

**TECH SPECS**

**Project Code: A0001**

**Project Name: Claims Portal – A2A schema for Stage 1, 2.1, 2.2 – RTA Process**

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**Revision History**

|  |  |  |  |
| --- | --- | --- | --- |
| **Release Date** | **Version** | **Description** | **Author** |
| 23/12/2009 | 0.1 | First description of the A2A schema for the stage 1 | Romano Panzacchi |
| 28-30/12/2009 | 0.2 | Document completed | RP |
| 07/01/2010 | 0.3 | Small amendments | RP |
| 22/01/2010 | 0.4 | - DocumentInput separated from InsurerResponse  - schema for getClaimData | RP |
| 12/03/2010 | 0.5 | InterimSettlementPack Request & Response for Stage2.1 | Tommaso Romanazzi |
| 18/03/2010 | 0.6 | - Document review  - Inserted Section 5 for GetClaim() returned schema specific for Stage2.1 | TR |
| 23/03/2010 | 0.7 | - amended section 3.1.1 | TR |
| 24/03/2010 | 0.8 | - Added schema for Stage2.2  - Added section for GetClaim() returned schema specific for Stage2.2 | TR |
| 25/03/2010 | 0.9 | - Amended section for AddStage2SPFResponse | TR |
| 30/03/2010 | 0.10 | - amended section 2.5 (AccidentData) with missing field types and sizes  - amended section 6.5 (ISPF Request) with StatementOfTruth | TR |
| 06/04/2010 | 0.11 | - improved sections 6.3 6.4 7.2 to explain how the system calculates values for the Interim Settlement pack | TR |
| 07/04/2010 | 0.12 | - amended sections 14 and 15 | TR |
| 08/04/2010 | 0.13 | - amended section 9.6 | TR |
| 14/04/2010 | 0.14 | - GetClaim, AddCPPFResponse, AddCPPFRequest : anticipated XSD changes have been implemented: DisbursementDisputedRequestResponse cardinality changed from 1..1 to 0..12  - GetClaim: extended Stage2.2 section for Stage2SettlementPack  - GetClaim: removed subsections InterimSettlementPack/DefendantRepresentative/DefendantsInsurer/Address, Stage2SettlementPack/DefendantRepresentative/DefendantsInsurer/Address, CourtProceedingPack/DefendantRepresentative/DefendantsInsurer/Address  - GetClaim, AddCPPFResponse: ReasonForNotPayingFullDisbursement resized from 0..500 to 0..80 to match web  - AddClaim: reference number now accepts “.-/\”  - AddClaim, GetClaim: ICAddress, ProviderAddress length extended from 0..50 to 0..100  - AddStage2SPFRequest: added optional fields ContactMiddleName, EmailAddress, TelephoneNumber | TR |
| 28/04/2010 | 0.15 | Added in section 2.3 (Medical Details), 2.4 (Alternative Vehicle) and 2.7(Funding) the corresponding web portal field labels | TR |
| 07/05/2010 | 0.16 | Added section 4.9 to explain Timeout section in GetClaim, length of IncreasingPoint element and HouseNumber element, name of section 10.1 | TR |
| 15/06/2010 | 0.17 | Changes due to CR implementation: **AddClaim**  ClaimantRepresentative/CompanyDetails EmailAddress now mandatory  ClaimantRepresentative/DefendantDetails Comments to be ignored for the new claims  AccidentData/AccidentDetails new value for Seatbelt  AccidentData/AccidentDetails new value for PoliceReported  AlternativeVehicleProvision/ AVRequiredByCL Now the validation rule for this field is the opposite, because ClaimantEntitled gets a new meaning.  **AddInsurerResponse**  InsurerResponse/ProvidedServices/DefendantsInsurer EmailAddress now mandatory  InsurerResponse/LiabilityCausation/DefendantAdmits section to be ignored for the new claims  InsurerResponse/DefendantDetails/PersonalDetails<DefendantsDOB> added  **GetClaim**  ApplicationData/ApplicationIDs<AllocatedUserID> added  ApplicationData/AllocatedUser added  ApplicationData/FraudStated FraudReasonCode fixed reason code  ApplicationData/ExitProcess added  InsurerResponse/DefendantDetails/PersonalDetails<DefendantsDOB> added  Timeouts/CurrentTimeout new value for timeut of Stage 1 Payment | TR, RP |
| 27/10/2010 | 0.18 | Amendments to Tech Specs (typos, paragraph titles)  Additional changes due to CR implementation:   * ConditionalFeeeDate QA rule removed * Claimant Representative Reference Number, Defendant Insurer Reference Number, Policy Number Reference enlarged to 50 characters | RP |
| 27/12/2010 | 0.19 | Amendment to LastExtendedTime section 8.7 | TR |
| 31/01/2011 | 0.20 | Amendment to section 4.9.1 for timeout flag changed from “1p” to “1Payment” | TR |
| 25/02/2011 | 1.0 | Just a finalised version to align the specs with the schemas in case of typos. Plus a couple of clarifications that came out by studying the tickets received during the integration phase and the first weeks of go live.  Amendment to align this document to the XSD, in section AccidentDetails (2.5.1); date format, when specified, set to the standard XML date format “YYYY-MM-DD”  Aesthetic change: document version changed to 1.0 just to reflect that it is related to the Release 1 of RaPId | TR, RP |
| 22/03/2012 | 2.0 | Release 2 changes plus the following amendments:  - amendment to section 16: added attribute “CRUDeductions” under that was previously missing  - amendment to section 13: new behaviour in case Counter Offer Decision is “Accept counter offer” | RP, Valerio Zerillo |
| 27/04/2012 | 2.1 | Loss 11 always present in S2SP request: clarifications added | RP |
| 01/06/2012 | 2.2 | Change to QA rule for General damages in the Interim payment request | RP |
| 20/07/2012 | 2.3 | Clarification on how to fill in the form for the Additional Damage s Request (§15.1) | RP |
| 07/08/2012 | 2.4 | A “copy & paste” typo corrected in Chapter 15: removed section 15.2 “StatementOfTruth” | VZ |
| 04/02/2013 | 3.0 | Release 3 changes | VZ |
| 15/02/2013 | 3.1 | Added attribute InterimPaymentNumber in the GetClaim() output | VZ |
| 25/02/2013 | 3.2 | - Added attributes ValueClaimedAfterContrib and ValueOfferedAfterContrib to the Court Proceedings Pack request and response respectively  - Document name changed to the new “Claims Portal” | VZ |
| 05/03/2013 | 3.3 | Minor amendment to heading of section 18 | VZ |
| 14/03/2013 | 3.4 | Minor amendments to the AddClaim() as per the additional Change Requests:  - maximum size for attribute ‘Comments’ under LiabilityFunding/Funding increased to 1000 characters  - option ‘S’ (Self-Insured) removed for attribute ‘InsurerType’ under DefendantDetails/InsurerInformation  - validation removed for attribute ‘AgreementDate’ under LiabilityFunding/Funding  Minor amendments to the AddInterimSPFRequest() and AddInterimSPFResponse() as per the additional Change Requests:  - validation on loss type 11 PSLA amended  - validation on total value of Interim request/response added | VZ |
| 16/04/2013 | 3.5 | - Minor amendment to the front page  - Included a new section about data retention | VZ |
| 17/05/2013 | 3.6 | - Clarification included for Interest in the Stage 2 pack  - Clarification included for Interest in the Court pack | VZ |
| 07/06/2013 | 3.7 | - Clarification included about mismatches between schema and XSD  - Maximum length for attribute DefendantLegalDetails included | VZ |
| 02/08/2013 | 3.8 | - Note added about date format | VZ |
| 14/08/2013 | 3.9 | -InterimPaymentReceived field amended | ANNA GIULIA GARAVINI |
| 10/12/2013 | 4.0 | Minor amendment to section 2.2.2.1 “DefendantDetails/PersonalDetails”: optional fields TitleType and OtherTitle included | VZ |
| 01/06/2016 | 4.1 | Release 5 changes:   * AskCUE PI Reference field * Soft Tissue field * MedCo Case field * CRU Reference field * CRU Comment field * Rejection process | DANIELE PERFETTI |
| 05/07/2016 | 4.2 | New rejection reason added to section 4.1.9  New node TransfersList added to section 4.1.10 | DP |
| 15/09/2016 | 4.3 | ~~Best practices added to chapter 19~~ | DP |
| 04/11/2016 | 4.4 | Amendments in ISP and S2SP sections returned by getClaim() | DP |

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1. Introduction
   1. Overview

This document describes the fields and business rules of schema of XML files accepted as arguments or returned by system web methods.

Please note that in case any mismatch may arise between this document and the released XSD files, definitions in the XSD files have priority over this document, which will be amended accordingly.

**NOTE:** In a few cases the XSD files do not match the description contained in this document. This is due to some typos that were introduced in the very first release of the system.

The XSD typos have not been corrected in order to avoid additional effort for A2A developers. However, in order to better clarify where the mismatches are some notes have been included in this document to highlight those attributes that show a typo in the XSD.

* 1. References

This section contains the full list of schemas to be used in order to validate the XML files to be exchanged via the A2A interface.

Please note that the proper version of each schema should be carefully chosen according to the process version used.

The only exception is given by the schema of the GetClaim for which the latest version should be always used.

**PIPWS.wsdl**– wsdl file, containing the list and details of web methods exposed by the system

**GetClaimData\_ClaimData.xsd** – claim data schema returned by GetClaim method

**AddClaim\_ClaimData.xsd** – claim data schema for AddClaim web method

**SendLiabilityDecision\_InsurerResponse.xsd** – Insurer response schema for SendLiabilityDecision method

**AddInterimSPFRequest\_InterimSettlementPackRequest.xsd** – xml argument schema for AddInterimSPFRequest method

**AddInterimSPFResponse\_InterimSettlementPackResponse.xsd** – xml argument schema for AddInterimSPFResponse method

**AddStage2SPFRequest\_S2SPFRequestXML.xsd** – xml argument schema for AddStage2SPFRequest

**AddStage2SPFResponse\_S2SPFResponseXML.xsd** – xml argument schema for AddStage2SPFResponse

**AddStage2SPFCounterOfferByCM\_S2SPFCounterOfferByCMXML.xsd** – xml argument schema

**AddStage2SPFCounterOfferByCR\_S2SPFCounterOfferByCRXML.xsd** – xml argument schema

**AddStage2SPFAdditionalDamagesRequest\_S2SPFAdditionalDamagesRequestXML.xsd** – xml argument schema for AddS2SPFAdditionalDamagesRequest

**AddStage2SPFAdditionalDamagesResponse\_S2SPFAdditionalDamagesResponseXML.xsd** – xml argument schema for AddS2SPFAdditionalDamagesResponse

**AddCPPFRequest\_CPPFRequestXML.xsd** – xml argument schema

**AddCPPFResponse\_CPPFResponseXML.xsd** – xml argument schema

**NOTE**: for each release of Claims Portal the A2A client must use the related A2A schema. Only for the GetClaim() method the A2A client must be implemented as per the most recent schema because the method GetClaim() must work irrespective of the release under which a claim was generated.

* 1. Timeout values of the Test site

The following table shows the reduced timeout values of the Test site.

The timeout values for the Production environment are shown as well in order to provide an overview of the standard timeout values used in the live site.

* All the timeout values are expressed in Business Days;
* Timeout values are intended as relative timeouts. For example, the Stage 2 Settlement pack Additional damages decision timeout is calculated starting from the business day after the date of sent of the Stage 2 Settlement Pack Additional Damages Request;
* All warnings (1 day left, 3 days left, etc.) are triggered instantaneously; therefore they are not in line with the reduced timeout values.

|  |  |  |  |
| --- | --- | --- | --- |
| **Workflow Section** | **Phase Description** | **Timeout for PRODUCTION** | **Timeout for TEST SITE** |
| **STAGE 1** | Liability decision timeout | 15 | 1 |
| Liability decision timeout (MIB claim) | 30 | 2 |
| Liability decision timeout (Article 75 applied) | 30 | 2 |
| **STAGE 2.1** | Interim payment decision timeout (request for £1,000) for the first Interim Settlement Pack | 10 | 1 |
| Interim payment decision timeout (request for more than £1,000) for the first Interim Settlement Pack | 15 | 2 |
| Interim payment decision timeout for any subsequent Interim Settlement Pack | 15 | 2 |
| Extend time for CRU for the first Interim Settlement Pack, only if payment is greater than £1,000 | +15 | +1 |
| Extend time for CRU for any subsequent Interim Settlement Pack | +15 | +1 |
| **STAGE 2.2** | Stage 1 payment timeout (used only as a reminder) | 10 | 1 |
| Stage 2 Settlement pack decision timeout | 15 | 1 |
| Stage 2 Settlement pack counter offer decision timeout | +20 | +1 |
| Stage 2 Settlement pack automatic extension | +5 | +5 |
| **STAGE 2.2 ADDITIONAL DAMAGES** | Stage 2 Settlement pack Additional damages decision timeout | 15 | 1 |
| **STAGE 3 COURT PROCEEDINGS** | Court Proceedings pack response timeout (used only as a reminder) | 5 | 5 |

* 1. Process versions of the Test site

The following table shows the process versions of the Test site.

The process versions for the Production environment are shown in order to provide an overview of the actual versions used in the live site.

In order to correctly read the values in the table below, please note that the range provided is intended limits included, e.g. the range from v1.0 to v3.4 will contain all the applications with process version from v1.0 inclusive to v3.4 inclusive.

|  |  |  |  |
| --- | --- | --- | --- |
| **Environment** | **From** | **To** | **Release version** |
| **TEST SITE** | 1.0 | 3.4 | Release 0 |
| 3.5 | 4.3 | Release 1 |
| 4.4 | 5.4 | Release 2 |
| 5.5 | 6.4 | Release 3 |
| 6.5 |  | Release 4\* |
| **PRODUCTION** | 1.0 | 2.0 | Release 0 |
| 2.1 | 3.0 | Release 1 |
| 3.1 | 3.2 | Release 2 |
| 3.3 | 3.9 | Release 3 |
| 4.0 | 4.1 | Release 4\* |
| 5.0 |  | Release 5\*\* |

\*Note: Release 4 did not introduce any changes to A2A interface. Schemas and functions valid for Release 3 are valid for Release 4 claims too.

\*\*Note: Release 5 starts from the process version “5”. All the process versions from 4.2 to 4.9 have never existed.

* 1. Data Retention Activities

From Release 2 onwards Data Retention activities have been implemented in order to remove those applications that have reached an end in the workflow.

For more information about the Data Retention rules in place refer to the Claims Portal website.

1. ClaimData for AddClaim()
   1. Application data

This node contains the data shown in the Section N “Statement of Truth” of the CNF

### ClaimDetails

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| Signatory | String | 1 | M | S = Claimant’ Solicitor  C = Claimant in person |  |
| RetainedCopy | Boolean | 1 | M | 1 |  |
| ClaimValue | String | 1 | **FROM RELEASE 3 ON**  M | 1 = Up to £10,000  2 = Up to £25,000 | **FROM RELEASE 3 ON**  Flag that indicates the claim value |

* 1. ClaimAndClaimantDetails

This node contains the data shown in the area “Claimant’s Representative – contact details”, “Defendant’s details” and Section A “Claimant’s details” of the CNF

### ClaimantRepresentative/CompanyDetails

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| CompanyName |  |  | M | Name of the Claimant Representative company |  |
| ContactName |  |  | M | Name of the user that created this claim |  |
| ContactMiddleName |  |  | O | Middle Name of the user that created this claim |  |
| ContactSurname |  |  | M | Surname of the user that created this claim |  |
| TelephoneNumber |  |  | M |  |  |
| EmailAddress |  |  | M |  |  |
| Reference Number |  |  | M | “Claimant representative Reference Number must not be all blanks or all zeros or combination of blanks and zeros”  If one of the following character is found on the CR Reference Number field then reject the record  | (Pipe character)  ¦ (half pipe)  # (hash)  $,£~^`[]{}\_€¬ |  |
| { Address } | CT\_INPUT\_Address |  | M |  |  |

#### ClaimantRepresentative/CompanyDetails/Address

Refer to this paragraph each time you see {address} in this document.

As far as the address elements the following rules apply:

The Address Indicator must be set to As Input (A).

**IF** an Address is mandatory **THEN** Street 1, Town, Country plus either House Name or House Number must be present:

* Street1, Town, Country, House Name 🡪 OK
* Street1, Town, Country, House Number 🡪 OK
* Street1, Town, Country, House Name, House Number 🡪 OK
* Street1, Town, Country 🡪 NOT OK

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| HouseName |  | 32 | M\* |  |  |
| HouseNumber |  | 20 | M\* |  |  |
| PostCode |  | 8 | O\* | The Post Code is a 6 to 8 characters field including spaces.  The Post Code must be in two parts separated by a space.    The first part must be in one of these formats  AN  AAN  AANA  AANN  ANA  ANN  The second part must be in the format NAA |  |
| Street1 |  | 32 | M\* |  |  |
| Street2 |  | 32 | O\* |  |  |
| District |  | 25 | O\* |  |  |
| City |  | 25 | M\* |  |  |
| County |  | 15 | O\* |  |  |
| Country |  | 20 | M\* | Usually filled in with United Kingdom |  |
| Address Indicator |  | 1 | M\* (and hidden in the webUI) | A = As input | Default=A (As input)  This field was used by early implementation of the system; retained for future extensibility; but currently should be simply always set to “A”. |

### DefendantDetails

**NOTE**: the attribute “Comments” must be ignored in new claims created with the new version of the A2A

It must still be present in order to keep a unique method compatible with both old and new claims.

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| DefendantStatus |  |  | M | P - Personal  B - Business |  |
| Title |  | 1 | O | 1 = Mr  2 =Mrs.  3 =Ms  4 =Miss  5 =other | **TO BE IGNORED!** |
| Other |  |  | C | “Other must not be all blanks or all zeros or combination of blanks and zeros” | C:If Defendant’s Title is 'other', Other must be provided” |
| DefDriverName |  |  | O |  | Name of the driver of the vehicle, if different from the Defendant |
| PolicyNumberReference |  |  | M |  |  |
| ReferralSource |  |  | O  **(**From Release 3 on: **NOT PRESENT)** |  | **FROM RELEASE 3 ON:**  This field is NOT part of the schema |
| Comments |  |  | O |  | **TO BE IGNORED for new version of A2A.  NOTE:** the field comment is not used anymore due to the implementation of the Change Request CR003. It is used only in the claims created prior to this implementation. |
| DefendantAge | Numeric |  | C |  | Estimated age of the defendant.  C: Mandatory only if it is a MIB claim |
| DefendantDescription |  |  | C |  | Description of the defendant.  C: Mandatory only if it is a MIB claim |
| DefendantDetailsObtained |  |  | C |  | Description of how the defendant details were obtained.  C: Mandatory only if it is a MIB claim |

#### DefendantDetails/PersonalDetails

**Use this node if DefendantStatus=Personal**

| **Field name** | **Type** | **Max**  **Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| Name |  |  | O |  | Name of the Defendant |
| MiddleName |  |  | O |  | Middle Name of the Defendant |
| Surname |  |  | M |  | Surname of the Defendant  C: Mandatory if DefendantStatus=Personal |
| TitleType |  | 1 | O | 1 = Mr  2 =Mrs.  3 =Ms  4 =Miss  5 =other |  |
| OtherTitle |  |  | C | “Other must not be all blanks or all zeros or combination of blanks and zeros” | C:If Defendant’s Title is 'Other', OtherTitle must be provided” |
| Sex |  |  | C | M = Male  F = Female  N = Not known | C:Mandatory only if it is a MIB claim |
| DateofBirth |  |  | M |  | **IGNORE IT** (NOTE: the Defendant DOB is inserted by the Compensator in the response, not by the CR) |
| { Address } | CT\_INPUT\_Address |  | O |  |  |

#### DefendantDetails/CompanyDetails

**Use this node if DefendantStatus=Business**

| **Field name** | **Type** | **Max**  **Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| CompanyName |  | 1-100 | C |  | Defendant Company name  C: Mandatory if DefendantStatus=Business |
| { Address } | CT\_INPUT\_Address |  | O |  |  |

Please note that attributes not listed here but present in the XSD, are not used. This is because has been used the standard complex type CT\_INPUT\_Defendant\_CompanyDetails even if it’s not fully used here. If not used attributes are being populated, their value will be ignored by the system.

#### DefendantDetails/Vehicle

| **Field name** | **Type** | **Max**  **Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| VRN | String |  | M | Free text | VRN of the Defendant |
| Make |  |  | C |  | C:Mandatory only if it is a MIB claim |
| Model |  |  | C |  | C:Mandatory only if it is a MIB claim |
| Color |  |  | C |  | C:Mandatory only if it is a MIB claim |
| EngineSize | Numeric | 5 | C |  | **IGNORE IT** |

#### DefendantDetails/InsurerInformation

This node contain the data of the Compensator to which the claim must be sent

| **Field name** | **Type** | **Max**  **Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| InsurerType |  | 1 | M | I = Insurer  M = MIB  **FROM RELEASE 3 ON:**  The option ‘S’ (Self-Insured) is no more available |  |
| InsurerName |  |  | M |  | Name of the Compensator to send the claim to. |
| Selected |  | 1 | M | 1 |  |
| InsurerOrganisationId |  |  | M |  | Id of the Compensator to send the claim to. |
| **InsurerOrganisationPath** |  |  | M |  | Path of the Compensator to send the claim to.  is this the claims handling organisation, e.g. a TPA company, self-insured, or branch/dept within the insurer? |

### ClaimantDetails

| **Field name** | **Type** | **Max**  **Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| Occupation |  |  | M |  |  |
| ChildClaim |  | 1 | M | 1 = YES  0 = NO |  |
| NationalInsuranceNumber |  | 9 | O | * Characters 1-2 must be in the range AA-ZZ * Character 1 must not be D, F, I, Q, U, V * Character 2 must not be D, F, I, O, Q, U, V * Characters 1-2 must not be one of the following combinations: FY; GB; NK; TN; TT; ZZ. * Characters 3-6 must be in the range 0000 – 9999 * Characters 7-8 must be in the range 00 – 99 * Character 9 must be in the range A – D |  |
| NINComment |  |  | C |  | C:Mandatory if NationalInsuranceNumber is empty |
| AskCUEPIReference |  | 18 | M | * Characters 1-8 must contain the text ASKCUEPI * Characters 9-18 must be numeric * The admitted length is from 9 to 18 characters   e.g. ASKCUEPI0123456789 |  |

#### ClaimantDetails/PersonalDetails

| **Field name** | **Type** | **Max**  **Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| Name |  |  | M |  | Name of the Claimant |
| MiddleName |  |  | O |  | Middle Name of the Claimant |
| Surname |  |  | M |  | Surname of the Claimant |
| DateofBirth |  |  | M |  |  |
| TitleType |  | 1 | M | 1 = Mr  2 =Mrs.  3 =Ms  4 =Miss  5 =other |  |
| OtherTitle |  |  | C | “Other must not be all blanks or all zeros or combination of blanks and zeros” | C:If Claimant’s Title is 'other', OtherTitle must be provided” |
| { Address } | CT\_INPUT\_Address |  | M |  |  |

#### ClaimantDetails/Vehicle

| **Field name** | **Type** | **Max**  **Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| VRN | String |  | O | Free text | VRN of the Claimant |

* 1. MedicalDetails

This node contains the data shown in the Section B “Injury and medical details” and Section C “Rehabilitation” of the CNF

### MedicalDetails/Injury

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| SoftTissue | Boolean | 1 | M | 1 = YES  0 = NO |  |
| BoneInjury | Boolean | 1 | M | 1 = YES  0 = NO |  |
| Whiplash | Boolean | 1 | M | 1 = YES  0 = NO |  |
| Other | Boolean | 1 | M | 1 = YES  0 = NO |  |
| InjurySustainedDescription | Free text | 500 | M |  | Description of the injury |
| TimeOffRequired | Boolean | 1 | M | 1 = YES  0 = NO | (**Has the claimant had to take any time off work as a result of the injury?)** |
| StillOffWork | Boolean | 1 | C | 1 = YES  0 = NO | C: If TimeOffRequired=yes, StillOffWork must be provided  (**Is the claimant still off work?)** |
| TimeOffPeriod | Integer |  | C |  | C: If StillOffWork=no, TimeOffPeriod must be provided  (**If no, for how many days was off work?)** |
| MedicalAttentionSeeking | Boolean | 1 | M | 1 = YES  0 = NO | (**Has the claimant sought any medical attention?)** |
| MedicalAttentionFirstDate | Date |  | C | YYYY-MM-DD\*  \* the date format can include additional information, e.g. the Time Zone.  Ensure that only the required information, i.e. YYYY-MM-DD are provided | C: If MedicalAttentionSeeking=yes, MedicalAttentionFirstDate must be provided |
| HospitalAttendance | Boolean | 1 | M | 1 = YES  0 = NO | (**Did the claimant attend hospital as a result of the accident?)** |
| OvernightDetention |  | 1 | C | 1 = YES  0 = NO | C: If HospitalAttendance=yes, OvernightDetention must be provided |
| DaysNumber | Numeric | 1 | C |  | C: If OvernightDetention =yes, DaysNumber must be provided |

### MedicalDetails/Hospital

There can be from 0 to 4 hospitals.

If there is at least one hospital, HospitalAttendance must be = 1 (YES) and if HospitalAttendance must be = 1 (YES), then at least one hospital must be input.

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| HospitalType |  | 1 | M | 0 – NHS  1 – Private |  |
| Hospitalname | String |  | M | Free text |  |
| PostCode |  | 8 | M |  |  |

#### MedicalDetails/Hospital/HospitalAddress

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| AddressLine1 | String | 50 | O | Free text |  |
| AddressLine2 | String | 50 | O | Free text |  |
| AddressLine3 | String | 50 | O | Free text |  |
| AddressLine4 | String | 50 | O | Free text |  |

### MedicalDetails/Rehabilitation

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| RehabilitationUndertaken |  | 1 | M | 0 = YES  1 = NO  3 = Medical Professional not seen |  |
| RehabilitationTreatment | String |  | C | Free text | C: If RehabilitationUndertaken=yes, RehabilitationTreatment must be provided |
| RehabilitationNeeds |  | 8 | C | 1 = YES  0 = NO | Mandatory if RehabilitationUndertaken=no, or Medical professional not seen, otherwise optional |
| RehabilitationDetails |  |  | C |  | C: If RehabilitationNeeds=yes, RehabilitationDetails must be provided |

* 1. RepairsAndAlternativeVehicleProvision

This node contains the data shown in the Section D “Repairs” and Section E “Alternative vehicle provision” of the CNF

### RepairsAndAlternativeVehicleProvision/Repairs

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| ClaimingDamageOwnVehicle | Boolean | 1 | M | 1 = YES  0 = NO |  |
| **(\*) IF ClaimingDamageOwnVehicle = YES, THEN PROCEED with the fields here below**  **ELSE IF ClaimingDamageOwnVehicle = NO, THEN SKIP this part and go directly to §2.5 AccidentData** | | | | | |
| DetailsOfTheInsurance | Integer |  | M\* | 0 – Comprehensive  1 – Third party fire and theft  2 – Third party only  3 – Other | C: If ClaimingDamageOwnVehicle=yes, DetailsOfTheInsurance must be provided  (**Details of the insurance cover held for the vehicle?)** |
| OtherDetails | String |  | C\* | Free text | C: IF DetailsOfTheInsurance=’Other’, OtherDetails must be provided |
| ThroughClaimantInsurer | Boolean | 1 | M\* | 1 = YES  0 = NO | C: If ClaimingDamageOwnVehicle=yes, ThroughClaimantInsurer must be provided  (**Is the claim for vehicle damage proceeding through the claimant’s insurer?)** |
| ThroughAlternativeCompany | Boolean | 1 | C\* | 1 = YES  0 = NO | C: IF ThroughClaimantInsurer =no, ThroughAlternativeCompany must be provided  (**If No, is the claim for vehicle damage proceeding through an alternative company?)** |
| TotalLoss | Integer | 1 | M\* | 0 = YES  1 = NO  2 = Don’t know | C: If ClaimingDamageOwnVehicle=yes, TotalLoss must be provided  (**Is the vehicle a Total Loss or likely to be?)** |
| RepairsPosition | Integer | 1 | C\* | 0 – Complete  1 – Authorised  2 – Not yet authorised  3 – Not known | C: IF TotalLoss = NO (TotalLoss=1)  RepairsPosition must be provided  (**If not, what is current position with the repairs?)** |
| DefendantInsInspection | Boolean | 1 | C\* | 1 = YES  0 = NO | C: IF TotalLoss = NO (TotalLoss=1)  DefendantInsInspection must be provided  (**Do you require the defendant’s insurer to organise the repairs and/or inspection of the vehicle?)** |
| Location | String |  | C\* | Free text | C: IF DefendantInsInspection = yes  Location must be provided |
| ContactDetails | String |  | C\* | Free text | C: IF DefendantInsInspection = yes  ContactDetails must be provided |

#### RepairsAndAlternativeVehicleProvision/Repairs/AlternativeCompany

If the claim for vehicle damage is proceeding through an alternative company, ThroughAlternativeCompany must be = 1(YES) (“**If Yes, please provide full details, if known”)**

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| CompanyName |  |  | O\* |  |  |
| Address |  |  | O\* |  |  |
| TelephoneNumber |  |  | O\* |  |  |
| ReferenceNumber |  |  | O\* |  |  |

### RepairsAndAlternativeVehicleProvision/AlternativeVehicleProvision

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| ClaimantEntitled | Boolean | 1 | M | 1 = YES  0 = NO | “Has the claimant been provided a vehicle by their insurer?” |
| **(\*) IF ClaimantEntitled = NO, THEN PROCEED with the fields here below**  **ELSE IF ClaimantEntitled = YES, THEN SKIP this part and go directly to §2.5 AccidentData** | | | | | |
| AVRequiredByCL | Boolean | 1 | M\* | 1 = YES  0 = NO | C: IF ClaimantEntitled = no  AVRequiredByCL must be provided  (“**Does the claimant require the use of an alternative vehicle?”)** |
| AVProvided | Boolean | 1 | M\* | 1 = YES  0 = NO | (“**Has the claimant been provided with the use of an alternative vehicle?”)** |
| HireNeedOngoing |  | 1 | C\* | 1 = YES  0 = NO | C: IF AVProvided = YES => HireNeed must be provided(“**If Yes, is the hire need still on going?”)** |
| AVRequiredByCR |  | 1 | M\* | 1 = YES  0 = NO | (“Do you require the defendant’s insurer to provide your client with an alternative vehicle?”) |
| VehicleType |  |  | C\* |  | C: IF AVRequiredByCR = YES => VehicleType must be provided  (“**What type of vehicle is required”)** |
| ContactName |  |  | C\* |  | C: IF AVRequiredByCR = YES => ContactName must be provided |
| TelephoneNumber |  |  | C\* |  | C: IF AVRequiredByCR = YES => TelephoneNumber must be provided |

**Note:** due to a Change Request the question changed completely FROM “*Is the claimant entitled to an alternative vehicle?*” TO “*Has the claimant been provided a vehicle by their insurer?*”.

In order to minimise the effect on A2A users and web interface, the xml fields remains the same (despite of the name “ClaimantEntitled”) while the conditional rule is modified as above.

#### RepairsAndAlternativeVehicleProvision/AlternativeVehicleProvision/Provider

**(\*) IF AVProvided = YES, THEN PROCEED with the fields here below**

**ELSE IF AVProvided = NO, THEN SKIP this part and go directly to §2.5 AccidentData**

If the claimant has been provided with the use of an alternative vehicle, AVProvided must be = 1(YES)

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| ProviderName |  |  | M\* |  |  |
| ReferenceNumber |  |  | M\* |  |  |
| ProviderAddress |  |  | M\* |  |  |
| StartDate | Date |  | M\* |  |  |
| EndDate | Free text |  | M\* |  | Please note that this has been defined as a string on purpose, to allow entering more details if a end date is not applicable (for example to allow entering “still ongoing”) |

##### RepairsAndAlternativeVehicleProvision/AlternativeVehicleProvision/Provider/Vehicle

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| VRN | String | 0-12 | O\* |  |  |
| Make | String | 0-14 | O\* |  |  |
| Model | String | 0-30 | O\* |  |  |
| EngineSize | Integer | 6 | O\* | 0-999999 |  |
| Color | String | 0-16 | O\* |  |  |

* 1. AccidentData

This node contains the data shown in the Section F “Accident Details”, Section G “Accident time, location and description” and Section J “Accidents involving a bus or a coach” of the CNF

### AccidentData/AccidentDetails

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| ClaimantType | Integer |  | M | 0 – The driver  1 – The owner of the vehicle but not driving  2 – A passenger in a vehicle owned by someone else  3 – A pedestrian  4 – A cyclist  5 – A motorcyclist  6 – Other |  |
| OtherType | String | 0-20 | C |  | C: IF ClaimantType =’Other’, OtherType must be provided |
| OccupantsNumber | Integer |  | C | Integer > 0 | C: IF ClaimantType =0,1,2, OccupantsNumber must be provided |
| Seatbelt | Integer | 1 | C | 1 = YES  0 = NO  2 = Seatbelt not supplied | C: IF ClaimantType =0,1,2, Seatbelt must be provided |
| DriverIsDefendant | Boolean | 1 | C | 1 = YES  0 = NO | C: IF ClaimantType =2, DriverIsDefendant must be provided |
| AccidentDate | Date |  | M | YYYY-MM-DD\*  \* the date format can include additional information, e.g. the Time Zone.  Ensure that only the required information, i.e. YYYY-MM-DD are provided |  |
| AccidentTime | Time |  | M | HH:MM |  |
| AccidentLocation | String | 0-100 | M | Free text |  |
| AccidentDescription | String | 0-500 | M | Free text |  |
| PoliceReported | integer | 1 | M | 1 = YES  0 = NO  2 = Not known |  |

#### AccidentData/AccidentDetails/Driver

**(\*) IF DriverIsDefendant = NO, THEN PROCEED with the fields here below**

**ELSE IF DriverIsDefendant = YES THEN SKIP this part and go directly to §2.5.1.5**

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| Name | String | 0-25 | O\* |  |  |
| MiddleName | String | 0-25 | O\* |  |  |
| Surname | String | 1-25 | M\* |  |  |
| {Address} |  |  | O\* |  |  |

#### AccidentData/AccidentDetails/Owner

**(\*) IF DriverIsDefendant = NO, THEN PROCEED with the fields here below**

**ELSE IF DriverIsDefendant = YES THEN SKIP this part and go directly to §2.5.1.5**

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| Name | String | 0-25 | O\* |  |  |
| MiddleName | String | 0-25 | O\* |  |  |
| Surname | String | 0-25 | O\* |  |  |
| {Address} |  |  | O\* |  |  |

#### AccidentData/AccidentDetails/Vehicle

**(\*) IF DriverIsDefendant = NO, THEN PROCEED with the fields here below**

**ELSE IF DriverIsDefendant = YES THEN SKIP this part and go directly to §2.5.1.5**

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| Make | String | 0-14 | O\* |  |  |
| Model | String | 0-30 | O\* |  |  |
| VRN | String | 0-12 | O\* |  |  |

#### AccidentData/AccidentDetails/InsuranceCompanyInformation

**(\*) IF DriverIsDefendant = NO, THEN PROCEED with the fields here below**

**ELSE IF DriverIsDefendant = YES THEN SKIP this part and go directly to §2.5.1.5**

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| CompanyName | String | 0-100 | O\* |  |  |
| PolicyNumber | String | 0-16 | O\* |  |  |
| {Address} |  |  | O\* |  |  |

#### AccidentData/AccidentDetails/WeaterConditions

At least one of these fields must be = yes

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| Sun | Boolean | 1 | O | 1 = YES  0 = NO |  |
| Rain | Boolean | 1 | O | 1 = YES  0 = NO |  |
| Snow | Boolean | 1 | O | 1 = YES  0 = NO |  |
| Ice | Boolean | 1 | O | 1 = YES  0 = NO |  |
| Fog | Boolean | 1 | O | 1 = YES  0 = NO |  |
| Other | Boolean | 1 | O | 1 = YES  0 = NO |  |
| OtherDetails | String | 0-50 | C | Free text | C: IF Other=Yes, OtherDetails must be provided |

#### AccidentData/AccidentDetails/RoadConditions

At least one of these fields must be = yes

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| Dry | Boolean | 1 | O | 1 = YES  0 = NO |  |
| Wet | Boolean | 1 | O | 1 = YES  0 = NO |  |
| Snow | Boolean | 1 | O | 1 = YES  0 = NO |  |
| Ice | Boolean | 1 | O | 1 = YES  0 = NO |  |
| Mud | Boolean | 1 | O | 1 = YES  0 = NO |  |
| Oil | Boolean | 1 | O | 1 = YES  0 = NO |  |
| Other | Boolean | 1 | O | 1 = YES  0 = NO |  |
| OtherDetails | String | 0-50 | C | Free text | C: IF Other=Yes, OtherDetails must be provided |

#### AccidentData/AccidentDetails/AccidentCircumstances

At least one of these fields must be = yes

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| VhclHitSideRoad | Boolean | 1 | O | 1 = YES  0 = NO |  |
| VhclHitInRear | Boolean | 1 | O | 1 = YES  0 = NO |  |
| VhclHitWhilstParked | Boolean | 1 | O | 1 = YES  0 = NO |  |
| AccidCarPark | Boolean | 1 | O | 1 = YES  0 = NO |  |
| AccidRoundabout | Boolean | 1 | O | 1 = YES  0 = NO |  |
| AccidChangingLanes | Boolean | 1 | O | 1 = YES  0 = NO |  |
| ConcertinaCollision | Boolean | 1 | O | 1 = YES  0 = NO |  |
| Other | Boolean | 1 | O | 1 = YES  0 = NO |  |

#### AccidentData/AccidentDetails/PoliceDetails

**(\*) IF PoliceReported = YES, THEN PROCEED with the fields here below**

**ELSE IF PoliceReported = NO or NOT KNOWN THEN SKIP this part and go directly to §2.5.2**

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| StationName | String | 0-100 | O |  |  |
| StationAddress | String | 0-100 | O |  |  |
| ReportingOfficerName | String | 0-50 | O |  |  |
| ReferenceNumber | String | 0-20 | O |  |  |

### AccidentData/BusCoach

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| BusOrCoach | Boolean | 1 | M | 1 = YES  0 = NO | “Did the accident involve a bus or a coach?” |
| **(\*) IF *BusOrCoach* = YES, THEN PROCEED with the fields here below**  **ELSE IF *BusOrCoach* = NO THEN SKIP this part and go directly to §2.6** | | | | | |
| DriverName | String | 0-50 | O\* |  |  |
| DriverID | String | 0-20 | O\* |  |  |
| DriverDescription | String | 0-500 | O\* | Free text |  |
| VehicleDescription | String | 1-500 | M\* | Free text |  |
| NumberOfPassengers | Integer |  | O\* | >=0 |  |
| Evidence | Boolean | 1 | M\* | 1 = YES  0 = NO | “Is evidence of travel available?” |
| Comments | String | 0-500 | C\* | Free text | C: IF Evidence =No, must be provided this field, to report the reason why the evidence is not available |

* 1. OtherPartyDetails

This node contains the data shown in the Section I “Other Party Details” of the CNF

**(\*) IF there is at least one Other Party, THEN PROCEED with the fields here below (for each node OtherParty)**

**ELSE IF there are no other parties, THEN SKIP this section and proceed to the § 2.7**

### OtherPartyDetails/OtherParty

There can be from 0 to 6 Other parties (🡺 from 0 to 6 nodes “OtherParty”).

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| OPType |  | 1 | M\* | W – Witness  O – Other |  |
| OPOther |  |  | C\* |  | C: IF OPType =Other, OPOther must be provided |

#### OtherPartyDetails/OtherParty/PersonalDetails

| **Field name** | | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Name |  | |  | O\* |  | Name of the OtherParty |
| MiddleName |  | |  | O\* |  | Middle Name of the OtherParty |
| Surname |  | |  | M\* |  | Surname of the OtherParty |
| TitleType |  | | 1 | O\* | 1 = Mr  2 =Mrs.  3 =Ms  4 =Miss  5 =other |  |
| OtherTitle |  | |  | O\* | “Other must not be all blanks or all zeros or combination of blanks and zeros” | C:If TitleType is 'other', OtherTitle must be provided” |
| { Address } | CT\_INPUT\_Address | |  | O\* |  |  |

#### OtherPartyDetails/OtherParty/VehicleInformation

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| VRN |  |  | O\* |  |  |
| Make |  |  | O\* |  |  |
| Model |  |  | O\* |  |  |
| Color |  |  | O\* |  |  |

#### OtherPartyDetails/OtherParty/InsuranceCompanyInformation

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| CompanyName |  |  | O\* |  |  |
| PolicyNumber |  |  | O\* |  |  |
| { Address } | CT\_INPUT\_Address |  | O\* |  |  |

* 1. LiabilityFunding

This node contains the data shown in the Section K “Liability”, Section L “Funding” and Section M “Other relevant information” of the CNF

### LiabilityFunding/Liability

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| DefendantResponsibility  **Note**: this field contains a typo in the XSD | Free text |  | M |  |  |
| OP1Responsibility |  | 1 | O | 1 = YES  0 = NO | A value is needed only if the Other Party 1 is present (see OtherPartyDetails/OtherParty). Otherwise, simply OMIT this attribute |
| OP2Responsibility |  | 1 | O | 1 = YES  *0 = NO* | A value is needed only if the Other Party 2 is present (see OtherPartyDetails/OtherParty)  Otherwise, simply OMIT this attribute |
| OP3Responsibility |  | 1 | O | 1 = YES  0 = NO | A value is needed only if the Other Party 3 is present (see OtherPartyDetails/OtherParty)  Otherwise, simply OMIT this attribute |
| OP4Responsibility |  | 1 | O | 1 = YES  *0 = NO* | A value is needed only if the Other Party 4 is present (see OtherPartyDetails/OtherParty)  Otherwise, simply OMIT this attribute |
| OP5Responsibility |  | 1 | O | 1 = YES  0 = NO | A value is needed only if the Other Party 5 is present (see OtherPartyDetails/OtherParty)  Otherwise, simply OMIT this attribute |
| OP6Responsibility |  | 1 | O | 1 = YES  *0 = NO* | A value is needed only if the Other Party 6 is present (see OtherPartyDetails/OtherParty)  Otherwise, simply OMIT this attribute |

### LiabilityFunding/Funding

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| FundingUndertaken | Boolean | 1 | M | 1 = YES  0 = NO | (“**Has the claimant undertaken a funding arrangement within the meaning of CPR rule 43.2(1)(k)?”)** |
| **(\*) IF *FundingUndertaken* = YES, THEN PROCEED with the fields here below**  **ELSE IF *FundingUndertaken* = NO THEN SKIP this part and go directly to §2.7.2.1**  At least one of Section58, Section29, MembershipOrganisation, Other must = yes | | | | | |
| Section58 | Boolean | 1 | M\* | 1 = YES  0 = NO | (“**The claimant has entered into a conditional fee agreement in relation to this claim, which provides for a success fee within the meaning of section 58(2) of the Courts and Legal Services Act 1990”)** |
| ConditionalFeeDate | Date |  | C\* | YYYY-MM-DD\*  \* the date format can include additional information, e.g. the Time Zone.  Ensure that only the required information, i.e. YYYY-MM-DD are provided | C: IF Section58= Yes, ConditionalFeeDate must be provided  (“**Date conditional fee arrangement was entered into.”)** |
| Section29 | Boolean | 1 | M\* | 1 = YES  0 = NO | (“**The claimant has taken out an insurance policy to which section 29 of the Access Justice Act 1999 applies”)** |
| ICName | String |  | C\* | Free text | C: IF Section29= Yes, ICName must be provided  (“**Insurance Company Name”)** |
| ICAddress | String | 100 | C\* | Free text | C: IF Section29= Yes, ICAddress must be provided  (“**Address of insurance company”)** |
| PolicyNumber | String |  | C\* | Free text | C: IF Section29= Yes, PolicyNumber must be provided |
| PolicyDate | Date |  | C\* | YYYY-MM-DD\*  \* the date format can include additional information, e.g. the Time Zone.  Ensure that only the required information, i.e. YYYY-MM-DD are provided | C: IF Section29= Yes, PolicyDate must be provided |
| LevelOfCover | String |  | C\* | Free text | C: IF Section29= Yes, LevelOfCover must be provided |
| PremiumsStaged | Boolean | 1 | C\* | 1 = YES  0 = NO | C: IF Section29= Yes, PremiumsStaged must be provided  (“**Are the insurance premiums stages?”)** |
| IncreasingPoint | String | 100 | C\* | Free text | C: IF PremiumsStaged = Yes, IncreasingPoint must be provided  (“**At which point is an increased premium payable?”)** |
| MembershipOrganisation | Boolean |  | M\* | 1 = YES  0 = NO | (“**The claimant has an agreement with a membership organisation to meet their legal costs?”)** |
| OrganizationName | String |  | C\* | Free text | C: IF MembershipOrganisation = Yes, OrganizationName must be provided |
| AgreementDate | Date |  | C\* | YYYY-MM-DD\*  \* the date format can include additional information, e.g. the Time Zone.  Ensure that only the required information, i.e. YYYY-MM-DD are provided  **FROM RELEASE 3 ON:**  Validation (AgreementDate >= AccidentDate) is removed | C: IF MembershipOrganisation = Yes, AgreementDate must be provided |
| Other  **Note**: this field contains a typo in the XSD | Boolean | 1 | M\* | 1 = YES  0 = NO |  |
| OtherDetails | String | 500 | C\* | Free text | C: IF Other = Yes, OtherDetails must be provided |

#### LiabilityFunding/Funding

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| ConsideredFreeLegalExpIns |  | 1 | M\*\* | 1 = YES  0 = NO | **\*\*ONLY IF it is a *MIB claim, otherwise SKIP IT*** |
| Comments | Free text | 1000 | C |  | Section M “Other relevant Information” |

1. InsurerResponse for SendInsurerResponse()
   1. InsurerResponseA2A

This node contains the data shown in the Section A “Liability/Causation”, Section B1 “Services provided by the insurer - Rehabilitation”, Section B2 “Services provided by the insurer – Alternative vehicle provision”, Section B3 “Services provided by the insurer – Repairs/Inspection” and Section C “Services provided by the insurer – Response information” of the Insurer Response to the CNF

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| Capacity | String | 1 | M | 0 – Insurer in contract  1 – RTA insurer  2 – Article 75 insurer on behalf of MIB  3 – MIB  4 – other |  |
| OtherCapacity |  |  | C |  | C: IF Capacity = other, OtherCapacity must be provided |

### InsurerResponse/LiabilityCausation

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| NoAuthority |  |  | C | 1 = YES  0 = NO | C: If Capacity = MIB, then NoAuthority must be provided |
| UnadmittedLiabilityReasons |  | 1 | O |  |  |
| LiabilityDecision |  |  | M | A = Admitted  AN – Admitted with negligence  N – Not admitted |  |

#### InsurerResponse/LiabilityCausation/DefendantAdmits

**NOTE**: the node “DefendantAdmits” must be ignored in the new claims created with the new version of the A2A

It must still be present in order to keep a unique method compatible with both old and new claims.

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| AccidentOccurred |  | 1 | M\* | 1 = YES  0 = NO | At least one of these 3 fields must be set to YES |
| CausedByDefendant |  | 1 | M\* | 1 = YES  0 = NO | At least one of these 3 fields must be set to YES |
| CausedSomeLossToTheClaimant |  | 1 | M\* | 1 = YES  0 = NO | At least one of these 3 fields must be set to YES |

### InsurerResponse/ProvidedServices

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| PreparedToProvideRehabilitation  **Note**: this field contains a typo in the XSD |  | 1 | M | 1 = YES  0 = NO |  |
| RehabilitationProvided  **Note**: this field contains a typo in the XSD |  | 1 | M | 1 = YES  0 = NO |  |
| RehabilitationDetails  **Note**: this field contains a typo in the XSD |  |  | C |  | C: IF RehabilitationProvided = yes, RehabilitationDetails must be provided |
| AltVhclProvided |  | 1 | M | 1 = YES  0 = NO |  |
| AltVhclDetails |  |  | C |  | C: IF AltVhclProvided = yes, AltVhclDetails must be provided |
| RepairsProvided |  | 1 | M | 1 = YES  0 = NO |  |
| RepairsDetails |  |  | C |  | C: IF RepairsProvided = yes, RepairsDetails must be provided |

#### InsurerResponse/ProvidedServices/DefendantsInsurer

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| ContactName |  |  | M | Name of the user that answered |  |
| ContactMiddleName |  |  | O | Middle Name of the user that answered |  |
| ContactSurname |  |  | M | Surname of the user that answered |  |
| TelephoneNumber |  |  | M |  |  |
| EmailAddress |  |  | M |  |  |
| Reference Number |  |  | M | “Defendant Insurer Reference Number must not be all blanks or all zeros or combination of blanks and zeros”  If one of the following character is found on the Reference Number field then reject the record  | (Pipe character)  ¦ (half pipe)  # (hash)  $,£~^`[]{}\_€¬ |  |
| { Address } | CT\_INPUT\_Address |  | M |  |  |

### InsurerResponse/DefendantDetails/PersonalDetails

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| DefendantsDOB | Date |  | O |  | Date of Birth of the Defendant |

1. ClaimData returned by GetClaim() – Stage 1 level\*
   1. ApplicationData

This node contains the Statement of Truth fields (see the DocumentInput schema) plus additional data that are generated by the system along the whole process (\*)

### ApplicationIDs

This list of fields is retrieved from the Organisations stored in the system, not from the data inserted by the users in the Forms.

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| ClaimID |  |  | M |  | Id of the Claim (it’s the Application Id) |
| RepresentativeID |  |  | O |  | ID of the Claimant Representative Organisation |
| RepresentativeName |  |  | O |  | Name of the Claimant Representative Organisation |
| RepresentativeBranchID |  |  | O |  | ID of the Branch in the Claimant Representative Organisation |
| RepresentativeBranchName |  |  | O |  | Name of the Branch of the Claimant Representative Organisation |
| InsurerID |  |  | O |  | ID of the Compensator Organisation |
| InsurerName |  |  | O |  | Name of Compensator Organisation |
| InsurerBranchID |  |  | O |  | ID of the Branch in the Compensator Organisation |
| InsurerBranchName |  |  | O |  | Name of the Branch of the Compensator Organisation |
| AllocatedUserID | String |  | O |  | ID of the User to which the claim is allocated (IF it was allocated via the function Allocate To user) WITHIN THE ORGANISATION THAT IS HANDLING THE CLAIM at the moment |
| EndDate | Date |  | O |  | Date of End of the claim. |
| AskCUEPIReference |  |  | O |  | The latest AskCUEPI Reference number inserted for this claim during its lifecycle |
| MedCoCaseID |  |  | O |  | The latest MedCoCase Reference number inserted for this claim during its lifecycle  (Note that the MedCoCase Reference number can be inserted in both the Interim Settlement Pack form and in the Stage 2 Settlement Pack form) |
| CRUReferenceNumber |  |  | O |  | The latest CRU Reference number inserted for this claim during its lifecycle  (Note that the CRU Reference number can be inserted in both the Interim Settlement Pack Response form and in the Stage 2 Settlement Pack Response form) |

### ClaimDetails

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| SentDate | Date |  |  |  | The date in which the CNF was sent by the CR |
| Article75 |  |  |  | 1 = YES  0 = NO | Flag that indicates if Article75 was applied or not |
| InterimPaymentTimeoutExtended |  |  | O | 1 = YES  0 = NO | Flag that indicates whether the timeframe to take a decision for the Interim Payment was extended or not |
| ClaimValue | String | 1 | M | 1 = Up to £10,000  2 = Up to £25,000 | Flag that indicates the claim value |

### ClaimantDetails

This node, introduced with the Release 2, includes flags set by the portal at specific points in the process and used in order to move the claim depending on the age of the claimant.

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| isClaimantChildAtStage1Response |  |  | O | 1 = YES  0 = NO | Flag that indicates if the claimant was a child when the Stage 1 Insurer response was sent by the Compensator |
| isClaimantChildAtStage2Request |  |  | O | 1 = YES  0 = NO | Flag that indicates if the claimant was a child when the Stage 2 Settlement pack request was sent to the Compensator |
| isClaimantChildAtStage2Agreement |  |  | O | 1 = YES  0 = NO | Flag that indicates if the claimant was a child when the Stage 2 Settlement pack was agreed |
| isClaimantChildAtStage2AgreementAD |  |  | O | 1 = YES  0 = NO | Flag that indicates if the claimant was a child when the Stage 2 Settlement pack additional damages was agreed |

### FraudStated

This node is filled in when a Claim is thrown out of the process due to the fact that the Compensator stated that there is a suspect of Fraud.

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| FraudReasonCode | String | 1 |  | 0 – Fraud stated  1 – Reason 2 (DEPRECATED)  2 – Reason 3 (DEPRECATED) | The reason code linked to the fraud.  Always use 0. |
| FraudComment | String |  |  |  |  |

### ExitProcess

#### ExitCR

This node is filled in when a Claim is taken out of the process by the CR using the function “Exit Process”.

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| ExitReasonCode | String | 1 |  | 2 - Value of claim below £1,000  3 - Value of claim exceeds the upper limit  4 - Claim is too complex for process  5 - Withdrawal of claim  6 - Duplicated claim  7 - Withdrawal of offer  8 - Interim payment for child claimant  10 – Other  11 – Stage 1 costs not paid on time  12 – Interim Payment partial offer not accepted  13 – Interim Payment request not answered and/or paid on time | These reason codes are used by the CR |
| ExitComment | String | 500 |  |  |  |

#### ExitCM

This node is filled in when a Claim is taken out of the process by the COMP using the function “Exit Process”.

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| ExitReasonCode | String | 1 |  | 1 - Incomplete information provided on CNF  2 - Value of claim below £1,000  3 - Value of claim exceeds the upper limit  6 - Duplicated claim  7 - Withdrawal of offer  9 - Claim requires further investigation  10 - Other | These reason codes are used by the COMP |
| ExitComment | String | 500 |  |  |  |

### InterimPackRejected

This node is filled in when an Interim Settlement Pack is rejected by the Compensator

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| InterimPackRejectionComment | String |  |  |  |  |

### AllocatedUser

#### AllocatedCR

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| AlocatedUserId | String |  |  |  | ID of the CR User to which the claim is allocated (IF it was allocated via the function Allocate To user) at the moment |

#### AllocatedCOMP

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| AlocatedUserId | String |  |  |  | ID of the COMP User to which the claim is allocated (IF it was allocated via the function Allocate To user) at the moment |

### StatementOfTruth

It’s the content of the node “ApplicationData/ClaimDetails” present in the DocumentInput file.

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| SignatoryType | String | 1 | M | S = Claimant’ Solicitor  C = Claimant in person |  |
| RetainedSignedCopy | Boolean | 1 | M | 1 |  |

### Rejected Claim

**FROM RELEASE 5 ON**

This node *RejectedClaim* is filled in when a Claim is rejected by the COMP using the function “Reject Claim”.

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| RejectionReasonCode |  | 1 | M | 0 - Mandatory fields incorrectly populated1 - CNF sent to wrong defendant  2 - AskCUE PI reference not valid | These reason codes are used by the COMP when they reject the claim |

For claims created under old process versions, it is needed to pass the “RejectionReasonCode” field with a default value (i.e. “0”) which will be automatically IGNORED by the system in case the claim belongs to an older version.

### Transfers List

**FROM RELEASE 5 ON**

This node *TransfersList* is filled in when a Claim is transferred between two organisations of the same type “Bulk Transfer” batch process.

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| Transferred | Boolean |  | O | 1 = YES | This flag is automatically populated by the bulk transfer batch and indicates that the claim has been transferred at least once along its life cycle |

#### Transfer

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| TransferID |  |  | O |  | This field indicates the number of the transfer |
| TransferDesc |  |  | O |  | This field indicates which organisations have been involved in the transfer and when the transfer has been performed |

* 1. ClaimAndClaimantDetails

This node contain the data submitted through the Document Input.

* 1. MedicalDetails

This node contain the data submitted through the Document Input.

* 1. RepairsAndAlternativeVehicleProvision

This node contain the data submitted through the Document Input.

* 1. AccidentData

This node contain the data submitted through the Document Input.

* 1. OtherPartyDetails

This node contain the data submitted through the Document Input.

* 1. LiabilityFunding

This node contain the data submitted through the Document Input.

* 1. InsurerResponse

This node contain the data submitted through the Insurer Response, plus two fields inserted by the system after an Insurer Response is successfully sent.

The table below shows these two additional fields.

### ProvidedServices

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| NotificationDate | Date |  | O |  | The date on which the CNF was sent by the CR to the Compensator. Always equal to the SentDate because the delivery of the message is instantaneous, being an electronic system |
| ResponseDate | Date |  | O |  | The date on which the Insurer response to the CNF was sent by the CR to the Compensator to the CR |

* 1. Timeouts

### CurrentTimeout

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| SelectedTimeout | Date |  | O |  | This is the currently active timeout date |
| TimeOutType | String |  | O | <missing element> => during Stage 1  “1Payment”: after executing the AddInsurerResponse()  “21”: after executing AddInterimSPFRequest()  “221”: after executing AddS2SPFRequest()  “222”: after executing AddS2SPFResponse()  “f370”: after executing AddCPPFRequest()  “22ex” during a Extend Time request  “21ex” during an Interim Settlement Pack Extend Time request  “22ad”: after executing AddS2SPFAdditionalDamagesRequest()  “22adex” during an Additional Damages Extend Time request | This is an internal code to keep track of the applicable timeout phase |

*Please note that the following subsections of the Timeouts section are present in the returned XML but currently not populated.*

### PreCalculatedTimeouts/ClaimNotificationForm

This section contains the timeout dates for Stage1

#### Insurer

This section pre-calculates the timeout dates in case of compensator of type Insurer or Self-Insurer when Article75 does not apply

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| LiabilityDecisionTimeout | Date |  | O |  | Timeout for the liability decision |
| Stage1PaymenyTimeout | Date |  | O |  | Timeout for the Stage 1 payment |

#### MIBorArt75

This section pre-calculates the timeout dates in case the compensator is MIB or in case Article75 apply for compensator of type Insurer or Self-Insurer

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| LiabilityDecisionTimeout | Date |  | O |  | Timeout for the liability decision |
| Stage1PaymenyTimeout | Date |  | O |  | Timeout for the Stage 1 payment |

### PreCalculatedTimeouts/InterimSettlementPack

#### LowPayment

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| InterimPaymentTimeout | Date |  | O |  | This is the minimum date |

#### HighPayment

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| InterimPaymentTimeout | Date |  | O |  | This is the maximum date |

### PreCalculatedTimeouts/Stage2SettlementPack

#### Stage2DecisionOrCounterOffer

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| Stage2DecisionOrCounterOfferTimeout | Date |  | O |  | Precalculated timeout for the Decision or CounterOffer for Stage 2 |

### PreCalculatedTimeouts/Stage2AdditionalDamagesPack

#### Stage2AdditionalDamagesDecision

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| Stage2AdditionalDamagesDecisionTimeout | Date |  | O |  | Precalculated timeout for the Decision for Stage 2 Additional Damages |

### PreCalculatedTimeouts/CourtProceedingsPack

#### CourtProceedings

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| CourtProceedingsTimeout | Date |  | O |  | Precalculated timeout date for the Court Proceedings pack. |

1. ClaimData returned by GetClaim() – Stage 2.1 level - INTERIM SETTLEMENT PACK

**FROM RELEASE 3 ON:**

The node *InterimSettlementPackList* contains the list of Interim Settlement Packs and it is made of a sequence of *InterimSettlementPack* elements.

* 1. Interim Settlement Pack

### The node InterimSettlementPack contains the information on each Interim Settlement Pack made.

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| InterimPaymentNumber |  |  | M |  | Interim Settlement Pack identifier |

### ClaimantRepresentative

This node is the same as 2.2.1

### DefendantRepresentative

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| ContactName |  |  | M | Name of the user that answered |  |
| ContactMiddleName |  |  | O | Middle Name of the user that answered |  |
| ContactSurname |  |  | M | Surname of the user that answered |  |
| TelephoneNumber |  |  | M |  |  |
| EmailAddress |  |  | O |  |  |
| Reference Number |  |  | M | “Defendant Insurer Reference Number must not be all blanks or all zeros or combination of blanks and zeros”  If one of the following character is found on the Rference Number field then reject the record  | (Pipe character)  ¦ (half pipe)  # (hash)  $,£~^`[]{}\_€¬ |  |

### MedicalReport

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| MedicalReportStage2\_1 | Integer |  | M | 0-4 | Number of medical reports |

### LossesToDate

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| SeatbeltContributory | Boolean |  | M |  |  |

#### ClaimantLosses

It is made of a sequence of 0 up to 15 of the following ClaimantLossesToDate element:

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| Comments | String | 0-500 | O | Free text |  |
| EvidenceAttached | Boolean |  | M |  |  |
| GrossValueClaimed | Decimal |  | M | Decimal >= 0 |  |
| LossType | Integer |  | M | 0 - Policy excess  1 – Loss of use  2 – Car hire  3 – Repair costs  4 – Fares (taxis, buses, tube, etc.)  5 – Medical expenses  6 – Clothing  7 – Care/Services  8 – Loss of earnings for Claimant  9 – Loss of earnings for Employer  10 – Other losses  11 - PSLA  13 - Disadvantage on the labour market  14 - Loss of congenial employment  15 - Future losses | **FROM RELEASE 3 ON:**  The following new loss types are available:  13 - Disadvantage on the labour market  14 - Loss of congenial employment  15 - Future losses  Loss type 11 “General damages” renamed to “PSLA” |
| PercContribNegDeductions | Decimal |  | M | 0-100 |  |
| ItemBeingPursued | Boolean |  | M | 1=Yes  0=No | It indicates whether an item is pursued or not by the Claimant Representative. If YES, the loss amount is considered in the calculation of the Total heads |
| ValueClaimedAfterContrib | Decimal |  | M |  | “Value claimed after contribution (£)” is the net amount obtained by deducting the “% Contributory Negligence deductions” from the gross value.  Example (for one loss type):  Gross value claimed (£) = 2000  % Contributory Negligence deductions = 15%  Value claimed after contribution = 2000 – (2000\*15%) = 1700 |
| PercInterestRate | Decimal |  | O | 0-100 |  |

#### DefendantReplies

It is made of a sequence of 0 up to 15 of the following DefendantResponse element:

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| AmountInDispute | Decimal |  | M |  | When button “Calculate” is pressed then this field should be calculated by the system as:  “Amount in dispute (£)” = “Value claimed after contribution (£)” – “Value offered after contribution (£)”. |
| Comments | String | 0-500 | O |  |  |
| GrossValueOffered | Decimal |  | M | Decimal >= 0 |  |
| IsGrossAmountAgreed | Boolean |  | M |  |  |
| LossType | Integer |  | M | 0 - Policy excess  1 – Loss of use  2 – Car hire  3 – Repair costs  4 – Fares (taxis, buses, tube, etc.)  5 – Medical expenses  6 – Clothing  7 – Care/Services  8 – Loss of earnings for Claimant  9 – Loss of earnings for Employer  10 – Other losses  11 - PSLA  13 - Disadvantage on the labour market  14 - Loss of congenial employment  15 - Future losses | **FROM RELEASE 3 ON:**  The following new loss types are available:  13 - Disadvantage on the labour market  14 - Loss of congenial employment  15 - Future losses  Loss type 11 “General damages” renamed to “PSLA” |
| PercContribNegDeductions | Integer |  | M | 0-100 |  |
| ValueOfferedAfterContrib | Decimal |  | M |  | “Value offered after contribution (£)” is the net amount obtained by deducting the “%Contributory Negligence deductions” from the gross value offered.  Example (for one loss type):  Gross value offered (£) = 2000  % Contributory Negligence deductions = 15%  Value offered after contribution (£) = 2000 – (2000\*15%) = 1700 |

#### Total/LossesTotal

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| CRUDeductions | Decimal |  | O | Decimal >= 0 | CRU deductions (£) |
| LossesOffered | Decimal |  | O | Decimal >= 0 | Losses offered to date (£) |
| NetValue | Decimal |  | O | Decimal >= 0 | Net value of offer to date (£) |
| TotalHeads | Decimal |  | O | Decimal >= 0 | Total heads of net damage claimed to date (£) |

### InterimPayment

#### ClaimantRequestForInterimPayment

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| DateOfRequest | Date |  | M |  |  |
| PaymentDecision | String |  | M | “AC” Accepted  “NAC” Not accepted |  |
| ReasonsForInterimPaymentRequest | String | 0-500 | O |  | Detail reasons for interim payment request |
| ValueOfInterimRequest | Decimal |  | M | Decimal >= 0 |  |

#### DefendantResponsesToInterimPaymentRequest

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| AdditionalComments | String | 0-500 | O |  |  |
| DateOfResponse | Date |  | M |  |  |
| ValueOfInterimPaymentAgreed | Decimal |  | M |  |  |

### StatementOfTruth

This node is the same as 4.1.6

### Phase2ClaimantDefendantDates

#### ClaimantRepresentativeDates

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| DateOfNotification | Date |  | M |  |  |

#### DefendantRepresentativeDates

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| DateOfInsurerResponse | Date |  | M |  |  |

1. AddInterimSPFRequest (TO SEND THE INSURER REQUEST OF THE InterimSettlementPack Form)
   1. Claimant Representative

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| ContactName | String | 15 | M | Free text | Field is a mandatory and should contain data of the Claimant’s representative - contact details from CNF form. |
| ContactMiddleName | String | 25 | O | Free text | Field “Contact Middle Name” should contain data of the Claimant’s representative - contact details from CNF form. |
| ContactSurname | String | 25 | M | Free text | The Claimant’s representative Contact surname is a mandatory field and should contain data of the Claimant’s representative - contact details from CNF form. |
| TelephoneNumber | String | 50 | O | Free text | Field “Telephone number” should contain data of the Claimant’s representative - contact details from CNF form. |
| EmailAddress | String | 50 | O | Free text | Field “E-mail address” should contain data of the Claimant’s representative - contact details from CNF form. |
| ReferenceNumber | String | 20 | M |  | The Claimant representative Reference Number is a mandatory field and should contain data of the Claimant’s representative - contact details from CNF form.   * “Claimant representative Reference Number must not be all blanks or all zeros or combination of blanks and zeros”   If one of the following character is found on the CR Reference Number field then reject the record and supply the following error message:   * “Claimant representative Reference Number has invalid characters”   | (Pipe character)  ¦ (half pipe)  # (hash)  $,£~^`[]{}\_€¬ |
| PaymentMoreRequested | Boolean |  | M  **(**From Release 2 on: **NOT PRESENT)** | 1 = Yes  0 = No | Is a payment of more than £1000 being requested?  **FROM RELEASE 2 ON:**  This field is automatically set by the system after the user sends the Interim Settlement pack, depending on the value of “Value of interim request (£)” |

### ClaimantRepresentative/MedCoCase

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| SoftTissue | Boolean |  | **FROM RELEASE 5 ON**  M | 1 = Yes  0 = No | **FROM RELEASE 5 ON:**  **(“Is this a soft tissue that requires the use of MedCO?”)** |
| MedCoCaseID |  |  | **FROM RELEASE 5 ON**  C | - only numerics and forward slash are admitted;  - maximum length of 11 characters;  - minimum length of 3 characters;  - the penultimate character must be always the forward slash (/)  e.g. 1/1, 1234/1, 12345/2, 123456789/9 | **FROM RELEASE 5 ON:**  C: If SoftTissue = 1, then MedCoCaseID must be provided  If SoftTissue = 0 then the MedCoCaseID must not be provided.  If SoftTissue = 0 and a valid MedCoCaseID will be provided, the ISP will be correctly sent and the MedCoCaseID will be automatically ignored by the system.  If SoftTissue = 0 and an invalid MedCoCaseID will be provided, the ISP will NOT be sent as an error will occur. |

* 1. Medical Report

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| MedicalReportStage2\_1 | Integer |  | M | 0  1  2  3  4 | Number of Medical Reports for Interim pack.  Default = 0  The user can add up to 4 Medical Reports. |

* 1. Claimant Request for Interim Payment

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| ValueOfInterimRequest | Decimal |  | M  **(**From Release 2 on: **NOT PRESENT)** | Decimal >= 0  Can not be less than £1000 | Value of interim request (£)  **IN RELEASE 0 AND 1:**  This field should contain the value of “Total heads of net damage claimed to date (£)” and is editable. But if “PaymentMoreRequested” =0(”No”) then this field is set to £1000.  Please note that “Total heads of net damage claimed to date” = Sum (“Value claimed after contribution”), for details see GrossValueClaimed in 6.4  **FROM RELEASE 2 ON:**  This field is NOT part of the schema because the SYSTEM SETS ITS VALUE TO the value of “Total heads of net damage claimed to date (£)”  Please note that “Total heads of net damage claimed to date (£)” = Sum (“Value claimed after contribution (£)” **of all the Losses where ‘Is the Interim item being pursued?’ == Yes**). |
| ReasonsForInterimPaymentRequest | String | 500 | O | Free text | Detail reasons for interim payment request below |

* 1. Claimant Losses

**IN RELEASE 2:** The General Damages Loss (11) MUST be always present, with “GrossValueClaimed”equal to or greater than 1000.00, “PercContribNegDeductions” equal to 0.00, “EvidenceAttached” equal to 1 and “ItemBeingPursued?” equal to 1 (=Yes)

**FROM RELEASE 3 ON:** The PSLA loss (11) validationis amended and a new validation on the Total value of the Interim payment request is included to ensure that it is equal to or greater than £1,000.

**NOTE**: that the above validations apply to just the **first** Interim Settlement Pack: **subsequent** Interim Settlement Packs are validated against the Total value of Interim payment request to ensure that it is greater than £0.

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| LossType | Integer |  | M | 0 - Policy excess  1 – Loss of use  2 – Car hire  3 – Repair costs  4 – Fares (taxis, buses, tube, etc.)  5 – Medical expenses  6 – Clothing  7 – Care/Services  8 – Loss of earnings for Claimant  9 – Loss of earnings for Employer  10 – Other losses  11 - PSLA  13 - Disadvantage on the labour market  14 - Loss of congenial employment  15 - Future losses | Loss type  **FROM RELEASE 3 ON:**  The following new loss types are available:  13 - Disadvantage on the labour market  14 - Loss of congenial employment  15 - Future losses  Loss type 11 “General damages” renamed to “PSLA” |
| EvidenceAttached | Boolean |  | M | 1=Yes  0=No | Evidence attached  **FROM RELEASE 3 ON:**  If Loss type = 11-PSLA, this field must set to 1 |
| Comments | String | 500 | O | Free text |  |
| GrossValueClaimed | Decimal |  | M | Decimal >= 0 | Gross value claimed (£) [see section 6.3]  Please note that “Value claimed after contribution.” = “Gross value claimed” – (“Gross value claimed” \*”% Contribution Negative deductions” %)  Better explanation: “Value claimed after contribution” is the net amount obtained by deducting the “% contribution neg. deductions” from the gross value.  Example (for one loss type):  Gross value claimed = 2000  % contribution. Negative deductions = 15%  Value claimed after contribution. = 2000 – (2000\*15%) = 1700  **FROM RELEASE 3 ON:**  The validation for loss type = 11 is removed |
| PercContribNegDeductions | Decimal |  | M | Decimal, 0-100 | % Contributory Negligence deductions.  IF field “Is there any seatbelt contributory negligence?” = “No” then this field is equal to 0%.  **FROM RELEASE 3 ON:**  If Loss type = 11-PSLA, this field must be set to 0.00 |
| ItemBeingPursued | Boolean |  | M | 1=Yes  0=No | It indicates whether an item is pursued or not by the Claimant Representative. If YES, the loss amount is considered in the calculation of the Total heads  **FROM RELEASE 3 ON:**  If Loss type = 11-PSLA, this field must be set to 1 |

* 1. StatementOfTruth

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| SignatoryType | String | 1 | M | S = Claimant’ Solicitor  C = Claimant in person |  |
| RetainedSignedCopy | Boolean | 1 | M | 1 |  |

1. AddInterimSPFResponse (TO ADD THE INSURER RESPONSE TO THE InterimSettlementPack Form)
   1. Defendant Representative

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| ContactName | String | 15 | M | Free text | Should contain data from the Defendant's insurer details from CNF form. |
| ContactMiddleName | String | 25 | O | Free text | Should contain data from the Defendant's insurer details from CNF form. |
| ContactSurname | String | 25 | M | Free text | Should contain data from the Defendant's insurer details from CNF form. |
| TelephoneNumber | String | 50 | O | Free text | Should contain data from the Defendant's insurer details from CNF form. |
| EmailAddress | String | 50 | O | Free text | Should contain data from the Defendant's insurer details from CNF form. |
| Reference Number | String | 20 | M | Defendant’s representative Reference Number must not be all blanks or all zeros or combination of blanks and zeros.  None of the following characters is allowed:  | (Pipe character)  ¦ (half pipe)  # (hash)  $,£~^`[]{}\_€¬ | Should contain data from the Defendant's insurer details from CNF form. |

### DefendantRepresentative/CRUReference

| CRUReferenceNumber | String |  | **FROM RELEASE 5 ON**  O |  |  |
| --- | --- | --- | --- | --- | --- |
| CRUComment | String |  | **FROM RELEASE 5 ON**  C |  | **FROM RELEASE 5 ON:**  *C:Mandatory if CRUReference is empty* |

* 1. Defendant Response

**IN RELEASE 2:** The General Damages Loss (11) MUST be always present, with “GrossValueOffered”equal to or greater than 1000.00 and “PercContribNegDeductions” equal to 0.00

**FROM RELEASE 3 ON:** The PSLA loss (11) validationis amended and a new validation on the total value of the Interim payment response is included to ensure it is equal to or greater than £1,000.

**NOTE**: that the above validations apply to just the **first** Interim Settlement Pack: **subsequent** Interim Settlement Packs are validated against the Total value of Interim payment response to ensure that it is greater than £0.

Explanation of few values calculated by the system:

* “Value offered after contribution.” = “Gross value offered” – (“Gross value offered” \* “% Contribution Negative deductions.”%)  
  Better explanation: “Value offered after contribution” is the net amount obtained by deducting the “% contribution neg. deductions” from the gross value offered.  
  Example (for one loss type):  
  Gross value offered = 2000  
  % contribution. Negative deductions = 15%  
  Value offered after contribution. = 2000 – (2000\*15%) = 1700
* “Amount in dispute” = “Value claimed after contribution” – “Value offered after contribution”.
* “Losses offered to date” = SUM (“Value offered after contribution”).
* “Net value of offer to date” = “Losses offered to date” – “CRU deductions”.

The defendant must include a defendant response PER EACH claimant loss present in the Interim Settlement pack request WHERE “ItemBeingPursued == 1”.

The losses where “ItemBeingPursued == 0” must be simply ignored (the printable document will show just the part filled in by the Claimant representative in the request).

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| IsGrossAmountAgreed | Boolean |  | M | 1=Yes  0=No | Is gross amount agreed? |
| Comments | String | 500 | O | Free text |  |
| GrossValueOffered | Decimal |  | M | Decimal >= 0 | Gross value offered (£)  **FROM RELEASE 3 ON:**  The validation for loss type = 11 is removed |
| PercContribNegDeductions | Decimal |  | M | Decimal, 0-100 | % Contributory Negligence deductions  If Loss type = 11-PSLA, this field must be set to 0.00 |
| LossType | Integer |  | M | 0 - Policy excess  1 – Loss of use  2 – Car hire  3 – Repair costs  4 – Fares (taxis, buses, tube, etc.)  5 – Medical expenses  6 – Clothing  7 – Care/Services  8 – Loss of earnings for Claimant  9 – Loss of earnings for Employer  10 – Other losses  11 - PSLA  13 - Disadvantage on the labour market  14 - Loss of congenial employment  15 - Future losses | Loss type  **FROM RELEASE 3 ON:**  The following new loss types are available:  13 - Disadvantage on the labour market  14 - Loss of congenial employment  15 - Future losses  Loss type 11 “General damages” renamed to “PSLA” |

* 1. Defendant Response to Interim Payment Request

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| ValueOfInterimPaymentAgreed | Decimal |  | M  **(**From Release 2 on: **NOT PRESENT)** | Decimal >= 0 | Value of interim payment agreed (£)  if “Value of interim request (£)” = 1000 this field should be set to 1000.  **FROM RELEASE 2 ON:**  This field is NOT part of the schema because the SYSTEM SETS ITS VALUE TO the value of “Net value of offer to date (£)” |
| AdditionalComments | String | 500 | O | Free text |  |

* 1. Losses Total

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| CRUDeductions | Decimal |  | M | Decimal >= 0 | CRU deductions (£) |

1. ClaimData returned by GetClaim() – Stage 2.2 level – STAGE2SETTLEMENT PACK
   1. ClaimantRepresentative

### CompanyDetails

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| CompanyName |  |  | M | Name of the Claimant Representative company |  |
| ContactName |  |  | M | Name of the user that created this claim |  |
| ContactMiddleName |  |  | O | Middle Name of the user that created this claim |  |
| ContactSurname |  |  | M | Surname of the user that created this claim |  |
| TelephoneNumber |  |  | M |  |  |
| EmailAddress |  |  | O |  |  |
| Reference Number |  |  | M | “Claimant representative Reference Number must not be all blanks or all zeros or combination of blanks and zeros”  If one of the following character is found on the CR Reference Number field then reject the record  | (Pipe character)  ¦ (half pipe)  # (hash)  $,£~^`[]{}\_€¬ |  |

#### Address

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| HouseNumber |  | 20 | M\* |  |  |
| PostCode |  | 8 | O\* | The Post Code is a 6 to 8 characters field including spaces.  The Post Code must be in two parts separated by a space.    The first part must be in one of these formats  AN  AAN  AANA  AANN  ANA  ANN  The second part must be in the format NAA |  |
| Street1 |  | 32 | M\* |  |  |
| City |  | 25 | M\* |  |  |
| Country |  | 20 | M\* | Usually filled in with United Kingdom |  |
| Address Type |  | 1 | M\* (and hidden in the webUI) | A = As input | Default=A (As input)  This field was used by early implementation of the system; retained for future extensibility; but currently should be simply always set to “A”. |

* 1. DefendantRepresentative

### DefendantsInsurer

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| CompanyName |  |  | M | Name of the Claimant Representative company |  |
| ContactName |  |  | M | Name of the user that created this claim |  |
| ContactMiddleName |  |  | O | Middle Name of the user that created this claim |  |
| ContactSurname |  |  | M | Surname of the user that created this claim |  |
| TelephoneNumber |  |  | M |  |  |
| EmailAddress |  |  | O |  |  |
| Reference Number |  |  | M | “Claimant representative Reference Number must not be all blanks or all zeros or combination of blanks and zeros”  If one of the following character is found on the CR Reference Number field then reject the record  | (Pipe character)  ¦ (half pipe)  # (hash)  $,£~^`[]{}\_€¬ |  |

* 1. Medical Report

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| MedicalReportStage2 | Integer |  | M | 0  1  2  3  4 | Number of Medical Reports for Stage 2 Settlement pack.  Default = 0  The user can add up to 4 Medical Reports. |

* 1. LossesToDate/ClaimantLosses

It is made of a sequence of 0 up to 15 of the following CurrentClaimantOffer element:

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| Comments | String | 0-500 | O | Free text |  |
| EvidenceAttached | Boolean |  | M |  |  |
| GrossValueClaimed | Decimal |  | M | Decimal >= 0 |  |
| LossType | Integer |  | M | 0 - Policy excess  1 – Loss of use  2 – Car hire  3 – Repair costs  4 – Fares (taxis, buses, tube, etc.)  5 – Medical expenses  6 – Clothing  7 – Care/Services  8 – Loss of earnings for Claimant  9 – Loss of earnings for Employer  10 – Other losses  11 - PSLA  13 - Disadvantage on the labour market  14 - Loss of congenial employment  15 - Future losses | Loss type  **FROM RELEASE 3 ON:**  The following new loss types are available:  13 - Disadvantage on the labour market  14 - Loss of congenial employment  15 - Future losses  Loss type 11 “General damages” renamed to “PSLA” |
| PercContribNegDeductions | Decimal |  | M | 0-100 |  |
| ValueClaimedAfterContrib | Decimal |  | O |  | “Value claimed after contribution (£)” is the net amount obtained by deducting the “% Contributory Negligence deductions” from the gross value and by adding the value in “Interest”.  Example (for one loss type):  Gross value claimed (£) = 2000  % Contributory Negligence deductions = 15%  Interest (£) = 100  Value claimed after contribution (£) = 2000 – (2000\*15%) + 100 = 1800 |
| PercInterestRate | Decimal |  | O | 0-100 |  |
| Interest | Decimal |  | **FROM RELEASE 3 ON**  M | Decimal >= 0 | **FROM RELEASE 3 ON**  This is an amount (not a %).  It must be greater than or equal to 0. It is included in the calculations.  It is not carried forward to the Court Proceedings Pack |

* 1. LossesToDate/DefendantReplies

It is made of a sequence of 0 up to 15 of the following CurrentDefendantResponse element:

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| IsGrossAmountAgreed | Boolean |  | M | 1=Yes  0=No | Is gross amount agreed? |
| Comments | String | 500 | O | Free text |  |
| GrossValueOffered | Decimal |  | M | Decimal >= 0 | Gross value offered (£) |
| PercContribNegDeductions | Decimal |  | M | Decimal, 0-100 | % Contributory Negligence deductions |
| LossType | Integer |  | M | 0 – Policy excess  1 – Loss of use  2 – Car hire  3 – Repair costs  4 – Fares (taxis, buses, tube, etc.)  5 – Medical expenses  6 – Clothing  7 – Care/Services  8 – Loss of earnings for Claimant  9 – Loss of earnings for Employer  10 – Other losses  11 – PSLA  13 – Disadvantage on the labour market  14 – Loss of congenial employment  15 – Future losses | Loss type  **FROM RELEASE 3 ON:**  The following new loss types are available:  13 – Disadvantage on the labour market  14 – Loss of congenial employment  15 – Future losses  Loss type 11 “General damages” renamed to “PSLA” |
| AmountInDispute | Decimal |  | M | Decimal >= 0 |  |
| ValueOfferedAfterContrib | Decimal |  | M | Decimal >= 0 | “Value offered after contribution (£)” is the net amount obtained by deducting the “% Contributory Negligence deductions” from the gross value and by adding the value in “Interest”.  Example (for one loss type):  Gross value offered (£) = 2000  % Contributory Negligence deductions = 15%  Interest (£) = 100  Value offered after contribution (£) = 2000 – (2000\*15%) + 100 = 1800 |
| Interest | Decimal |  | **FROM RELEASE 3 ON**  M | Decimal >= 0 | **FROM RELEASE 3 ON**  This is an amount (not a %).  It must be greater than or equal to 0. It is included in the calculations.  It is not carried forward to the Court Proceedings Pack |

* 1. LossesToDate/Total/CurrentTotal

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| CRUDeductions | Decimal |  | O | Decimal >= 0 |  |
| LossesOffered | Decimal |  | O | Decimal >= 0 |  |
| NetValue | Decimal |  | O | Decimal >= 0 |  |
| TotalHeads | Decimal |  | O | Decimal >= 0 |  |
| InterimPaymentReceived | Decimal |  | O | Decimal >= 0 |  |

* 1. AgreementData

### ClaimantResponsesToDefendantReplies

It is made of 0 or more instances of:

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| Comments | String | 0..500 | O | Free text |  |
| DateOfReply | Date |  | O |  |  |
| AgreedAmount | Decimal |  | O | Decimal >= 0 |  |
| GrossAmount | Decimal |  | O | Decimal >= 0 |  |
| InterimPaymentAmount | Decimal |  | O | Decimal >= 0 |  |

### DefendantResponsesToClaimantReplies

It is made of 0 or more instances of:

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| Comments | String | 0..500 | O | Free text |  |
| DateOfReply | Date |  | O |  |  |
| AgreedAmount | Decimal |  | O | Decimal >= 0 |  |
| GrossAmount | Decimal |  | O | Decimal >= 0 |  |
| InterimPaymentAmount | Decimal |  | O | Decimal >= 0 |  |

### FinalAgreementDetails

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| AgreementReached | Boolean |  | O | 0=NO  1=YES |  |
| SettlementPackDecision | String |  | O | “C” = Confirm  “CO” = CounterOffer  “R” = Repudiate |  |

#### AgreementDetails

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| Comments | String | 0..500 | C | Free text | This field is conditional according to the value of the ‘Settlement pack decision‘:   * IF “Settlement pack decision” = Repudiate THEN this field is mandatory. * ELSE IF “Settlement pack decision” = Confirm or Counter Offer THEN this field is optional |
| DateOfReply | Date |  | O |  |  |
| AgreedAmount | Decimal |  | O | Decimal >= 0 |  |
| GrossAmount | Decimal |  | O | Decimal >= 0 |  |
| InterimPaymentAmount | Decimal |  | O | Decimal >= 0 |  |

* 1. LastExtendedTime

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| NewTimeOutDate | Date |  | M |  |  |
| ReasonForExtension | Integer |  | O | 1=No valid CRU certificate  2=Other agreed extension |  |

* 1. Phase2ClaimantDefendantDates

### ClaimantRepresentativeDates

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| DateOfNotification | Date |  | M |  |  |

### DefendantRepresentativeDates

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| DateOfInsurerResponse | Date |  | M |  |  |

* 1. StatementOfTruth

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| SignatoryType | String | 1 | M | “S” = Claimants Solicitor  “C” = Claimant |  |
| RetainedSignedCopy | Boolean |  | M | 1=Yes  0=No | Web portal label: “I have retained a signed copy of this form including the statement of truth”  If NO, it’s not possible to send the Stage 2 Settlement Pack |

1. ClaimData returned by GetClaim() – Stage 2.2 level – STAGE2 ADDITIONAL DAMAGES PACK
   1. ClaimantRepresentative

The values in this node and its children come from the Stage 2 Settlement Pack. They are not part of the Additional Damages messages.

### CompanyDetails

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| CompanyName |  |  | M | Name of the Claimant Representative company |  |
| ContactName |  |  | M | Name of the user that created this claim |  |
| ContactMiddleName |  |  | O | Middle Name of the user that created this claim |  |
| ContactSurname |  |  | M | Surname of the user that created this claim |  |
| TelephoneNumber |  |  | M |  |  |
| EmailAddress |  |  | O |  |  |
| Reference Number |  |  | M | “Claimant representative Reference Number must not be all blanks or all zeros or combination of blanks and zeros”  If one of the following character is found on the CR Reference Number field then reject the record  | (Pipe character)  ¦ (half pipe)  # (hash)  $,£~^`[]{}\_€¬ |  |

#### Address

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| HouseNumber |  | 20 | M\* |  |  |
| PostCode |  | 8 | O\* | The Post Code is a 6 to 8 characters field including spaces.  The Post Code must be in two parts separated by a space.    The first part must be in one of these formats  AN  AAN  AANA  AANN  ANA  ANN  The second part must be in the format NAA |  |
| Street1 |  | 32 | M\* |  |  |
| City |  | 25 | M\* |  |  |
| Country |  | 20 | M\* | Usually filled in with United Kingdom |  |
| Address Type |  | 1 | M\* (and hidden in the webUI) | A = As input | Default=A (As input)  This field was used by early implementation of the system; retained for future extensibility; but currently should be simply always set to “A”. |

* 1. DefendantRepresentative

### DefendantsInsurer

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| CompanyName |  |  | M | Name of the Claimant Representative company |  |
| ContactName |  |  | M | Name of the user that created this claim |  |
| ContactMiddleName |  |  | O | Middle Name of the user that created this claim |  |
| ContactSurname |  |  | M | Surname of the user that created this claim |  |
| TelephoneNumber |  |  | M |  |  |
| EmailAddress |  |  | O |  |  |
| Reference Number |  |  | M | “Claimant representative Reference Number must not be all blanks or all zeros or combination of blanks and zeros”  If one of the following character is found on the CR Reference Number field then reject the record  | (Pipe character)  ¦ (half pipe)  # (hash)  $,£~^`[]{}\_€¬ |  |

* 1. Medical Report

The values in this node and its children come from the Stage 2 Settlement Pack. They are not part of the Additional Damages messages.

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| MedicalReportStage2 | Integer |  | M | 0  1  2  3  4 | Number of Medical Reports in Stage 2 Settlement pack.  Default = 0  The user can add up to 4 Medical Reports. |

* 1. LossesToDate/ClaimantLosses

It is made of a sequence of 0 up to 16 of the following CurrentClaimantOffer element:

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| AgreedInS2SP | Boolean |  | M | 1=Yes  0=No | FLAG SET AUTOMATICALLY BY THE SYSTEM  This attribute indicates whether the loss was agreed or not agreed during the Stage 2 Settlement pack negotiation. A compensator could have replied to a specific loss with the same amount requested by the Claimant (🡪 amount in dispute == £0.00) but at the same time they could have wrongly set “IsGrossAmountAgreed” to NO. Vice versa there could be cases where the amounts are different while the flag “IsGrossAmountAgreed” is wrongly set to YES.  Hence the system ignores that flag and checks the offers made per each loss, in order to establish whether the amount was really agreed. This data is essential for the Additional Damages part of the process, where the Claimant can edit only the losses not yet agreed. |
| Comments | String | 0-500 | O | Free text |  |
| EvidenceAttached | Boolean |  | M |  |  |
| GrossValueClaimed | Decimal |  | M | Decimal >= 0 |  |
| LossType | Integer |  | M | 0 – Policy excess  1 – Loss of use  2 – Car hire  3 – Repair costs  4 – Fares (taxis, buses, tube, etc.)  5 – Medical expenses  6 – Clothing  7 – Care/Services  8 – Loss of earnings for Claimant  9 – Loss of earnings for Employer  10 – Other losses  11 – PSLA  12 – Additional damages  13 – Disadvantage on the labour market  14 – Loss of congenial employment  15 – Future losses | Loss type  **FROM RELEASE 3 ON:**  The following new loss types are available:  13 – Disadvantage on the labour market  14 – Loss of congenial employment  15 – Future losses  Loss type 11 “General damages” renamed to “PSLA” |
| PercContribNegDeductions | Decimal |  | M | 0-100 |  |
| ValueClaimedAfterContrib | Decimal |  | O |  | “Value claimed after contribution (£)” is the net amount obtained by deducting the “% Contributory Negligence deductions” from the gross value and by adding the value in “Interest”.  Example (for one loss type):  Gross value claimed (£) = 2000  % Contributory Negligence deductions = 15%  Interest (£) = 100  Value claimed after contribution (£) = 2000 – (2000\*15%) + 100 = 1800 |
| Interest | Decimal |  | **FROM RELEASE 3 ON**  M | Decimal >= 0 | **FROM RELEASE 3 ON**  This is an amount (not a %).  It must be greater than or equal to 0. It is included in the calculations.  It is not carried forward to the Court Proceedings Pack |

* 1. LossesToDate/DefendantReplies

It is made of a sequence of 0 up to 16 of the following CurrentDefendantResponse element:

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| AgreedInS2SP | Boolean |  | M | 1=Yes  0=No | FLAG SET AUTOMATICALLY BY THE SYSTEM  [Redundant. See explanation above] |
| IsGrossAmountAgreed | Boolean |  | M | 1=Yes  0=No | Is gross amount agreed? |
| Comments | String | 500 | O | Free text |  |
| GrossValueOffered | Decimal |  | M | Decimal >= 0 | Gross value offered (£) |
| PercContribNegDeductions | Decimal |  | M | Decimal, 0-100 | % Contributory Negligence deductions |
| LossType | Integer |  | M | 0 – Policy excess  1 – Loss of use  2 – Car hire  3 – Repair costs  4 – Fares (taxis, buses, tube, etc.)  5 – Medical expenses  6 – Clothing  7 – Care/Services  8 – Loss of earnings for Claimant  9 – Loss of earnings for Employer  10 – Other losses  11 – PSLA  12 – Additional damages  13 – Disadvantage on the labour market  14 – Loss of congenial employment  15 – Future losses | Loss type  **FROM RELEASE 3 ON:**  The following new loss types are available:  13 – Disadvantage on the labour market  14 – Loss of congenial employment  15 – Future losses  Loss type 11 “General damages” renamed to “PSLA” |
| AmountInDispute | Decimal |  | M | Decimal >= 0 |  |
| ValueOfferedAfterContrib | Decimal |  | M | Decimal >= 0 | “Value offered after contribution (£)” is the net amount obtained by deducting the “% Contributory Negligence deductions” from the gross value and by adding the value in “Interest”.  Example (for one loss type):  Gross value offered (£) = 2000  % Contributory Negligence deductions = 15%  Interest (£) = 100  Value offered after contribution (£) = 2000 – (2000\*15%) + 100 = 1800 |
| Interest | Decimal |  | **FROM RELEASE 3 ON**  M | Decimal >= 0 | **FROM RELEASE 3 ON**  This is an amount (not a %).  It must be greater than or equal to 0. It is included in the calculations.  It is not carried forward to the Court Proceedings Pack |

* 1. LossesToDate/Total/CurrentTotal

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| CRUDeductions | Decimal |  | O | Decimal >= 0 |  |
| LossesOffered | Decimal |  | O | Decimal >= 0 |  |
| NetValue | Decimal |  | O | Decimal >= 0 |  |
| TotalHeads | Decimal |  | O | Decimal >= 0 |  |
| InterimPaymentReceived | Boolean |  | O | 0=NO  1=YES |  |

* 1. AgreementData

### ClaimantResponsesToDefendantReplies

It is made of 1 instance of:

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| Comments | String | 0..500 | O | Free text |  |
| DateOfReply | Date |  | O |  |  |
| AgreedAmount | Decimal |  | O | Decimal >= 0 |  |
| GrossAmount | Decimal |  | O | Decimal >= 0 |  |
| InterimPaymentAmount | Decimal |  | O | Decimal >= 0 |  |

### DefendantResponsesToClaimantReplies

It is made of 1 instance of:

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| Comments | String | 0..500 | O | Free text |  |
| DateOfReply | Date |  | O |  |  |
| AgreedAmount | Decimal |  | O | Decimal >= 0 |  |
| GrossAmount | Decimal |  | O | Decimal >= 0 |  |
| InterimPaymentAmount | Decimal |  | O | Decimal >= 0 |  |

### FinalAgreementDetails

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| AgreementReached | Boolean |  | O | 0=NO  1=YES | This is the field updated by the Claimant Representative when they take a final decision in case the compensator sent a Counter Offer within the Additional Damages Response |
| AdditionalDamagesDecision | String |  | O | “A” = Agree  “CO” = CounterOffer | This is the field updated by the Compensator when they send the response to the AD Request. |

#### AgreementDetails

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| Comments | String | 0..500 | O | Free text |  |
| DateOfReply | Date |  | O |  |  |
| AgreedAmount | Decimal |  | O | Decimal >= 0 |  |
| GrossAmount | Decimal |  | O | Decimal >= 0 |  |
| InterimPaymentAmount | Decimal |  | O | Decimal >= 0 |  |

* 1. LastExtendedTime

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| NewTimeOutDate | Date |  | M |  |  |
| ReasonForExtension | Integer |  | O | 1=No valid CRU certificate  2=Other agreed extension |  |

* 1. Phase2ClaimantDefendantDates

### ClaimantRepresentativeDates

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| DateOfNotification | Date |  | M |  |  |

### DefendantRepresentativeDates

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| DateOfInsurerResponse | Date |  | M |  |  |

* 1. StatementOfTruth

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| SignatoryType | String | 1 | M | “S” = Claimants Solicitor  “C” = Claimant |  |
| RetainedSignedCopy | Boolean |  | M | 1=Yes  0=No | Web portal label: “I have retained a signed copy of this form including the statement of truth”  If NO, it’s not possible to send the Additional Damages Pack |

1. ClaimData returned by GetClaim() – Stage 2.2 level –COURT PROCEEDING PACK
   1. ClaimantRepresentative

### CompanyDetails

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| CompanyName |  |  | M | Name of the Claimant Representative company |  |
| ContactName |  |  | M | Name of the user that created this claim |  |
| ContactMiddleName |  |  | O | Middle Name of the user that created this claim |  |
| ContactSurname |  |  | M | Surname of the user that created this claim |  |
| TelephoneNumber |  |  | M |  |  |
| EmailAddress |  |  | O |  |  |
| Reference Number |  |  | M | “Claimant representative Reference Number must not be all blanks or all zeros or combination of blanks and zeros”  If one of the following character is found on the CR Reference Number field then reject the record  | (Pipe character)  ¦ (half pipe)  # (hash)  $,£~^`[]{}\_€¬ |  |

#### Address

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| HouseNumber |  | 20 | M\* |  |  |
| PostCode |  | 8 | O\* | The Post Code is a 6 to 8 characters field including spaces.  The Post Code must be in two parts separated by a space.    The first part must be in one of these formats  AN  AAN  AANA  AANN  ANA  ANN  The second part must be in the format NAA |  |
| Street1 |  | 32 | M\* |  |  |
| City |  | 25 | M\* |  |  |
| Country |  | 20 | M\* | Usually filled in with United Kingdom |  |
| Address Type |  | 1 | M\* (and hidden in the webUI) | A = As input | Default=A (As input)  This field was used by early implementation of the system; retained for future extensibility; but currently should be simply always set to “A”. |

* 1. DefendantRepresentative

### DefendantsInsurer

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| CompanyName |  |  | M | Name of the Claimant Representative company |  |
| ContactName |  |  | M | Name of the user that created this claim |  |
| ContactMiddleName |  |  | O | Middle Name of the user that created this claim |  |
| ContactSurname |  |  | M | Surname of the user that created this claim |  |
| TelephoneNumber |  |  | M |  |  |
| EmailAddress |  |  | O |  |  |
| Reference Number |  |  | M | “Claimant representative Reference Number must not be all blanks or all zeros or combination of blanks and zeros”  If one of the following character is found on the CR Reference Number field then reject the record  | (Pipe character)  ¦ (half pipe)  # (hash)  $,£~^`[]{}\_€¬ |  |

* 1. ClaimAndClaimantDetails

### ClaimantDetails

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| Occupation\_CPP | String |  | O | Free text | The occupation of the Claimant can be inserted also when the CPP Request is created during the Stage 2.2 (for example, in case the claimant changed their occupation, initially inserted by the CR user in the CNF) |
| Age\_CPP | Integer |  | O |  | The age of the Claimant automatically calculated by the system when the CPP Request is sent |

* 1. LossesToDate/ClaimantLosses

It is made of a sequence of 0 up to 16 of the following LastClaimantOffer element:

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| Comments | String | 0-500 | O | Free text |  |
| EvidenceAttached | Boolean |  | M |  |  |
| GrossValueClaimed | Decimal |  | M | Decimal >= 0 |  |
| LossType | Integer |  | M | 0 – Policy excess  1 – Loss of use  2 – Car hire  3 – Repair costs  4 – Fares (taxis, buses, tube, etc.)  5 – Medical expenses  6 – Clothing  7 – Care/Services  8 – Loss of earnings for Claimant  9 – Loss of earnings for Employer  10 – Other losses  11 – PSLA  12 – Additional damages  13 – Disadvantage on the labour market  14 – Loss of congenial employment  15 – Future losses | Loss type  **FROM RELEASE 3 ON:**  The following new loss types are available:  13 – Disadvantage on the labour market  14 – Loss of congenial employment  15 – Future losses  Loss type 11 “General damages” renamed to “PSLA” |
| PercContribNegDeductions | Decimal |  | M | 0-100 |  |
| ValueClaimedAfterContrib | Decimal |  | O |  |  |
| PercInterestRate | Decimal |  | O | 0-100 | This is a %. It must be greater than or equal to 0. It is not included in the calculations.  It is not carried forward from the Stage 2 Settlement pack. |

* 1. LossesToDate/DefendantReplies

It is made of a sequence of 0 up to 16 of the following LastDefendantResponse element:

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| IsGrossAmountAgreed | Boolean |  | M | 1=Yes  0=No | Is gross amount agreed? |
| Comments | String | 500 | O | Free text |  |
| GrossValueOffered | Decimal |  | M | Decimal >= 0 | Gross value offered (£) |
| PercContribNegDeductions | Decimal |  | M | Decimal, 0-100 | % Contributory Negligence deductions |
| LossType | Integer |  | M | 0 – Policy excess  1 – Loss of use  2 – Car hire  3 – Repair costs  4 – Fares (taxis, buses, tube, etc.)  5 – Medical expenses  6 – Clothing  7 – Care/Services  8 – Loss of earnings for Claimant  9 – Loss of earnings for Employer  10 – Other losses  11 – PSLA  12 – Additional damages  13 – Disadvantage on the labour market  14 – Loss of congenial employment  15 – Future losses | Loss type  **FROM RELEASE 3 ON:**  The following new loss types are available:  13 – Disadvantage on the labour market  14 – Loss of congenial employment  15 – Future losses  Loss type 11 “General damages” renamed to “PSLA” |

* 1. CourtProceedingPackPartA

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| AllDisbursementAgreedAndPaid | Boolean |  | M | 1=Yes  0=No |  |
| CRUBenefitsReceived | Decimal |  | M |  |  |
| CRUBenefitsReceivedComments | String | 0-500 | O | Free text |  |
| UpToDateCRUCertificateAttached | Boolean |  | M | 1=Yes  0=No |  |
| UpToDateCRUCertificateAttachedComments | String | 0-500 | O | Free text |  |

* 1. CourtProceedingPackPartB

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| ClaimantFinalOffer | Decimal |  | M |  |  |
| DefendantFinalOffer | Decimal |  | M |  |  |

### FixedCosts

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| Stage1FixedCostsPaid | Boolean |  | M | 1=Yes  0=No |  |
| Stage2FixedCostsPaid | Boolean |  | M | 1=Yes  0=No |  |

* 1. DisbursementDisputed

It is made of a sequence of 0 up to 12 of the following DisbursementDisputedRequestResponse element:

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| AmountClaimed | Decimal |  | M | Decimal > 0 |  |
| AmountPaid | Decimal |  | M | Decimal > 0 |  |
| DisbursementDisputed | String |  | M |  |  |
| DisbursementId | Integer |  | O | Integer 1..12 | Progressive index associated to each Disbursement entry |
| ReasonForNotPayingFullDisbursement | String | 0-80 | M | Free text |  |

* 1. DefendantLegalRepresentative

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| HasDefendantNamedLegalRep | Boolean |  | M | 1=Yes  0=No |  |
| DefendantLegalDetails | String | 500 | C |  | C: IF HasDefendantNamedLegalRep = ’Yes’,  DefendantLegalDetails must be provided |

* 1. StatementOfTruth

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| SignatoryType | String | 1 | M | “S” = Claimants Solicitor  “C” = Claimant |  |
| RetainedSignedCopy | Boolean |  | M | 1=Yes  0=No | Web portal label: “I have retained a signed copy of this form including the statement of truth”  If NO, it’s not possible to send the Interim Settlement Pack |

* 1. Phase2ClaimantDefendantDates

### ClaimantRepresentativeDates

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| DateOfNotificationCourtProceedingsPack | Date |  | M |  |  |

### DefendantRepresentativeDates

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| DateOfInsurerResponseCourtProceedingsPack | Date |  | M |  |  |

1. AddStage2SPFRequest (TO ADD THE CLAIMANT REQUEST FOR THE Stage2SettlementPack Form)
   1. ClaimantRepresentative

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| ContactName | String | 15 | M | Free text | Should contain data from the Defendant’s insurer details from CNF form. |
| ContactMiddleName | String | 25 | O | Free text |  |
| ContactSurname | String | 25 | M | Free text | Should contain data from the Defendant’s insurer details from CNF form. |
| EmailAddress | String | 50 | O | Free text |  |
| TelephoneNumber | String | 50 | O | Free text |  |
| Reference Number | String | 20 | M | Defendant’s representative Reference Number must not be all blanks or all zeros or combination of blanks and zeros.  None of the following characters is allowed:  | (Pipe character)  ¦ (half pipe)  # (hash)  $,£~^`[]{}\_€¬ | Should contain data from the Defendant’s insurer details from CNF form. |

### ClaimantRepresentative/MedCoCase

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| SoftTissue | Boolean |  | **FROM RELEASE 5 ON**  M | 1 = Yes  0 = No | **FROM RELEASE 5 ON:**  **(“Is this a soft tissue that requires the use of MedCO?”)** |
| MedCoCaseID |  |  | **FROM RELEASE 5 ON**  C | - only numerics and forward slash are admitted;  - maximum length of 11 characters;  - minimum length of 3 characters;  - the penultimate character must be always the forward slash (/)  e.g. 1/1, 1234/1, 12345/2, 123456789/9 | **FROM RELEASE 5 ON:**  C: If SoftTissue = 1, then MedCoCase must be provided  If SoftTissue = 0 then the MedCoCaseID must not be provided.  If SoftTissue = 0 and a valid MedCoCaseID will be provided, the S2SP will be correctly sent and the MedCoCaseID will be automatically ignored by the system.  If SoftTissue = 0 and an invalid MedCoCaseID will be provided, the S2SP will NOT be sent as an error will occur. |

* 1. Medical Report

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| MedicalReportStage2\_1 | integer |  | M | 0  1  2  3  4 | Number of Medical Reports for Interim pack.  Default = 0  The user can add up to 4 Medical Reports. |

* 1. ClaimantLosses

It is made of a sequence of 0 up to 15 of the following CurrentClaimantOffer element:

The General Damages Loss (11) MUST be always present, with “GrossValueClaimed”greater than 0.00

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| Comments | String | 0-500 | O | Free text |  |
| EvidenceAttached | Boolean |  | M |  |  |
| GrossValueClaimed | Decimal |  | M | Decimal >= 0 |  |
| LossType | Integer |  | M | 0 – Policy excess  1 – Loss of use  2 – Car hire  3 – Repair costs  4 – Fares (taxis, buses, tube, etc.)  5 – Medical expenses  6 – Clothing  7 – Care/Services  8 – Loss of earnings for Claimant  9 – Loss of earnings for Employer  10 – Other losses  11 – PSLA  13 – Disadvantage on the labour market  14 – Loss of congenial employment  15 – Future losses | Loss type  **FROM RELEASE 3 ON:**  The following new loss types are available:  13 – Disadvantage on the labour market  14 – Loss of congenial employment  15 – Future losses  Loss type 11 “General damages” renamed to “PSLA” |
| PercContribNegDeductions | Decimal |  | M | 0-100 |  |
| Interest | Decimal |  | **FROM RELEASE 3 ON**  M | Decimal >= 0 | **FROM RELEASE 3 ON**  This is an amount (not a %).  It must be greater than or equal to 0. It is included in the calculations.  It is not carried forward to the Court Proceedings Pack |

* 1. StatementOfTruth

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| SignatoryType | String | 1 | M | “S” = Claimants Solicitor  “C” = Claimant |  |
| RetainedSignedCopy | Boolean |  | M | 1=Yes  0=No | Web portal label: “I have retained a signed copy of this form including the statement of truth”  If NO, it’s not possible to send the Interim Settlement Pack |

* 1. AgreementData

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| Comments | String | 0-500 | O |  |  |

1. AddStage2SPFResponse (TO ADD THE INSURER RESPONSE TO THE Stage2SettlementPack Form)
   1. DefendantRepresentative/DefendantInsurer

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| ContactName | String | 15 | M | Free text | Should contain data from the Defendant’s insurer details from CNF form. |
| ContactMiddleName | String | 25 | O | Free text | Should contain data from the Defendant’s insurer details from CNF form. |
| ContactSurname | String | 25 | M | Free text | Should contain data from the Defendant’s insurer details from CNF form. |
| TelephoneNumber | String | 50 | O | Free text | Should contain data from the Defendant’s insurer details from CNF form. |
| EmailAddress | String | 50 | O | Free text | Should contain data from the Defendant’s insurer details from CNF form. |
| Reference Number | String | 20 | M | Defendant’s representative Reference Number must not be all blanks or all zeros or combination of blanks and zeros.  None of the following characters is allowed:  | (Pipe character)  ¦ (half pipe)  # (hash)  $,£~^`[]{}\_€¬ | Should contain data from the Defendant’s insurer details from CNF form. |

### DefendantRepresentative/CRUReference

| CRUReferenceNumber | String |  | **FROM RELEASE 5 ON**  O |  |  |
| --- | --- | --- | --- | --- | --- |
| CRUComment | String |  | **FROM RELEASE 5 ON**  C |  | **FROM RELEASE 5 ON:**  *C:Mandatory if CRUReference is empty* |

* 1. DefendantReplies

This node is made of a sequence of 0 up to 15 of the following CurrentDefendantResponse element, one for each CurrentClaimantOffer.

**(\*) IF “Settlement pack decision=Counter Offer”, THEN PROCEED with the fields here below (for each node CurrentDefendantResponse)**

**ELSE IF “Settlement pack decision=Confirm/Repudiate”, THEN SKIP this section and proceed to the § 12.3**

In fact, from Release 2 on, in case of confirmation the system takes care of setting the values of the response to each loss (all losses agreed, value offered = value claimed, ContribNegDeduction = ContribNegDeduction set in the request, Comments set to empty).

The same happens in case of repudiation: the system takes care of setting the values of the response to each loss (all losses NOT agreed, value offered = 0, ContribNegDeduction = 0, Comments set to empty).

### CurrentDefendantResponse

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| IsGrossAmountAgreed | Boolean |  | M | 1=Yes  0=No | Is gross amount agreed? |
| Comments | String | 500 | O | Free text |  |
| GrossValueOffered  **Note**: this field contains a typo in the XSD | Decimal |  | M | Decimal >= 0 | Gross value offered (£) |
| PercContribNegDeductions | Decimal |  | M | Decimal, 0-100 | % Contributory Negligence deductions |
| LossType | Integer |  | M | 0 – Policy excess  1 – Loss of use  2 – Car hire  3 – Repair costs  4 – Fares (taxis, buses, tube, etc.)  5 – Medical expenses  6 – Clothing  7 – Care/Services  8 – Loss of earnings for Claimant  9 – Loss of earnings for Employer  10 – Other losses  11 – PSLA  13 – Disadvantage on the labour market  14 – Loss of congenial employment  15 – Future losses | Loss type  **FROM RELEASE 3 ON:**  The following new loss types are available:  13 – Disadvantage on the labour market  14 – Loss of congenial employment  15 – Future losses  Loss type 11 “General damages” renamed to “PSLA” |
| Interest | Decimal |  | **FROM RELEASE 3 ON**  M | Decimal >= 0 | **FROM RELEASE 3 ON**  This is an amount (not a %).  It must be greater than or equal to 0. It is included in the calculations.  It is not carried forward to the Court Proceedings Pack |

* 1. Total/CurrentTotal

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| CRUDeductions | Decimal |  | M | Decimal >= 0 | CRU deductions (£) |

* 1. AgreementData/FinalAgreementDetails

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| SettlementPackDecision | String |  | M | “C” = Confirm  “CO” = CounterOffer  “R” = Repudiate |  |

### AgreementDetails

**(\*) IF “Settlement pack decision=Counter Offer”, THEN fields below are directly copied into the system**

**ELSE IF “Settlement pack decision=Confirm”, THEN the value provided in the “Gross Amount” field is ignored and it is automatically set by the system to “Losses offered to date” minus “CRU deduction”**

**ELSE IF “Settlement pack decision=Repudiate”, THEN values provided in the “Gross Amount” and “Interim Payment Amount” fields are ignored and they are automatically set by the system to zero**

In fact, from Release 2 on, in case of confirmation the system takes care of setting the value of the gross amount field to the amount of losses offered to date minus CRU deduction.

The same happens in case of repudiation: the system takes care of setting the values of the gross amount and interim payment amount fields both to 0.

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| GrossAmount | Decimal |  | M | Decimal >= 0 |  |
| InterimPaymentAmount | Decimal |  | M | Decimal >= 0 |  |
| Comments | String | 0-500 | C | Free text | This field is conditional according to the value of the ‘Settlement pack decision‘:   * IF “Settlement pack decision” = Repudiate THEN this field is mandatory. * ELSE IF “Settlement pack decision” = Confirm or Counter Offer THEN this field is optional |

1. AddStage2SPFCounterOfferByCM (TO ADD THE CM OFFER FOR THE Stage2SettlementPackCounterOffer)
   1. DefendantReplies

This node is made of a sequence of 0 up to 15 of the following CurrentDefendantResponse element, one for each CurrentClaimantOffer.

**(\*) IF “Settlement pack counter offer decision=New counter offer”, THEN PROCEED with the fields here below (for each node CurrentDefendantResponse)**

**ELSE IF “Settlement pack decision=Accept counter offer”, THEN SKIP this section and proceed to the § 13.2**

In fact, from Release 2 on, in case of acceptance of counter offer the system takes care of setting the values of the response to each loss (all losses agreed, value offered = value claimed, ContribNegDeduction = ContribNegDeduction set in the request, Comments set to empty).

### CurrentDefendantResponse

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| IsGrossAmountAgreed | Boolean |  | M | 1=Yes  0=No | Is gross amount agreed? |
| Comments | String | 500 | O | Free text |  |
| GrossValueOffered | Decimal |  | M | Decimal >= 0 | Gross value offered (£) |
| PercContribNegDeductions | Decimal |  | M | Decimal, 0-100 | % Contributory Negligence deductions |
| LossType | Integer |  | M | 0 – Policy excess  1 – Loss of use  2 – Car hire  3 – Repair costs  4 – Fares (taxis, buses, tube, etc.)  5 – Medical expenses  6 – Clothing  7 – Care/Services  8 – Loss of earnings for Claimant  9 – Loss of earnings for Employer  10 – Other losses  11 – PSLA  13 – Disadvantage on the labour market  14 – Loss of congenial employment  15 – Future losses | Loss type  **FROM RELEASE 3 ON:**  The following new loss types are available:  13 – Disadvantage on the labour market  14 – Loss of congenial employment  15 – Future losses  Loss type 11 “General damages” renamed to “PSLA” |
| Interest | Decimal |  | **FROM RELEASE 3 ON**  M | Decimal >= 0 | **FROM RELEASE 3 ON**  This is an amount (not a %).  It must be greater than or equal to 0. It is included in the calculations.  It is not carried forward to the Court Proceedings Pack |

* 1. Total/CurrentTotal

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| CRUDeductions | Decimal |  | M | Decimal >= 0 | CRU deductions (£) |

* 1. AgreementData/FinalAgreementDetails

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| SettlementPackCounterOfferDecision | String |  | M | “ACO” = Accept counter offer  “NEWCO” = New counter offer |  |

### AgreementDetails

**(\*) IF “Settlement pack counter offer decision=New counter offer”, THEN fields below are directly copied into the system**

**ELSE IF “Settlement pack counter offer decision=Accept counter offer”, THEN the value provided in the “Gross Amount” field is ignored and it is automatically set by the system to “Losses offered to date” minus “CRU deduction”**

In fact, from Release 2 on, in case of acceptance of counter offer the system takes care of setting the value of the gross amount field to the amount of losses offered to date minus CRU deduction.

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| GrossAmount | Decimal |  | M |  |  |
| InterimPaymentAmount | Decimal |  | M |  |  |
| Comments | String | 0-500 | O |  |  |

1. AddStage2SPFCounterOfferByCR (TO ADD THE CR OFFER FOR THE Stage2SettlementPackCounterOffer)
   1. ClaimantLosses

It is made of a sequence of 0 up to 15 of the following CurrentClaimantOffer element:

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| Comments | String | 0-500 | O | Free text |  |
| EvidenceAttached | Boolean |  | M |  |  |
| GrossValueClaimed | Decimal |  | M | Decimal >= 0 |  |
| LossType | Integer |  | M | 0 – Policy excess  1 – Loss of use  2 – Car hire  3 – Repair costs  4 – Fares (taxis, buses, tube, etc.)  5 – Medical expenses  6 – Clothing  7 – Care/Services  8 – Loss of earnings for Claimant  9 – Loss of earnings for Employer  10 – Other losses  11 – PSLA  13 – Disadvantage on the labour market  14 – Loss of congenial employment  15 – Future losses | Loss type  **FROM RELEASE 3 ON:**  The following new loss types are available:  13 – Disadvantage on the labour market  14 – Loss of congenial employment  15 – Future losses  Loss type 11 “General damages” renamed to “PSLA” |
| PercContribNegDeductions | Decimal |  | M | 0-100 |  |
| Interest | Decimal |  | **FROM RELEASE 3 ON**  M | Decimal >= 0 | **FROM RELEASE 3 ON**  This is an amount (not a %).  It must be greater than or equal to 0. It is included in the calculations.  It is not carried forward to the Court Proceedings Pack |

* 1. AgreementData/FinalAgreementDetails/AgreementDetails

**FROM RELEASE 5 ON: IF Stage2DecisionOrCounterOfferTimeout is reached THEN the fields below are directly copied into the system from the LAST VALID COMPENSATOR OFFER (made by AddStage2SPFResponse())**

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| GrossAmount | Decimal |  | M |  |  |
| InterimPaymentAmount | Decimal |  | M |  |  |
| Comments | String | 0-500 | O |  |  |

1. AddAdditionalDamagesRequest (TO ADD THE CR REQUEST FOR THE Stage 2 Additional Damages Form)
   1. ClaimantLosses

It is made of a sequence of 0 up to 16 of the following CurrentClaimantOffer element.

The request form must contain all the losses present in the Stage 2 Settlement Pack form PLUS the Additional Damages (LossType 12).

All losses that were NOT agreed during the S2SP negotiation can be edited (see flag *LossesToDate/ClaimantLosses@AgreedInS2SP*)

All losses that WERE agreed during the S2SP negotiation MUST NOT be amended (see flag *LossesToDate/ClaimantLosses@AgreedInS2SP*).

It is not allowed to insert new losses that were not present in the S2SP Form (except for the Additional Damages).

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| Comments | String | 0-500 | O | Free text |  |
| EvidenceAttached | Boolean |  | M |  |  |
| GrossValueClaimed | Decimal |  | M | Decimal >= 0 | If Loss type = Additional Damages, then GrossValueClaimed must be > 0 |
| LossType | Integer |  | M | 0 – Policy excess  1 – Loss of use  2 – Car hire  3 – Repair costs  4 – Fares (taxis, buses, tube, etc.)  5 – Medical expenses  6 – Clothing  7 – Care/Services  8 – Loss of earnings for Claimant  9 – Loss of earnings for Employer  10 – Other losses  11 – PSLA  12 – Additional Damages  13 – Disadvantage on the labour market  14 – Loss of congenial employment  15 – Future losses | Loss type Additional Damages must be present  **FROM RELEASE 3 ON:**  The following new loss types are available:  13 – Disadvantage on the labour market  14 – Loss of congenial employment  15 – Future losses  Loss type 11 “General damages” renamed to “PSLA” |
| PercContribNegDeductions | Decimal |  | M | 0-100 |  |
| Interest | Decimal |  | **FROM RELEASE 3 ON**  M | Decimal >= 0 | **FROM RELEASE 3 ON**  This is an amount (not a %).  It must be greater than or equal to 0. It is included in the calculations.  It is not carried forward to the Court Proceedings Pack |

* 1. AgreementData/FinalAgreementDetails/AgreementDetails

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| GrossAmount | Decimal |  | M |  |  |
| InterimPaymentAmount | Decimal |  | M |  |  |
| Comments | String | 0-500 | O |  |  |

1. AddAdditionalDamagesResponse (TO ADD THE CM RESPONSE TO THE Stage 2 Additional Damages Form)
   1. DefendantReplies

**IF “Additional damages decision=Counter Offer”, THEN PROCEED with the fields here below (for each node CurrentDefendantResponse) including all the losses but editing ONLY the ones where *AgreedInS2SP* = NO or EMPTY (in case of Additional damages)**

**ELSE IF “Additional damages decision=Agree”, THEN SKIP this section and proceed to the § 16.2**

In fact in case of agreement the system takes care of setting the values of the response to each loss (all losses agreed, value offered = value claimed, ContribNegDeduction = ContribNegDeduction set in the request, Comments set to empty).

### CurrentDefendantResponse

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| IsGrossAmountAgreed | Boolean |  | M | 1=Yes  0=No | Is gross amount agreed? |
| Comments | String | 500 | O | Free text |  |
| GrossValueOffered | Decimal |  | M | Decimal >= 0 | Gross value offered (£) |
| PercContribNegDeductions | Decimal |  | M | Decimal, 0-100 | % Contributory Negligence deductions |
| LossType | Integer |  | M | 0 – Policy excess  1 – Loss of use  2 – Car hire  3 – Repair costs  4 – Fares (taxis, buses, tube, etc.)  5 – Medical expenses  6 – Clothing  7 – Care/Services  8 – Loss of earnings for Claimant  9 – Loss of earnings for Employer  10 – Other losses  11 – PSLA  12 – Additional Damages  13 – Disadvantage on the labour market  14 – Loss of congenial employment  15 – Future losses | Loss type  **FROM RELEASE 3 ON:**  The following new loss types are available:  13 – Disadvantage on the labour market  14 – Loss of congenial employment  15 – Future losses  Loss type 11 “General damages” renamed to “PSLA” |
| Interest | Decimal |  | **FROM RELEASE 3 ON**  M | Decimal >= 0 | **FROM RELEASE 3 ON**  This is an amount (not a %).  It must be greater than or equal to 0. It is included in the calculations.  It is not carried forward to the Court Proceedings Pack |

* 1. Total/CurrentTotal

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| CRUDeductions | Decimal |  | M | Decimal >= 0 | CRU deductions (£) |

* 1. AgreementData

### FinalAgreementDetails

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| AdditionalDamagesDecision | String |  | M | “A” = Agree  “CO” = CounterOffer |  |

* 1. AgreementData/FinalAgreementDetails/AgreementDetails

**(\*) IF “Additional damages decision=Counter Offer”, THEN fields below are editable**

**ELSE IF “Additional damages decision=Agree”, THEN the field “Gross Amount” inserted by the user is ignored and its value is automatically set by the system according to the sum of the gross values related to the losses inserted**

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| GrossAmount | Decimal |  | M |  |  |
| InterimPaymentAmount | Decimal |  | M |  |  |
| Comments | String | 0-500 | O |  |  |

1. AddCPPFRequest (TO ADD THE CR REQUEST FOR THE Court Proceedings Pack Form)
   1. ClaimAndClaimantDetails

### ClaimantRepresentative/CompanyDetails

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| ContactName | String | 15 | M | Free text | Field is a mandatory and should contain data of the Claimant’s representative – contact details from CNF form. |
| ContactMiddlename | String | 25 | M | Free text |  |
| ContactSurname | String | 25 | M | Free text | The Claimant’s representative Contact surname is a mandatory field and should contain data of the Claimant’s representative – contact details from CNF form. |
| TelephoneNumber | String | 50 | O | Free text |  |
| EmailAddress | String | 50 | O | Free text |  |
| ReferenceNumber | String | 20 | M |  | The Claimant representative Reference Number is a mandatory field and should contain data of the Claimant’s representative – contact details from CNF form.   * “Claimant representative Reference Number must not be all blanks or all zeros or combination of blanks and zeros”   If one of the following character is found on the CR Reference Number field then reject the record and supply the following error message:   * “Claimant representative Reference Number has invalid characters”   | (Pipe character)  ¦ (half pipe)  # (hash)  $,£~^`[]{}\_€¬ |

### ClaimantDetails

From the Release 2 on, it is possible to indicate the occupation of the Claimant at the time of the Court Proceedings Pack.

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| Occupation\_CPP | String |  | O | Free text | The occupation of the Claimant can be inserted also when the CPP Request is created during the Stage 2.2 (for example, in case the claimant changed their occupation, initially inserted by the CR user in the CNF) |

* 1. ClaimantLosses

It is made of a sequence of 0 up to 16 of the following LastClaimantOffer element:

### LastClaimantOffer

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| LossType | Integer |  | M | 0 – Policy excess  1 – Loss of use  2 – Car hire  3 – Repair costs  4 – Fares (taxis, buses, tube, etc.)  5 – Medical expenses  6 – Clothing  7 – Care/Services  8 – Loss of earnings for Claimant  9 – Loss of earnings for Employer  10 – Other losses  11 – PSLA  12 – Additional damages  13 – Disadvantage on the labour market  14 – Loss of congenial employment  15 – Future losses | Loss type  **FROM RELEASE 3 ON:**  The following new loss types are available:  13 – Disadvantage on the labour market  14 – Loss of congenial employment  15 – Future losses  Loss type 11 “General damages” is renamed to “PSLA” |
| PercInterestRate | Decimal |  | O | 0-100 | This is a %. It must be greater than or equal to 0. It is not included in the calculations.  It is not carried forward from the Stage 2 Settlement pack. |
| EvidenceAttached | Boolean |  | M |  |  |
| Comments | String | 500 | O | Free text |  |
| GrossValueClaimed | Decimal |  | M | Decimal >= 0 | Gross value claimed (£) |
| PercContribNegDeductions | Decimal |  | M | Decimal, 0-100 | % Contributory Negligence deductions |
| ValueClaimedAfterContrib | Decimal |  | M | Decimal >= 0 | Net value claimed (£) |

* 1. CourtProceedingPackPartA

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| AllDisbursementAgreedAndPaid | Boolean |  | M | 1=Yes  0=No |  |

* 1. DisbursementDisputed

It is made of a sequence of 0 up to 12 of the following DisbursementDisputedRequestResponse element:

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| AmountClaimed | Decimal |  | M | Decimal >= 0 |  |
| AmountPaid | Decimal |  | M | Decimal >= 0 |  |
| DisbursementDisputed | String |  | M |  |  |
| DisbursementId | Integer |  | O | 1..12 | Progressive index associated to each Disbursement entry |

* 1. DefendantLegalRepresentative

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| HasDefendantNamedLegalRep | Boolean |  | M | 1=Yes  0=No |  |
| DefendantLegalDetails | String | 500 | C |  | C: IF HasDefendantNamedLegalRep = ’Yes’,  DefendantLegalDetails must be provided |

* 1. CourtProceedingPackPartB

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| ClaimantFinalOffer | Decimal |  | M |  |  |
| DefendantFinalOffer | Decimal |  | M |  |  |

### FixedCosts

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| Stage1FixedCostsPaid | Boolean |  | M | 1=Yes  0=No |  |
| Stage2FixedCostsPaid | Boolean |  | M | 1=Yes  0=No |  |

* 1. StatementOfTruth

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| SignatoryType | String | 1 | M | “S” = Claimants Solicitor  “C” = Claimant |  |
| RetainedSignedCopy | Boolean |  | M | 1=Yes  0=No | Web portal label: “I have retained a signed copy of this form including the statement of truth”  If NO, it’s not possible to send the Interim Settlement Pack |

1. AddCPPFResponse (TO ADD THE CM RESPONSE FOR THE Court Proceedings Pack Form)
   1. DefendantRepresentative/DefendantsInsurer

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| ContactName |  |  | M | Name of the user that created this claim |  |
| ContactMiddleName |  |  | O | Middle Name of the user that created this claim |  |
| ContactSurname |  |  | M | Surname of the user that created this claim |  |
| TelephoneNumber |  |  | M |  |  |
| EmailAddress |  |  | O |  |  |
| Reference Number |  |  | M | “Claimant representative Reference Number must not be all blanks or all zeros or combination of blanks and zeros”  If one of the following character is found on the CR Reference Number field then reject the record  | (Pipe character)  ¦ (half pipe)  # (hash)  $,£~^`[]{}\_€¬ |  |

In DefendantsInsurer element, there is also an Address sub-element: please ignore it (currently it’s optional, and its value is ignored; will be removed in next schema release)

* 1. DefendantReplies

**FROM RELEASE 3 ON**

The node DefendantReplies can be edited only from release 3 on.

It is made of a sequence of 0 up to 16 of the following LastDefendantResponse element:

### LastDefendantResponse

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| LossType | Integer |  | M | 0 - Policy excess  1 – Loss of use  2 – Car hire  3 – Repair costs  4 – Fares (taxis, buses, tube, etc.)  5 – Medical expenses  6 – Clothing  7 – Care/Services  8 – Loss of earnings for Claimant  9 – Loss of earnings for Employer  10 – Other losses  11 - PSLA  12 – Additional damages  13 - Disadvantage on the labour market  14 - Loss of congenial employment  15 - Future losses | Loss type |
| EvidenceAttached | Boolean |  | M |  | Note: this field is not shown on the pdf of the CPP as it is not part of the form but it is kept in the schema for future use, if needed. |
| Comments | String | 500 | O | Free text |  |
| GrossValueOffered | Decimal |  | M | Decimal >= 0 | Gross value offered (£) |
| PercContribNegDeductions | Decimal |  | M | Decimal, 0-100 | % Contributory Negligence deductions |
| ValueOfferedAfterContrib | Decimal |  | M | Decimal >= 0 | Net value offered (£) |

* 1. CourtProceedingPackPartA

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| CRUBenefitsReceived | Decimal |  | M | Decimal>=0 | Amount of CRU benefits received (£) |
| CRUBenefitsReceivedComments | String | 0-500 | O | Free text |  |
| UpToDateCRUCertificateAttached | Boolean |  | M | 1=Yes  0=No |  |
| UpToDateCRUCertificateAttachedComments | String | 0-500 | O | Free text |  |

* 1. DisbursementDisputed

It is made of a sequence of 0 up to 12 of the following DisbursementDisputedRequestResponse element:

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| DisbursementId | Integer |  | M | 1-12 | Index to reference the relevant Disbursement entry |
| ReasonForNotPayingFullDisbursement | String | 0-80 | M | Free text |  |

* 1. DefendantLegalRepresentative

**FROM RELEASE 3 ON**

The node DefendantLegalRepresentative can be edited only from release 3 on.

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| HasDefendantNamedLegalRep | Boolean |  | M | 1=Yes  0=No |  |
| DefendantLegalDetails | String | 500 | C |  | C: IF HasDefendantNamedLegalRep = ’Yes’,  DefendantLegalDetails must be provided |

* 1. CourtProceedingPackPartB

**FROM RELEASE 3 ON**

The node CourtProceedingPackPartB can be edited only from release 3 on in order to amend the field DefendantFinalOffer.

| **Field name** | **Type** | **Max Length** | **M (mandatory)**  **C (Conditional)**  **O (Optional)** | **Allowed Values** | **Description** |
| --- | --- | --- | --- | --- | --- |
| DefendantFinalOffer | Decimal |  | M |  |  |