 4	Number of Medical Reports for Interim pack. Default = 0 The user can add up to 4 Medical Reports.

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11.3 ClaimantLosses

It is made of a sequence of 0 up to 15 of the following CurrentClaimantOffer element:

The General Damages Loss (11) MUST be always present, with “GrossValueClaimed” greater than 0.00

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
Comments	String	0-500	O	Free text	
EvidenceAttached	Boolean		M		
GrossValueClaimed	Decimal		M	Decimal >= 0	
LossType	Integer		M	0 – Policy excess 1 – Loss of use 2 – Car hire 3 – Repair costs 4 – Fares (taxis, buses, tube, etc.) 5 – Medical expenses 6 – Clothing 7 – Care/Services 8 – Loss of earnings for Claimant 9 – Loss of earnings for Employer 10 – Other losses 11 – PSLA 13 – Disadvantage on the labour market 14 – Loss of congenial employment 15 – Future losses	Loss type FROM RELEASE 3 ON: The following new loss types are available: 13 – Disadvantage on the labour market 14 – Loss of congenial employment 15 – Future losses Loss type 11 “General damages” renamed to “PSLA”
PercContribNegDeductions	Decimal		M	0-100	
Interest	Decimal		FROM RELEASE 3 ON M	Decimal >= 0	FROM RELEASE 3 ON This is an amount (not a %). It must be greater than or equal to 0. It is included in the calculations. It is not carried forward to the Court Proceedings Pack

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11.4 StatementOfTruth

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
SignatoryType	String	1	M	“S” = Claimants Solicitor “C” = Claimant	
RetainedSignedCopy	Boolean		M	1=Yes 0=No	Web portal label: <i>“I have retained a signed copy of this form including the statement of truth”</i> If NO, it’s not possible to send the Interim Settlement Pack

11.5 AgreementData

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
Comments	String	0-500	O		

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12. AddStage2SPFResponse (TO ADD THE INSURER RESPONSE TO THE Stage2SettlementPack Form)

12.1 DefendantRepresentative/DefendantInsurer

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
ContactName	String	15	M	Free text	Should contain data from the Defendant's insurer details from CNF form.
ContactMiddleName	String	25	O	Free text	Should contain data from the Defendant's insurer details from CNF form.
ContactSurname	String	25	M	Free text	Should contain data from the Defendant's insurer details from CNF form.
TelephoneNumber	String	50	O	Free text	Should contain data from the Defendant's insurer details from CNF form.
EmailAddress	String	50	O	Free text	Should contain data from the Defendant's insurer details from CNF form.
Reference Number	String	20	M	Defendant's representative Reference Number must not be all blanks or all zeros or combination of blanks and zeros. None of the following characters is allowed: (Pipe character) ! (half pipe) # (hash) \$,£~^{} _€¬	Should contain data from the Defendant's insurer details from CNF form.

12.1.1 DefendantRepresentative/CRUReference

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CRUReferenceNumber	String	FROM RELEASE 6 ON: 6	FROM RELEASE 5 ON: O	FROM RELEASE 6 ON: - First 3 chars: 3 alpha (either uppercase or lowercase) - Next 3 chars: 3 Numeric Please note that if present the CRUReference number cannot be empty.	
CRUComment	String		FROM RELEASE 5 ON: C		FROM RELEASE 6 ON: C: Mandatory if CRUReference is not present

12.2 Defendant Replies

This node is made of a sequence of 0 up to 15 of the following CurrentDefendantResponse element, one for each CurrentClaimantOffer.

**(*) IF “Settlement pack decision=Counter Offer”, THEN PROCEED with the fields here below (for each node CurrentDefendantResponse)
ELSE IF “Settlement pack decision=Confirm/Repudiate”, THEN SKIP this section and proceed to the § 12.3**

In fact, from Release 2 on, in case of confirmation the system takes care of setting the values of the response to each loss (all losses agreed, value offered = value claimed, ContribNegDeduction = ContribNegDeduction set in the request, Comments set to empty).

The same happens in case of repudiation: the system takes care of setting the values of the response to each loss (all losses NOT agreed, value offered = 0, ContribNegDeduction = 0, Comments set to empty).

12.2.1 CurrentDefendantResponse

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
IsGrossAmountAgreed	Boolean		M	1=Yes 0=No	Is gross amount agreed?
Comments	String	500	O	Free text	

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GrossValueOffered Note: this field contains a typo in the XSD	Decimal		M	Decimal >= 0	Gross value offered (£)
PercContribNegDeductions	Decimal		M	Decimal, 0-100	% Contributory Negligence deductions
LossType	Integer		M	0 – Policy excess 1 – Loss of use 2 – Car hire 3 – Repair costs 4 – Fares (taxis, buses, tube, etc.) 5 – Medical expenses 6 – Clothing 7 – Care/Services 8 – Loss of earnings for Claimant 9 – Loss of earnings for Employer 10 – Other losses 11 – PSLA 13 – Disadvantage on the labour market 14 – Loss of congenial employment 15 – Future losses	Loss type FROM RELEASE 3 ON: The following new loss types are available: 13 – Disadvantage on the labour market 14 – Loss of congenial employment 15 – Future losses Loss type 11 “General damages” renamed to “PSLA”
Interest	Decimal		FROM RELEASE 3 ON M	Decimal >= 0	FROM RELEASE 3 ON This is an amount (not a %). It must be greater than or equal to 0. It is included in the calculations. It is not carried forward to the Court Proceedings Pack

12.3 Total/CurrentTotal

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
CRUDeductions	Decimal		M	Decimal >= 0	CRU deductions (£)

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12.4 AgreementData/FinalAgreementDetails

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
SettlementPackDecision	String		M	“C” = Confirm “CO” = CounterOffer “R” = Repudiate	

12.4.1 AgreementDetails

(*) IF “Settlement pack decision=Counter Offer”, THEN fields below are directly copied into the system

ELSE IF “Settlement pack decision=Confirm”,

THEN the value provided in the Gross Amount must be set to the last value offered by CR, which is the same behaviour in WEB.

ELSE IF “Settlement pack decision=Repudiate”, THEN values provided in the “Gross Amount” and “Interim Payment Amount” fields are ignored and they are automatically set by the system to zero

In fact, FROM RELEASE 6 ON in case of confirmation the system takes care of setting the value of the gross amount field to the last value offered by CR.

The same happens in case of repudiation: the system takes care of setting the values of the gross amount and interim payment amount fields both to 0.

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
GrossAmount	Decimal		M	Decimal >= 0	FROM RELEASE 6 ON on the web interface this field will be displayed as “Gross Amount (Global Offer)”
InterimPaymentAmount	Decimal		M	Decimal >= 0	

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Comments	String	0-500	C	Free text	<p>This field is conditional according to the value of the 'Settlement pack decision':</p> <ul style="list-style-type: none"> • IF "Settlement pack decision" = Repudiate THEN this field is mandatory. • ELSE IF "Settlement pack decision" = Confirm or Counter Offer THEN this field is optional
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13. AddStage2SPFCounterOfferByCM (TO ADD THE CM OFFER FOR THE Stage2SettlementPackCounterOffer)

13.1 DefendantReplies

This node is made of a sequence of 0 up to 15 of the following CurrentDefendantResponse element, one for each CurrentClaimantOffer.

(*) IF “Settlement pack counter offer decision=New counter offer”, THEN PROCEED with the fields here below (for each node CurrentDefendantResponse)
 ELSE IF “Settlement pack decision=Accept counter offer”, THEN SKIP this section and proceed to the § 13.2

13.1.1 CurrentDefendantResponse

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
IsGrossAmountAgreed	Boolean		M	1=Yes 0=No	Is gross amount agreed?
Comments	String	500	O	Free text	
GrossValueOffered	Decimal		M	Decimal >= 0	Gross value offered (£)
PercContribNegDeductions	Decimal		M	Decimal, 0-100	% Contributory Negligence deductions

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LossType	Integer		M	0 – Policy excess 1 – Loss of use 2 – Car hire 3 – Repair costs 4 – Fares (taxis, buses, tube, etc.) 5 – Medical expenses 6 – Clothing 7 – Care/Services 8 – Loss of earnings for Claimant 9 – Loss of earnings for Employer 10 – Other losses 11 – PSLA 13 – Disadvantage on the labour market 14 – Loss of congenial employment 15 – Future losses	Loss type FROM RELEASE 3 ON: The following new loss types are available: 13 – Disadvantage on the labour market 14 – Loss of congenial employment 15 – Future losses Loss type 11 “General damages” renamed to “PSLA”
Interest	Decimal		FROM RELEASE 3 ON M	Decimal >= 0	FROM RELEASE 3 ON This is an amount (not a %). It must be greater than or equal to 0. It is included in the calculations. It is not carried forward to the Court Proceedings Pack

13.2 Total/CurrentTotal

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
CRUDeductions	Decimal		M	Decimal >= 0	CRU deductions (£)

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13.3 AgreementData/FinalAgreementDetails

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
SettlementPackCounterOfferDecision	String		M	“ACO” = Accept counter offer “NEWCO” = New counter offer	

13.3.1 AgreementDetails

(*) IF “Settlement pack counter offer decision=New counter offer”, THEN fields below are directly copied into the system

ELSE IF “Settlement pack counter offer decision=Accept counter offer”, THEN the value provided in the Gross Amount must be set to the last value offered by CR, which is the same behaviour in WEB.

In fact, FROM RELEASE 6 ON in case of confirmation the system takes care of setting the value of the gross amount field to the last value offered by CR.

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
GrossAmount	Decimal		M		FROM RELEASE 6 ON on the web interface this field will be displayed as “Gross Amount (Global Offer)”
InterimPaymentAmount	Decimal		M		
Comments	String	0-500	O		

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14. AddStage2SPFCounterOfferByCR (TO ADD THE CR OFFER FOR THE Stage2SettlementPackCounterOffer)

14.1 ClaimantLosses

It is made of a sequence of 0 up to 15 of the following CurrentClaimantOffer element:

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
Comments	String	0-500	O	Free text	
EvidenceAttached	Boolean		M		
GrossValueClaimed	Decimal		M	Decimal >= 0	
LossType	Integer		M	0 – Policy excess 1 – Loss of use 2 – Car hire 3 – Repair costs 4 – Fares (taxis, buses, tube, etc.) 5 – Medical expenses 6 – Clothing 7 – Care/Services 8 – Loss of earnings for Claimant 9 – Loss of earnings for Employer 10 – Other losses 11 – PSLA 13 – Disadvantage on the labour market 14 – Loss of congenial employment 15 – Future losses	Loss type FROM RELEASE 3 ON: The following new loss types are available: 13 – Disadvantage on the labour market 14 – Loss of congenial employment 15 – Future losses Loss type 11 “General damages” renamed to “PSLA”
PercContribNegDeductions	Decimal		M	0-100	

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Interest	Decimal		FROM RELEASE 3 ON M	Decimal >= 0	FROM RELEASE 3 ON This is an amount (not a %). It must be greater than or equal to 0. It is included in the calculations. It is not carried forward to the Court Proceedings Pack
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14.2 AgreementData/FinalAgreementDetails/AgreementDetails

FROM RELEASE 5 ON: IF Stage2DecisionOrCounterOfferTimeout is reached THEN the fields below are directly copied into the system from the LAST VALID COMPENSATOR OFFER (made by AddStage2SPFResponse())

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
GrossAmount	Decimal		M		FROM RELEASE 6 ON on the web interface this field will be displayed as "Gross Amount (Global Offer)"
InterimPaymentAmount	Decimal		M		
Comments	String	0-500	O		

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15. AddAdditionalDamagesRequest (TO ADD THE CR REQUEST FOR THE Stage 2 Additional Damages Form)

15.1 ClaimantLosses

It is made of a sequence of 0 up to 16 of the following CurrentClaimantOffer element.

The request form must contain all the losses present in the Stage 2 Settlement Pack form PLUS the Additional Damages (LossType 12).

All losses that were NOT agreed during the S2SP negotiation can be edited (see flag *LossesToDate/ClaimantLosses@AgreedInS2SP*)

All losses that WERE agreed during the S2SP negotiation MUST NOT be amended (see flag *LossesToDate/ClaimantLosses@AgreedInS2SP*).

It is not allowed to insert new losses that were not present in the S2SP Form (except for the Additional Damages).

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
Comments	String	0-500	O	Free text	
EvidenceAttached	Boolean		M		
GrossValueClaimed	Decimal		M	Decimal >= 0	If Loss type = Additional Damages, then GrossValueClaimed must be > 0

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LossType	Integer		M	0 – Policy excess 1 – Loss of use 2 – Car hire 3 – Repair costs 4 – Fares (taxis, buses, tube, etc.) 5 – Medical expenses 6 – Clothing 7 – Care/Services 8 – Loss of earnings for Claimant 9 – Loss of earnings for Employer 10 – Other losses 11 – PSLA 12 – Additional Damages 13 – Disadvantage on the labour market 14 – Loss of congenial employment 15 – Future losses	Loss type Additional Damages must be present FROM RELEASE 3 ON: The following new loss types are available: 13 – Disadvantage on the labour market 14 – Loss of congenial employment 15 – Future losses Loss type 11 “General damages” renamed to “PSLA”
PercContribNegDeductions	Decimal		M	0-100	
Interest	Decimal		FROM RELEASE 3 ON M	Decimal >= 0	FROM RELEASE 3 ON This is an amount (not a %). It must be greater than or equal to 0. It is included in the calculations. It is not carried forward to the Court Proceedings Pack

15.2 AgreementData/FinalAgreementDetails/AgreementDetails

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
GrossAmount	Decimal		M		FROM RELEASE 6 ON on the web interface this field will be displayed as “Gross Amount (Global Offer)”

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InterimPaymentAmount	Decimal		M		
Comments	String	0-500	O		

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16. AddAdditionalDamagesResponse (TO ADD THE CM RESPONSE TO THE Stage 2 Additional Damages Form)

16.1 DefendantReplies

IF “Additional damages decision=Counter Offer”, THEN PROCEED with the fields here below (for each node CurrentDefendantResponse) including all the losses but editing ONLY the ones where *AgreedInS2SP* = NO or EMPTY (in case of Additional damages)

ELSE IF “Additional damages decision=Agree”, THEN SKIP this section and proceed to the § 16.2

In fact in case of agreement the system takes care of setting the values of the response to each loss (all losses agreed, value offered = value claimed, ContribNegDeduction = ContribNegDeduction set in the request, Comments set to empty).

16.1.1 CurrentDefendantResponse

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
IsGrossAmountAgreed	Boolean		M	1=Yes 0=No	Is gross amount agreed?
Comments	String	500	O	Free text	
GrossValueOffered	Decimal		M	Decimal >= 0	Gross value offered (£)
PercContribNegDeductions	Decimal		M	Decimal, 0-100	% Contributory Negligence deductions

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LossType	Integer		M	0 – Policy excess 1 – Loss of use 2 – Car hire 3 – Repair costs 4 – Fares (taxis, buses, tube, etc.) 5 – Medical expenses 6 – Clothing 7 – Care/Services 8 – Loss of earnings for Claimant 9 – Loss of earnings for Employer 10 – Other losses 11 – PSLA 12 – Additional Damages 13 – Disadvantage on the labour market 14 – Loss of congenial employment 15 – Future losses	Loss type FROM RELEASE 3 ON: The following new loss types are available: 13 – Disadvantage on the labour market 14 – Loss of congenial employment 15 – Future losses Loss type 11 “General damages” renamed to “PSLA”
Interest	Decimal		FROM RELEASE 3 ON M	Decimal >= 0	FROM RELEASE 3 ON This is an amount (not a %). It must be greater than or equal to 0. It is included in the calculations. It is not carried forward to the Court Proceedings Pack

16.2 Total/CurrentTotal

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
CRUDeductions	Decimal		M	Decimal >= 0	CRU deductions (£)

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16.3 AgreementData

16.3.1 FinalAgreementDetails

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
AdditionalDamagesDecision	String		M	“A” = Agree “CO” = CounterOffer	

16.4 AgreementData/FinalAgreementDetails/AgreementDetails

(*) IF “Additional damages decision=Counter Offer”, THEN fields below are editable

ELSE IF “Additional damages decision=Agree”, the value provided in the Gross Amount must be set to the last value offered by CR, which is the same behaviour in WEB.

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
GrossAmount	Decimal		M		FROM RELEASE 6 ON on the web interface this field will be displayed as “Gross Amount (Global Offer)”
InterimPaymentAmount	Decimal		M		
Comments	String	0-500	O		

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17. AddCPPFRequest (TO ADD THE CR REQUEST FOR THE Court Proceedings Pack Form)

17.1 ClaimAndClaimantDetails

17.1.1 ClaimantRepresentative/CompanyDetails

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
ContactName	String	15	M	Free text	Field is a mandatory and should contain data of the Claimant's representative – contact details from CNF form.
ContactMiddlename	String	25	M	Free text	
ContactSurname	String	25	M	Free text	The Claimant's representative Contact surname is a mandatory field and should contain data of the Claimant's representative – contact details from CNF form.
TelephoneNumber	String	50	O	Free text	
EmailAddress	String	50	O	Free text	
ReferenceNumber	String	20	M		<p>The Claimant representative Reference Number is a mandatory field and should contain data of the Claimant's representative – contact details from CNF form.</p> <ul style="list-style-type: none"> “Claimant representative Reference Number must not be all blanks or all zeros or combination of blanks and zeros” <p>If one of the following character is found on the CR Reference Number field then reject the record and supply the following error message:</p> <ul style="list-style-type: none"> “Claimant representative Reference Number has invalid characters” <p> (Pipe character) (half pipe) # (hash) \$,£~^`[]{}_€¬</p>

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17.1.2 ClaimantDetails

From the Release 2 on, it is possible to indicate the occupation of the Claimant at the time of the Court Proceedings Pack.

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
Occupation_CPP	String		O	Free text	The occupation of the Claimant can be inserted also when the CPP Request is created during the Stage 2.2 (for example, in case the claimant changed their occupation, initially inserted by the CR user in the CNF)

17.2 ClaimantLosses

It is made of a sequence of 0 up to 16 of the following LastClaimantOffer element:

17.2.1 LastClaimantOffer

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
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LossType	Integer		M	0 – Policy excess 1 – Loss of use 2 – Car hire 3 – Repair costs 4 – Fares (taxis, buses, tube, etc.) 5 – Medical expenses 6 – Clothing 7 – Care/Services 8 – Loss of earnings for Claimant 9 – Loss of earnings for Employer 10 – Other losses 11 – PSLA 12 – Additional damages 13 – Disadvantage on the labour market 14 – Loss of congenial employment 15 – Future losses	Loss type FROM RELEASE 3 ON: The following new loss types are available: 13 – Disadvantage on the labour market 14 – Loss of congenial employment 15 – Future losses Loss type 11 “General damages” is renamed to “PSLA”
PercInterestRate	Decimal		O	0-100	This is a %. It must be greater than or equal to 0. It is not included in the calculations. It is not carried forward from the Stage 2 Settlement pack.
EvidenceAttached	Boolean		M		
Comments	String	500	O	Free text	
GrossValueClaimed	Decimal		M	Decimal >= 0	Gross value claimed (£)
PercContribNegDeductions	Decimal		M	Decimal, 0-100	% Contributory Negligence deductions
ValueClaimedAfterContrib	Decimal		M	Decimal >= 0	Net value claimed (£)

17.3 CourtProceedingPackPartA

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
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AllDisbursementAgreedAndPaid	Boolean		M	1=Yes 0=No	
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17.4 DisbursementDisputed

It is made of a sequence of 0 up to 12 of the following DisbursementDisputedRequestResponse element:

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
AmountClaimed	Decimal		M	Decimal >= 0	
AmountPaid	Decimal		M	Decimal >= 0	
DisbursementDisputed	String		M		
DisbursementId	Integer		O	1..12	Progressive index associated to each Disbursement entry

17.5 DefendantLegalRepresentative

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
HasDefendantNamedLegalRep	Boolean		M	1=Yes 0=No	
DefendantLegalDetails	String	500	C		C: IF HasDefendantNamedLegalRep = 'Yes', DefendantLegalDetails must be provided

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17.6 CourtProceedingPackPartB

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
ClaimantFinalOffer	Decimal		M		
DefendantFinalOffer	Decimal		M		

17.6.1 FixedCosts

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
Stage1FixedCostsPaid	Boolean		M	1=Yes 0=No	
Stage2FixedCostsPaid	Boolean		M	1=Yes 0=No	

17.7 StatementOfTruth

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
SignatoryType	String	1	M	“S” = Claimants Solicitor “C” = Claimant	
RetainedSignedCopy	Boolean		M	1=Yes 0=No	Web portal label: “I have retained a signed copy of this form including the statement of truth” If NO, it’s not possible to send the Interim Settlement Pack

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18. AddCPPFResponse (TO ADD THE CM RESPONSE FOR THE Court Proceedings Pack Form)

18.1 DefendantRepresentative/DefendantsInsurer

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
ContactName			M	Name of the user that created this claim	
ContactMiddleName			O	Middle Name of the user that created this claim	
ContactSurname			M	Surname of the user that created this claim	
TelephoneNumber			M		
EmailAddress			O		
Reference Number			M	<p>“Claimant representative Reference Number must not be all blanks or all zeros or combination of blanks and zeros”</p> <p>If one of the following character is found on the CR Reference Number field then reject the record</p> <p> (Pipe character) (half pipe) # (hash) \$,£~^`[]{}_€¬</p>	

In DefendantsInsurer element, there is also an Address sub-element: please ignore it (currently it's optional, and its value is ignored; will be removed in next schema release)

18.2 DefendantReplies

FROM RELEASE 3 ON

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The node DefendantReplies can be edited only from release 3 on.

It is made of a sequence of 0 up to 16 of the following LastDefendantResponse element:

18.2.1 LastDefendantResponse

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
LossType	Integer		M	0 - Policy excess 1 – Loss of use 2 – Car hire 3 – Repair costs 4 – Fares (taxis, buses, tube, etc.) 5 – Medical expenses 6 – Clothing 7 – Care/Services 8 – Loss of earnings for Claimant 9 – Loss of earnings for Employer 10 – Other losses 11 - PSLA 12 – Additional damages 13 - Disadvantage on the labour market 14 - Loss of congenial employment 15 - Future losses	Loss type
EvidenceAttached	Boolean		M		Note: this field is not shown on the pdf of the CPP as it is not part of the form but it is kept in the schema for future use, if needed.
Comments	String	500	O	Free text	
GrossValueOffered	Decimal		M	Decimal >= 0	Gross value offered (£)
PercContribNegDeductions	Decimal		M	Decimal, 0-100	% Contributory Negligence deductions
ValueOfferedAfterContrib	Decimal		M	Decimal >= 0	Net value offered (£)

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18.3 CourtProceedingPackPartA

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
CRUBenefitsReceived	Decimal		M	Decimal>=0	Amount of CRU benefits received (£)
CRUBenefitsReceivedComments	String	0-500	O	Free text	
UpToDateCRUCertificateAttached	Boolean		M	1=Yes 0=No	
UpToDateCRUCertificateAttachedComments	String	0-500	O	Free text	

18.4 DisbursementDisputed

It is made of a sequence of 0 up to 12 of the following DisbursementDisputedRequestResponse element:

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
DisbursementId	Integer		M	1-12	Index to reference the relevant Disbursement entry
ReasonForNotPayingFullDisbursement	String	0-80	M	Free text	

18.5 DefendantLegalRepresentative

FROM RELEASE 3 ON

The node DefendantLegalRepresentative can be edited only from release 3 on.

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Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
HasDefendantNamedLegalRep	Boolean		M	1=Yes 0=No	
DefendantLegalDetails	String	500	C		C: IF HasDefendantNamedLegalRep = 'Yes', DefendantLegalDetails must be provided

18.6 CourtProceedingPackPartB

FROM RELEASE 3 ON

The node CourtProceedingPackPartB can be edited only from release 3 on in order to amend the field DefendantFinalOffer.

Field name	Type	Max Length	M (mandatory) C (Conditional) O (Optional)	Allowed Values	Description
DefendantFinalOffer	Decimal		M		

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